

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on February 10, 2014 at 7:00 p.m. at Baugo Educational Service Center. Board members present were, Mr. Edward Fisher, Mr. David Polston, Mr. Edward Collins, Mr. Dwaine Crocker and Ms. Julie Phillips.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Polston, Board President.

2. Minutes

Upon a motion by Mr. Crocker and seconded by Mr. Collins the board approved the minutes of the January 13, 2014 regular board meeting. The motion carried 5-0.

4. Additions or Corrections to the Agenda

Add Item 2014-02-10-07: Approve Old Gym Re-purpose Blue Ribbon Commission.

5. Old Business

There was no old business.

6. Communications

A. Principals Reports

Mr. DuBois stated that principals' reports were distributed to the board prior to this meeting. He asked if the board had any comments or questions. No comments were posed.

B. Superintendent's Update – Mr. DuBois

Mr. DuBois discussed the following:

- School Cancellations / Snow and Cold:
 - Total of 10 Days have been missed so far.
 - Waiver has been requested for 8 of those days.

- Provided wind chill chart.
- Snow removal.
- Web site and branding.
- Stress Test for ISTEP - cleared with no problems .
- Certified Learning, SOI (writing a grant) and starting in the Kindergarten next year.
- Horizon Education Alliance:
 - Pre-School: Carol Deak, Jeff Deak, Jim DuBois met with the local pre-school providers. Working closely with these providers to get our students ready for Kindergarten..... PAX good behavior game.
 - JA and Financial Literacy update.
 - Middle school and Stem education.
 - High school early college.
- Review preliminary school branding sample.
- Goals:
 - Teamwork Data Plan Phase I.
 - Strategic Plan presentation of SWOT Analysis.
 - On/Track - Off/Track.
- ECSEC Discussion/Meeting:
 - Visited the Adult Program. Two students are in the program at the Depot in Goshen.
 - Para-professionals (Autism Aides).
 - Summer School 6 week special students only, Pre-school, ED, Functional skills.
 - Tabled the discussion on Functional Skills classes coming back to Baugo Community Schools. The earliest time we would have functional skills classes in Baugo would be the 2015-16 school year. It is still under discussion.
- Old Gym Restoration/Renovation with Indiana Landmarks:
 - Submit names of interested individuals .
 - 1st meeting will be with the Indiana Landmarks Director, Todd Zeiger set for sometime before spring break.
- Several big reports are due to the state... one report is the ME Report, the ADM second count for the year.

- Mr. Dean added the following:
 - Military appreciation night was held at Friday, February 7th at the Bremen vs. Jimtown High School boys basketball game.
 - Presented Athletic Department Financial Report – Fall 2013.

- Mr. Perry reported the following:
 - Funds balances for December 31, 2013:

General Fund	\$ 591,719
Debt Service	\$1,644,264
Capital Projects	\$ 644,421
Transportation	\$ 305,122
Bus Replacement	\$ 137,978
 - The state requires a second ADM Count in February to determine a basic grant funding for the time of January to June 2014.

7. Discussion Items

- A. Mr. Perry discussed the need, as requested by the district's insurance company, for a facilities/equipment use form.
- B. Mr. DuBois stated the scheduled 2014 Board Work Sessions will become Regular Board Sessions.
- C. Mr. DuBois stated the need to begin discussions regarding the non-acceptance or acceptance of Tuition Transfer students for the 2014-15 school year.

8. New Business - Action Items

2014-02-10-01: Approve 2014-15 School Calendar

Mr. DuBois asked the board to approve the 2014-15 School Calendar.

A motion was made by Mr. Fisher and seconded by Mr. Crocker to approve the 2014-15 School Calendar. The motion carried 5-0.

2014-02-10-02: Approve Fundraiser

Mr. DuBois asked the board to approve the Brax Sports Cup fundraiser by Jintown Intermediate School PTO.

A motion was made by Mr. Collins and seconded by Ms. Phillips to approve the fundraiser. The motion carried 5-0.

2013-02-10-03: Approve Kidder and Company Contracts

Mr. DuBois asked the board to approve a contract for development of the "Schoolhouse Newsletter" for the winter of 2014 and a contract for website development.

A motion was made by Ms. Phillips and seconded by Mr. Fisher to approve Kidder and Company contracts. The motion carried 5-0.

2014-02-10-04: Approve Donation

Mr. Perry asked the board to approve a donation of children's books and school supplies in the amount of \$27,686.92 from The Teacher Store.

A motion was made by Mr. Crocker and seconded by Mr. Collins to approve the donation. The motion carried 5-0.

2014-02-10-05: Approve Facilities Use Requests

Mr. Dean asked the board to approve the following facilities use requests:

1. The Crossing Educational Center to use the Jimtown High School Auditorium for 6:00p.m. graduation ceremony, June 13, 2014. (Auditorium will be needed the entire day for prep.)
2. Kimberley Frank to use Jimtown Intermediate School Cafeteria for a private party, March 15, 2014 from 4:00 – 8:00 p. m.

A motion was made by Mr. Collins and seconded by Mr. Fisher to approve facilities use requests. The motion carried 5-0.

2014-02-10-06: Approve Personnel/Human Resources

Mr. Kovatch asked the board to approve the following personnel/human resources:

Family Medical Leaves:

There are no FMLAs.

Retirements:

1. Approve the retirement of Denise Ohrazda as Jimtown Junior High School Counselor, effective end of the 2013-14 school year.

Resignations:

1. Approve the resignation of Kim Samulski as Baugo Community Schools Food Service Assistant Cook.
2. Approve the resignation of Angela Davis as Jimtown Junior High School Cheer Coach.
3. Approve the resignation of Steve Cart as Jimtown High School Assistant Softball Coach.

Conference Leaves:

1. Kathy Baughman and Rachel Wilkins to attend the Indiana Music Educators Conference, January 24 & 25 in Ft. Wayne, IN.
2. Tara Hill, Amy Campbell and David Wolford to attend Reading Recovery Conference, March 2 & 3 in Columbus, OH.
3. Blair Garceau, Joel Sienicki, Gene Johnson, Mark Ward, Maggie Harmon, Deb Rogers, Laurie LaFree and Lori Simon to attend PBiS National Conference, March 6 & 7 in Chicago.
4. Gene Johnson to attend the following:
 - Basketball Sectional Meeting, February 5, 2014 in LaPaz, IN
 - Senior Trip as Chaperone/Sponsor, March 20 & 21, 2014, New York City.

Other Personnel Items:

There are no other personnel items.

Job Openings:

1. Math Teacher, Grades 7 – 12, beginning 2014/15 school year
2. I-Read Summer School Teacher
3. I-Read Summer School Instructional Assistant
4. I-Read Summer School SOI Aide
5. Jimtown Junior High School Cheer Coach

A motion was made by Mr. Crocker and seconded by Ms. Phillips to approve Personnel/Human Resources. The motion carried 5-0.

2014-02-10-07: Approve Blue Ribbon Commission for Old Gym

Mr. DuBois asked the board to approve the formation of a Blue Ribbon Commission to investigate repurposing the old gym on County Road 22.

A motion was made by Ms. Phillips and seconded by Mr. Collins to approve the Blue Ribbon Commission. The motion carried 5-0.

9. Announcements

Mr. DuBois announced the next board meeting will be Monday, February 24, 2014 at 7:00 p.m. at **Jimtown Junior High School**.

10. Claims

Mr. Polston read the claims. Upon a motion made by Mr. Collins and seconded by Ms. Phillips, the board approved the payment of total payroll claims in the amount of \$0.00, total regular claims in the amount of \$207,404.39, total clearing claims of \$0.00, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$207,404.39. The motion carried 5-0.

11. Other Business

There was no other business.

12. Adjournment

There being no other business to come before the board Mr. Polston made a motion, seconded by Mr. Crocker to adjourn at 8:15 p.m. The motion carried 5-0.

Julie Phillips, Secretary
