

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on March 24, 2014 at 7:00 p.m. at Jimtown Intermediate School. Board members present were, Mr. Collins, Mr. Edward Fisher, Mr. Dwaine Crocker and Ms. Julie Phillips.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Collins, Board Vice President.

2. Minutes

Upon a motion by Mr. Crocker and seconded by Mr. Fisher the board approved the minutes of the March 10, 2014 regular board meeting. The motion carried 3-0.

3. Additions or Corrections to the Agenda

Add (1) non-certified FMLA to #2014-03-24-05: Approve Personnel/Human Resources.

4. Old Business

There was no old business.

5. Discussion Items

A. Spotlight on Jimtown Intermediate School

Mrs. Brubaker, Mr. Schwartz, and Mr. Wolford reported on the following:

State of Jimtown Intermediate School with the focus on Activities, Interventions, Academics, SWOT, and Celebrations.

B. Financial Report

Mr. Perry reported funds balances for February 28, 2014:

General Fund	\$ 505,702
Debt Service	\$1,370,811
Capital Projects	\$ 304,801
Transportation	\$ 305,122
Bus Replacement	\$ 138,759

8. New Business - Action Items

2014-03-24-01: Approve Snow Make-up Days

Mr. DuBois asked the board to approve the following snow make-up day plan:

The 11 snow days will be made up as follows:

- 2 days are waived
- 2 days are rescinded vacation days
- 5 days added to end of school year
- 2 days to be made up by adding 20mins./day beginning Monday, April 14th thru Thursday June 5<sup>th</sup> (last day of school)

A motion was made by Mr. Crocker and seconded by Mr. Fisher to snow make-up days. The motion carried 4-0.

2014-03-24-02: Approve 2014-15 Transfer Tuition Guidelines & Amended Policy 5111

Mr. DuBois asked the board to approve Transfer Tuition Guidelines for 2014-15 School year. Baugo Schools will begin accepting transfer tuition application on March 25, 2014, will close transfer tuition application on June 6, 2014 and if a lottery is needed, it will be conducted on June 9, 2014. Baugo schools will accept the amount of transfer tuition students, per grade, as follows – and - changes to Policy 5111 “Determination of Legal Settlement and Eligibility for Enrollment of Students without legal settlement in the Corporation”

CLASS	STUDENTS		CLASS	STUDENTS
KG	18		7 <sup>th</sup>	1
1st	14		8 <sup>th</sup>	1
2 <sup>nd</sup>	1		9th	25
3 <sup>rd</sup>	1		10th	17
4 <sup>th</sup>	1		11th	25
5 <sup>th</sup>	1		12th	20
6 <sup>th</sup>	24			

A motion was made by Mr. Crocker and seconded by Ms. Phillips to approve 2014-15 Transfer Tuition Guidelines and amended policy 5111. The motion carried 4-0.

2014-03-24-03: Approve NIESC Shared Dietitian Services Contract

Ms. Deak asked the board to approve the Northern Indiana Educational Service Center's shared dietitian services contract.

A motion was made by Mr. Crocker and seconded by Ms. Phillips to approve NIESC share dietitian services contract. The motion carried 4-0.

2014-03-24-04: Approve Facilities Use Request

Mr. DuBois asked the board to approve Melissa Ball to use the Jimtown High School cafeteria for an open house retirement honoring Jimtown High School's Art Teacher, Rebecca Golden, June 5, 2:30 -4:30.

A motion was made by Ms. Phillips and seconded by Mr. Crocker to approve facilities use requests. The motion carried 4-0.

2014-03-24-05: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

**Family Medical Leaves:**

There is (1) certified FMLA and (1) non-certified FMLA.

**Retirements:**

1. Approve the retirement of Stephen Fledderman as Jimtown High School Foreign Language Teacher.

**Resignations:**

1. Approve the resignation of Charlene Kamp as Baugo Community School Food Service Department Dishwasher.
2. Approve the resignation of Danette Kozelka as Baugo Community School Bus Driver.
3. Approve the resignation of Gene Johnson as Jimtown High School Boys Assistant Varsity Football Coach.
4. Megan Papczynski as Jimtown Junior High School Science Teacher.

**Hirings:**

1. Approve the hiring of Melinda Osler as Baugo Community School's special purpose bus driver.

### **Transfers:**

There are no transfers.

### **Conference Leaves:**

There are no conference leaves.

### **Other Personnel Items:**

Approve job description, Deputy Treasurer/Business Office Specialist.

### **Job Openings:**

1. Math Teacher, Grades 7 – 12, 2014/15 school year
2. Art Teacher, Grades 7 – 12, 2014/15 school year
3. Industrial Arts Teacher, Grade 7 – 12, beginning 2014/15 school year
4. I-Read Summer School Teacher
5. I-Read Summer School Instructional Assistant
6. I-Read Summer School SOI Aide
7. Jimtown Elementary School Library Aide
8. Jimtown Junior High School Science Teacher
9. Jimtown High School Foreign Language Teacher
10. Jimtown High School Special Education Teacher
11. Jimtown High School Boys Asst. Football Coach

A motion was made by Mr. Fisher and seconded by Ms. Phillips to approve Personnel/Human Resources. The motion carried 4-0.

### 9. Announcements

Mr. DuBois announced the next board meeting will be Monday, April 14, 2014 at 7:00 p.m. at **Jimtown High School**.

### 10. Claims

There were no claims to report.

### 11. Other Business

There was no other business.

12. Adjournment

There being no other business to come before the board Mr. Polston made a motion, seconded by Mr. Crocker to adjourn at 7:51 p.m. The motion carried 4-0.

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Julie Phillips, Secretary

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