

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on July 28, 2014 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Edward Collins, Mr. David Polston, Mr. Edward Fisher and Mr. Dwaine Crocker.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Polston, Board President.

2. Minutes

Upon a motion by Mr. Collins and seconded by Mr. Crocker the board approved the minutes of the June 23, 2014 regular board meeting. The motion carried 4-0.

3. Additions or Corrections to the Agenda

- A. Add Item #2014-07-28-04 Textbook Rental Addendum for Grades K-6. Re-number all remaining items consecutively ending with #2014-07-28-09 Approve Personnel/Human Resources.
- B. Add Amy Nicholls to Item #2014-07-28-06: Approve Resolution for Court Appointed Representatives.

4. Old Business

There was no old business.

5. Superintendent's Report

Mr. Perry, Director of Finance reported the following:

- Funds balances for June 2014:

General Fund	\$ 634,521.03
Debt Service	\$1,990,753.00
Capital Projects	\$ 470,065.00(w/o tax warrants)
Transportation	\$ 305,046.00(w/o tax warrants)
Bus Replacement	\$ 206,156.94

- Paid Healthcare Act mandatory fee (PCORI FEE) at a rate of \$2.00 per person on healthcare plan.

- Preparing to submit Form 9 detailing operating expenses for January 2014 thru June 2014. Report will be filed by July 31, 2014.
- Working to accomplish spending from capital projects fund prior to the beginning of school.

Carol Deak, Director of Curriculum reported the following:

- Certified staff hiring is complete. A few instructional positions remain open.
- Teacher supplies currently being distributed.
- Preparing for the last minute office rush for enrollment.

Mr. Kovatch, Director of Operations reported the following:

- Bus inspections complete as of July 17, 2014.
- New special purpose bus and yellow lift bus to arrive mid Fall 2014.
- Chrome Books received.
- New signage for buildings is on track.
- Asphalt work is scheduled to begin soon.
- New water fountains Jr. High/Elementary Schools to be installed.
- New public address system at Jimtown High School to be installed.
- A new Student Resource Officer should be in place by November, 2014. Officers will rotate until then.
- Elkhart County Safety Meeting scheduled for July 31, 2014.
- Keynote speaker, John Michael Keyes from the foundation, "I Love You Guys" at Jimtown High School on September 17, 2014.
- Working on Indiana Security Safety Grant that will provide financial assistance for Rapid Responder and Student Resource Officer.

Mr. Ziegler, Principal Jimtown High School reported the following:

- Athletics is in full swing with all Fall Sports officially beginning on Monday.
- Hiring is complete at Jimtown High School.

Mr. DuBois, Superintendent

- General "Thank you for your hard work." to staff .

6. Board Discussion Items

New football field scoreboard, with advertisements, discussion.

7. New Business - Action Items

2014-07-28-01: Approve Donation(s)

Mr. Perry asked the board to approve the following a donation of miscellaneous office and teacher supplies from Feed the Children (The Teacher Store) valued at \$3,534.12.

A motion was made by Mr. Crocker and seconded by Mr. Fisher to approve the donation. The motion carried 4-0.

2014-07-28-02: Permission to Advertise Annual Financial Report

Mr. Perry asked the board for permission to advertise the annual financial report.

A motion was made by Mr. Crocker and seconded by Mr. Fisher for permission to advertise the annual financial report. The motion carried 4-0.

2014-07-28-03: Approve Jimtown High School Textbook Rental Fees

Ms. Deak asked the board to approve Jimtown High School textbook rental fees. Textbook fees for Jimtown High School are per student and dependent upon classes taken.

A motion was made by Mr. Fisher and seconded by Mr. Crocker to approve Jimtown High School Textbook Rental Fees. The motion carried 4-0.

2014-07-28-04: Approve Textbook Rental Addendum for Grades K-6

Ms. Deak asked the board to approve the textbook rental addendum for Grades K-6, Language Arts.

A motion was made by Mr. Collins and seconded by Mr. Fisher to approve the textbook rental addendum for grades K-6. The motion carried 4-0.

2014-07-28-05: Approve Corporation Treasurer for 2014-15

Mr. DuBois asked the board to approve Bruce Perry as Corporation Treasurer for 2014-15 school year.

A motion was made by Mr. Crocker and seconded by Mr. Collins to Bruce Perry as Corporation Treasurer for 2014-15 school year. The motion carried 4-0.

2014-07-28-06: Approve Resolution for Court Appointed Representatives

Mr. Perry asked the board to approve Nancy Winnicki, Bruce Perry, Amy Nicholls and Marsha Robinson as court appointed representatives for 2014-15.

A motion was made by Mr. Fisher and seconded by Mr. Collins to approve Nancy Winnicki, Bruce Perry, Amy Nicholls and Marsha Robinson as court appointed representatives for 2014-15. The motion carried 4-0.

2014-07-28-07: Acknowledge and Accept Annual Conflict of Interest Disclosures

Mr. Perry asked the board to acknowledge and accept annual Conflict of Interest Disclosure statements from James DuBois, Bruce Perry and Dwaine Crocker.

A motion was made by Mr. Collins and seconded by Mr. Fisher to acknowledge and accept annual Conflict of Interest Disclosure statements from James DuBois, Bruce Perry and Dwaine Crocker. The motion carried 3-0.

2014-07-28-08: Approve Junior High Academic Team Coaches Contracts 2013-14

Mr. DuBois asked the board to approve the following Jimtown Junior High School academic team coaches contracts for 2013-14:

1. Kelsey Weeks, Math
2. Amanda Monroe, Language Arts
3. Cory Stoner, Social Studies

A motion was made by Mr. Crocker and seconded by Mr. Fisher to approve Jimtown Junior High School academic team coaches contracts for 2013-14. The motion carried 4-0.

2014-07-28-09: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Transfers:

1. Jeff Ziegler from Jimtown High School Principal for Grades 9-12 to Jimtown High School Principal for Grades 11-12.
2. Scott Kovatch from Director of Operations to Jimtown High School Principal for Grades 9-10.

Retirements:

1. There are no retirements.

Resignations/Terminations:

1. Approve the resignation of Melissa Ball as Student Data Services Clerk for Baugo Community Schools.
2. Approve the resignation of John Randall DeShone as Jimtown High School Assistant Principal.
3. Approve the resignation of Jessica Linville as Jimtown Intermediate School Teacher.
4. Approve the resignation of Erin Horein as Jimtown High School Girls Assistant Basketball Coach.

5. Approve the resignation of Kara Oxner as Jimtown High School Art Teacher.
6. Approve the termination of Laura Stahl as Building Level Custodian.
7. Approve the resignation of Kelsey Weeks as Jimtown Junior High School Math Academic Teach Coach and 7th Grade Girls Track Coach.

Hirings:

Temporary (2014-15) Hirings Through PCMI (Willsub):

1. Approve Sara Nettleton as Jimtown High School French Teacher.
2. Approve Cody Vincent as Jimtown Intermediate School Teacher.

Jimtown High School Hirings:

1. Marcus Moore as Business/PE Teacher and Head Boys Basketball Coach.
2. Rachael Polston as temporary Student Council Sponsor for 2014-15.
3. Jennifer Kernn as National Honor Society Student Advisor
4. Michelle Ritschard as Art Teacher and Yearbook Advisor

Jimtown Junior High School Hirings:

1. Emily Kemp as 8th Grade English Teacher
2. Brandon Ellenwood as 7th Grade Math Teacher

Jimtown K-6 School Hirings:

1. Erica Dregits as K-6 Teacher
2. Kristina Closson as K-6 Teacher
3. Mirlym Milfort as K-6 Teacher
4. Beth Whitman as Jimtown Elementary School Library Aide

Baugo Community Schools Hirings:

1. Kari Osler as 3 hour Junior High/Elementary Cafeteria Employee
2. Ami Yoder as Behavior Specialist
3. Carol Derucki as Behavior Specialist
4. Marsha Robinson as Administrative Assistant to the Director of Finance

Conference Leaves:

1. Approve One (1) High School Principal to attend the following conferences:
 - Principals Conference, November 23 -25, 2014, Indianapolis
 - School Safety Conference, September 29 – 30, 2014, Indianapolis
 - School Safety Conference, May 4 – 5, 2014, Indianapolis

Other Personnel Items:

1. Approve transitional contract for Randy DeShone as Jimtown High School Assistant Principal.

Job Openings:

1. Jimtown Junior High School:
 - Student Council Representative
 - 8th Grade Team Leader
 - 8th Grade Volleyball Coach
 - 7th Grade Girls Track
2. Jimtown High School:
 - Assistant Play Director
 - Assistant Musical Director
 - Assistant Coach - Boys Basketball
 - Assistant Coach - Girls Basketball

A motion was made by Mr. Fisher and seconded by Mr. Crocker to approve Personnel/Human Resources. The motion carried 4-0.

9. Claims

Upon a motion made by Mr. Collins and seconded by Mr. Crocker, the board approved the payment of total payroll claims in the amount of \$816,598.46 total regular claims in the amount of \$2,428,631.12, voided check #15062 in the amount of \$2,695.00, total clearing claims of \$242,614.71, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$3,485,149.29. The motion carried 4-0.

8. Announcements

Mr. DuBois announced the next board meeting will be Monday, August 11, 2014 at 7:00 p.m. at **Baugo Educational Service Center**.

10. Other Business

A motion was made by Mr. Crocker and seconded by Mr. Fisher to reopen Item #2014-07-28-09: Approve Personnel/Human Resources and approve Brenda Wohlford as Jimtown Intermediate School SOI Aide. The motion carried 4-0.

11. Adjournment

There being no other business to come before the board, Mr. Polston made a motion, seconded by Mr. Crocker to adjourn at 7:35 p.m. The motion carried 4-0.

Julie Phillips, Secretary
