

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on May 12, 2014 at 7:00 p.m. at Jimtown High School. Board members present were, Mr. Edward Collins, Mr. David Polston, and Ms. Julie Phillips.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Polston, Board President.

2. Minutes

Upon a motion by Mr. Collins and seconded by Ms. Phillips the board approved the minutes of the April 28, 2014, regular board meeting, and the May 5, 2014, special board meeting. The motion carried 3-0.

3. Additions or Corrections to the Agenda

1. Remove Item #2014-5-12-03 *Approve Volunteer Wrestling Coach* from the agenda. The remaining items are renumbered accordingly.

4. Old Business

There was no old business.

5. Superintendent's Report

Mr. DuBois

- Introduced Scott Franko of Franko Designs/US Signcrafters. Mr. Franko presented a slideshow on branding that included design, logo and signage ideas.

Mr. Perry, Director of Finance reported:

- No claims to report at this meeting.
- Contract bus driver negotiations this week.
- Very excited about Business Office Specialist candidate.

Mr. Scott Kovatch, Director of Facilities reported:

- Due to understaffing of Elkhart County Sheriff's officers, Jason Reeves, Baugo Student Resource Officer (SRO) has been reassigned to street patrol. Baugo will have three officers assigned (on rotation) as SRO.

- Roof inspections concluded most building roofs are, generally, in good shape. Some repairs needed to the shingle roof at Jimtown North Elementary and the metal roof at Jimtown Intermediate School. Old gym needs gutters cleaned out. Waiting for a dry spell to complete thermo-scan that checks underneath the roof for moisture. Once complete, will have a better idea of budget needs for roofing.

Mr. Dean, Director of Athletics and Transportation reported:

- Reviewing bus routes for safety, efficiency and fuel savings.
- Jimtown High School was used as a voting site last week. All went smoothly.
- Dr. Abel completed approximately 100 sports physicals last week for student athletes.

Ms. Deak, Director of Curriculum reported:

- Embargo lifted on I-Read scores. Baugo is currently at an 85% passing rate, of which more than half the students already receive exemptions. Ms. Deak is confident that after I-Read Summer school (June 9 thru July 3rd) Baugo will be back in the 90th percentile
- Completing ECA testing at Jimtown high School this week.
- Working to fill 13 (plus) certified positions.

6. Board Discussion Items

There are no discussion items.

7. New Business - Action Items

2014-5-12-01: Approve K – 6 Grade Student Handbook

Mr. Kovatch asked the board to approve K- 6 Student Handbook.

A motion was made by Ms. Phillips and seconded by Mr. Collins to approve the K-6 Handbook. The motion carried 3-0.

2014-05-12-02: Approve Donation

Mr. Perry asked the board to approve a donation from Teacher's Credit Union in the amount of \$2,000.00 in support of the Jimtown High School Merit Scholarship.

A motion was made by Mr. Collins and seconded by Ms. Phillips to approve the Teacher's Credit Union donation. The motion carried 3-0.

2014-05-12-03: Approve Facilities Use

Mr. Dean asked the board to approve the following facilities use requests:

1. Baugo Lions Club to use the Jimtown High School Kitchen/Cafeteria for annual Spring Fish Fry on Friday, March 27, 2015 from 1 – 10pm.

2. Jackie Stone to use the Jimtown Elementary School, Room A102 for child's birthday party on Saturday, May 17, 2014 from 2 – 4 pm.
3. Bella's Journey to use Jimtown High School track & football field (bathrooms/concessions) for 5K Run/Walk Family Benefit on Saturday, June 14, 2014, from 6:00am – 12:00pm.

A motion was made by Ms. Phillips and seconded by Mr. Collins to approve facilities use. The motion carried 3-0.

2014-04-14-04: Approve Fundraiser(s)

Mr. DuBois asked the board to approve the following fundraiser(s):

1. Jimtown Band to sell fan clothing to assist with the purchase of uniforms and repair instruments.
2. Jimtown Girls Basketball to sell Port-a-Pit tickets to assist with the purchase of uniforms, travel bags and miscellaneous equipment.

A motion was made by Mr. Collins and seconded by Ms. Phillips to approve fundraisers. The motion carried 3-0.

2014-04-14-05: Approve Field Trip(s)

Mr. DuBois asked the board to approve the following field trips:

1. Jimtown Intermediate School, 6th Grade class to visit the Museum of Science and Industry, Chicago, on May 15, 2014.
2. Jimtown Junior High 8th Graders to visit Washington, DC, June 5–10, 2014.

A motion was made by Mr. Collins and seconded by Ms. Phillips to approve field trips. The motion carried 3-0.

2014-04-14-06: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Family Medical Leaves:

There are no FMLAs.

Retirements:

1. Approve the retirement of June Shreiner from Baugo Community Schools Food Service Department.
2. Approve the retirement of Linda Miller as Jimtown Elementary School 2nd Grade Teacher.

Resignations:

1. Approve the resignation of Kelsey Weeks as Jimtown Junior High Math Teacher, effective end of 2013-14 school year.
2. Approve the resignation of Allison Sears as Jimtown Intermediate School 5th Grade Teacher, effective end of 2013-14 school year.
3. Approve the resignation of Lisa DeJesus as Jimtown High School Girls Assistant Volleyball Coach.

Hirings:

1. Approve to hire of Joel Sienicki as Jimtown High School Special Education Department Team Leader.
2. Approve to hire Gina Wright as Jimtown High School Language Department Team Leader.
3. Approve to hire Britney Jimenez as Jimtown Teacher, Grades K - 6.
4. Approve to hire Dawn Brown as Jimtown Food Service Dishwasher.
5. Approve to hire Vickie Vance as Jimtown Food Service Lunch Monitor.
6. Approve to hire Amy Nicholls as Baugo Community Schools Business Office Specialist at salary step #4.
7. Approve to hire Dan Slabaugh as Jimtown High School Industrial Technology teacher.
8. Approve to hire Brian Nicholls as Jimtown Math Teacher, Grades 7 – 12.

Transfers:

1. Approve the transfer of Beth Griffey as Jimtown Intermediate School 6th grade teacher to Jimtown High School Special Education teacher.

Conference Leaves:

There are no conference leaves.

Other Personnel Items:

1. Approve salary step schedule for Baugo Community Schools Business Office Specialist position.

Job Openings:

1. Math Teacher, Grades 7 – 12
2. Art Teacher, Grades 7 – 12
3. ELL/High Ability Teacher, Grades K - 6
4. Jimtown Elementary School Library Aide
5. Jimtown Junior High School Science Teacher
6. Jimtown Teacher , Grades K – 6
7. Jimtown High School Counselor
8. English Teacher, Grades 7 – 12

9. Jintown High School ECAs:
- Girls Volleyball Coach
 - Girls Assistant Volleyball Coach
 - Girls Assistant Basketball Coach
 - Play Director
 - Musical Director
 - Drama Club Sponsor
 - Stage Manager
 - NHS Advisor
 - Yearbook Advisor
 - Junior Class Sponsor (Rotating)

A motion was made by Ms. Phillips and seconded by Mr. Collins to approve Personnel/Human Resources. The motion carried 3-0.

8. Announcements

Mr. DuBois announced the next board meeting will be Monday, June 9, 2014 at 7:00 p.m. at **Baugo Educational Service Center**.

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Collins, the board approved the payment of total payroll claims in the amount of \$628,322.58 total regular claims in the amount of \$672,744.06, total clearing claims of \$196,860.5, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,497,477.15. The motion carried 3-0.

10. Other Business

There was no other business to come before the board.

11. Adjournment

There being no other business to come before the board Mr. Polston made a motion, seconded by Mr. Collins to adjourn at 7:57 p.m. The motion carried 3-0.

Julie Phillips, Secretary
