

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on March 10, 2014 at 7:00 p.m. at Baugo Educational Service Center. Board members present were, Mr. Edward Fisher, Mr. David Polston, Mr. Dwaine Crocker and Ms. Julie Phillips.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Polston, Board President.

2. Minutes

Upon a motion by Mr. Fisher and seconded by Mr. Crocker the board approved the minutes of the February 24, 2014 regular board meeting. The motion carried 4-0.

4. Additions or Corrections to the Agenda

There are no additions or corrections.

5. Old Business

There was no old business.

6. Communications

A. Principals Reports

Mr. DuBois stated that principals' reports were distributed to the board prior to this meeting. He asked if the board had any comments or questions. No comments were posed.

B. Superintendent's Update – Mr. DuBois

Mr. DuBois reported on the following:

- Bus accident Friday, March 7, 2014
- All students and drivers uninjured.

- Power outage

- Power outage for 1hr. 45mins. At Jimtown Junior High/Jimtown Elementary building.
- ISTEP and Accuplacer testing begins tomorrow.

Mr. Perry distributed and discussed a spending comparison spreadsheet. There were no fund balances to report.

7. Discussion Items

- A. Ms. Deak explained how Willsub works and indicated that Baugo would like to move from paper conference leave request forms to Willsub only conference leave requests.
- B. Mr. DuBois discussed transfer tuition students revenue, classroom size, etc.

8. New Business - Action Items

2014-03-10-01: Approve Principal Effectiveness Rubric

Mr. DuBois asked the board to approve Principal Effectiveness Rubric

A motion was made by Ms. Phillips and seconded by Mr. Fisher to approve the Principal Effectiveness Rubric. The motion carried 4-0.

2014-03-10-02: Approve Facilities Use Requests

Mr. DuBois asked the board to approve Facilities Use Request for Jimtown Youth Football League to use the Jimtown High School lobby for sign-ups on March 18 & 20, 2014 from 5:00 p.m. until 7:00 p.m.

A motion was made by Mr. Crocker and seconded by Ms. Phillips to approve the fundraiser. The motion carried 4-0.

2014-03-10-03: Approve Personnel/Human Resources

Mr. DuBois ask the board to approve the following personnel/human resources:

Family Medical Leaves:

There are no FMLAs.

Retirements:

1. Approve the retirement of Shirley Coffman as Jimtown Junior High School Language Arts Teacher, effective end of the 2013-14 school year.

Resignations:

1. Approve the resignation of Megan Burney as Jimtown High School Family and Consumer Science Teacher, effective June 30, 2014.

Hirings:

1. Approve Pam Grafton as Baugo Community Schools Bus Driver.

Transfers:

1. Approve the transfer of Travis Daniels from Jimtown Junior High Boys Track Coach to Jimtown High School Assistant Track Coach.
2. Approve the transfer of Brad Trosper from Jimtown High School Boys Assistant Track Coach to Jimtown Junior High Boys Track Coach.

Conference Leaves:

1. Derek Polston, Amy Campbell, Laura Bowman, Kathy Spaugh and Gene Johnson To attend/chaperone Jimtown High School's Senior Trip to New York City, March 20 – 21, 2014.
2. Kathy Spaugh and Jennifer Kernn to attend/chaperone DECA State Competition, Indianapolis, March 10 – 11, 2014.
3. Travis Daniels, Mike Campbell, Corey Stoner, Ned Cook and Doug Toombs to attend Football State Coaches Conference, Indianapolis, March 21, 2014.

Other Personnel Items:

1. Approve Job Description

Job Openings:

1. Math Teacher, Grades 7 – 12
2. Art Teacher, Grades 7-12
3. Industrial Art Teacher, Grades 7-12
4. Family and Consumer Science Teacher, Grades 7-12
5. Language Arts Teacher, Grades 7-12
6. I-Read Summer School Teacher
7. I-Read Summer School Instructional Assistant
8. I-Read Summer School SOI Aide
9. Jimtown Elementary School Library Aide
10. Jimtown Junior High School Dean of Students

A motion was made by Mr. Crocker and seconded by Mr. Fisher to approve Personnel/Human Resources. The motion carried 4-0.

9. Announcements

Mr. DuBois announced the next board meeting will be Monday, March 24, 2014 at 7:00 p.m. at **Jimtown Intermediate School**.

10. Claims

There were no claims to report.

11. Other Business

There was no other business.

12. Adjournment

There being no other business to come before the board Mr. Polston made a motion, seconded by Mr. Crocker to adjourn at 7:45 p.m. The motion carried 4-0.

Julie Phillips, Secretary

