

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on August 11, 2014 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Edward Collins, Ms. Phillips, Mr. Edward Fisher and Mr. Dwaine Crocker.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Collins, Board Vice President.

2. Minutes

Upon a motion by Mr. Fisher and seconded by Mr. Crocker the board approved the minutes of the July 28, 2014 regular board meeting. The motion carried 4-0.

3. Additions or Corrections to the Agenda

- A. Add Item #2014-08-11-04 Approve Bashor Children's Home Contract. Re-number all remaining items consecutively ending with #2014-08-11-06 Approve Personnel/Human Resources.

4. Old Business

There was no old business.

5. Superintendent's Report

Mr. DuBois, Superintendent

- Bus driver and custodian meeting held today.
- Prepping buildings for new signage.
- Facade of Jimtown High School Gym power washing resulted in damage to front of bricks.
- Strategic Plan (rough draft) shared with board members.

Mr. Perry, Director of Finance reported the following:

- Typically busiest time of year for accounting department.
- Form 9 was submitted to Indiana Department of Education (IDOE) on July 31.
- Unused facilities report completed in July.
- Purchasing survey completed as required by the Governor.
- Financial Report scheduled to be advertised in Goshen News and Elkhart Truth later this week.

- Cash flow report for July is not yet available.
- Special Education Application and Food Service Survey due this month.
- 2015 Budget work continues.
- Ongoing negotiations with Baugo Educational Association (BEA).

Carol Deak, Director of Curriculum reported the following:

- Certified staff hiring is complete.
- New teacher orientation conducted on Friday, August 8.
- All staff first day is Wednesday, August 13.
- Team Leaders will meet to review Phase 1 of data process and prep for Phase II.
- Faith Community Church partnering with Jimtown Elementary School for the “Carousel” back pack program.
- Food Service staff prepping kitchens for back to school.

Nate Dean, Athletic Director reported:

- New wireless LED scoreboards to be installed in Jimtown High School Gym by end of August.
- Fitness center at Jimtown High School will receive upgrades for added security and safety purposes.
- Baseball/softball new bleachers needed as current bleachers out of code.
- Knepp Football Stadium being prepped for the season.
- Athletic parent meeting was held Wednesday, July 30.
- Senate Enrolled Act 222 Concussion Education has been completed by our all Jimtown coaches.
- Working on new athletic conference scheduling.
- Short discussion regarding new scoreboard with advertisements for Knepp Football Stadium.

6. Board Discussion Items

There were no discussion items.

7. New Business - Action Items

2014-08-11-01 Approve Donations

Mr. Perry asked the board to approve the following donations:

1. \$5,000.00 donation from Teacher’s Credit Union for PBiS at Jimtown High School
2. \$4,009.00 donation from Foundation Personal Finance for Jimtown High School Business Department instructional equipment.

A motion was made by Mr. Crocker and seconded by Ms. Phillips to approve the donations. The motion carried 4-0.

2014-08-11-02 Approve Elkhart Area Career Center Agreement

Mr. Perry asked the board to approve the Elkhart Area Career Center Agreement.

A motion was made by Mr. Fisher and seconded by Mr. Crocker to approve the Elkhart Area Career Center Agreement. The motion carried 4-0.

2014-08-11-03: Approve Affiliation Agreement with Bethel College

Ms. Deak asked the board to approve an Affiliation Agreement with Bethel College in support of student teacher preparation for 2014-15.

A motion was made by Ms. Phillips and seconded by Mr. Fisher to approve the Affiliation Agreement with Bethel College. The motion carried 4-0.

2014-08-11-04: Approve Bashor Children's Home Contracts

Mr. Perry asked the board to approve the following contracts with Bashor:

1. Contract for additional student to attend BEEP Program.
2. Contract for additional student per diem to attend Bashor Children's Home.

A motion was made by Mr. Crocker and seconded by Mr. Fisher to approve the Bashor Children's Home contracts. The motion carried 4-0.

2014-08-11-05: Approve Facilities Use Permits

Mr. Dean asked the board to approve a facilities use permit for the St. Joe Valley Officials to use the Jimtown Intermediate School Library for an officials meeting on October 13, 2014 from 7:00 p.m. -9:00 p.m.

A motion was made by Mr. Fisher and seconded by Mr. Crocker approve the Facilities Use Permit. The motion carried 4-0.

2014-08-11-05: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Family Medical Leaves:

There are no FMLAs.

Transfers:

There are no transfers.

Resignations/Terminations:

1. Approve the resignation of Maureen Meagher as Jimtown High School Spanish Teacher and ELL.
2. Approve the resignation of Ryan McCuddy as Jimtown Junior High School Special Education Aide.

Hirings:

1. Approve Joel Sienicki as Jimtown High School Assistant Girls Basketball Coach.
2. Approve Julie Pendell as a Jimtown Intermediate School Special Education Aide.
3. Approve Michaela Newcomer as Jimtown Elementary School Special Education Aide.
4. Approve Cody Vincent as Jimtown Intermediate School Teacher under temporary teacher contract for 2014-15.
5. Approve Sara Nettleton as Jimtown High School French Teacher under temporary teacher contract for 2014-15.
6. Approve the hiring of Anthony Venable as Jimtown High School English Teacher under temporary teacher contract for 2014-15.
7. Approve Anthony Lewis as Jimtown Junior High School Special Education Aide.
8. Approve Erin Skibbe as 4 hour lunch room monitor at Jimtown Elementary School.
9. Approve Kendall Sharpe as Jimtown Elementary School Title One Aide.
10. Approve Linda Kohl as Jimtown Elementary School Aide.
11. Approve Tammy Baughman as Jimtown High School Spanish Teacher.
12. Approve Jamie Eaton as Jimtown Junior High 7th Grade Volleyball Coach.

Conference Leaves:

1. Allyce Bour to attend School Safety Conference, September 29 – 30, 2014, Indianapolis.

Other Personnel Items:

1. Approve agreement with Administrator's Assistance (Dr. Bruce Stahly).
2. Approve to hire Eugene Sweeney as Interim Assistant to the Superintendent.

Job Openings:

1. Jimtown Junior High School:
Student Council Representative
8th Grade Team Leader
7th Grade Girls Track
2. Jimtown High School:
Assistant Play Director
Assistant Musical Director
Assistant Coach - Boys Basketball

A motion was made by Mr. Crocker and seconded by Mr. Fisher to approve Personnel/Human Resources. The motion carried 4-0.

8. Announcements

Mr. DuBois announced the next board meeting will be Monday, August 25, 2014 at 7:00 p.m. at the **Baugo Educational Service Center**.

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Crocker, the board approved the payment of total payroll claims in the amount of \$725,124.24 total regular claims in the amount of \$1,109,376.05, total clearing claims of \$205,860.25, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$2,040,360.54. The motion carried 4-0.

10. Other Business

Dave McClellan asked about the recent damage to the school's yard. No one had information.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Crocker to adjourn at 7:35 p.m. The motion carried 4-0.

Julie Phillips, Secretary
