

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on October 13, 2014 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. David Polston, Mr. Edward Collins, Mr. Dwaine Crocker and Mr. Edward Fisher.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Polston, Board President.

2. Minutes

Upon a motion by Mr. Fisher and seconded by Mr. Crocker the board approved the minutes of the September 22, 2014 regular board meeting. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There were no corrections to the agenda.

4. Old Business

There was no old business.

5. Superintendent's Report

Mr. Perry, Director of Finance reported the following:

-Funds balances for Sept. 30, 2014:

General Fund	\$ 907,943.07
Debt Service	\$1,823,650.86
Capital Projects	\$ 235,098.00 (w/o tax warrants)
Transportation	\$ 222,982.00 (w/o tax warrants)
Bus Replacement	\$ 162,841.26

-Work continues on the Bond Bank application.

-Textbook rental reimbursement report due to the state by the end of October.

Carol Deak, Director of Curriculum reported the following:

-Horizon Education Alliance PAX good behavior training at Concord this week.

-ISOP training for English Language Learners.

-Concluded 1<sup>st</sup> 9 week grading period.

-Area III team working to ensure the district is in compliance with regard to communicable illness protocol.

Nathan Dean, Director of Athletics reported the following:

- New scoreboards installed at Jimtown High School “Cook Court” Gym.
- New signage on campus and at entrance to Knepp Field.
- New softball bleachers installed.
- Congratulations to the Jimtown High School Marching Band. They competed this weekend in Ft. Wayne earning “silver” status. The band missed “gold” status by only 2pts. (Teams earning “gold” status qualify for the state finals band competition.)
- The first sectional football game (Jimtown vs. Fairfield) will be held here at Jimtown’s Knepp Field.

Doug Southworth, IT/Maintenance Coordinator and David Griffing, Technology Director updated the board with a slide show presentation on Ncomputing, usage, and general information with regard to the Jimtown Schools computing network.

Jim DuBois, Superintendent reported the following:

- Considering the placement of teacher team leaders for Area I, II & III, ELL, High Ability, Title One and Early College.
- Participating in the National Student Clearinghouse which provides high-school to college transition rates, up to 5 years after graduation, for Jimtown High School graduates.

## 6. Board Discussion Items

There were no discussion items.

## 7. New Business - Action Items

### 2014-10-13-01: Approve Intent to Pursue Refinancing of 2005, 1<sup>st</sup> Mortgage

Mr. Perry asked the board to approve intent to pursue refinancing of the 2005, 1<sup>st</sup> mortgage.

A motion was made by Mr. Crocker and seconded by Mr. Collins to approve intent to pursue refinancing of 2005 1<sup>st</sup> mortgage. The motion carried 4-0.

### 2014-10-13-02: Approve Forecast 5 Contract

Mr. Perry asked the board to approve a contract with Forecast 5 that will provide Baugo Community Schools with Indiana Department of Education statistical information from other schools in the state.

A motion was made by Mr. Crocker and seconded by Mr. Fisher to approve the Forecast 5 contract. The motion carried 4-0.

2014-10-13-03: Approve Strategic Solutions Agreement

Mr. Perry asked the board to approve an agreement with Strategic Solutions, a document management company.

A motion was made by Mr. Fisher and seconded by Mr. Collins to approve the agreement with Strategic Solutions. The motion carried 4-0.

2014-10-13-04: Approve Field Trip

Mr. DuBois asked the board to approve Jimtown High School's senior class field trip to New York City, NY, March 19-22, 2015.

A motion was made by Mr. Collins and seconded by Mr. Crocker to approve the Jimtown High School senior class field trip to New York City, NY. The motion carried 4-0.

2014-10-13-05: Approve Fundraiser

Mr. DuBois asked the board to approve Jimtown Elementary and Intermediate Schools' pie fundraiser. Sales run from October 10 – 27, 2014.

A motion was made by Mr. Fisher and seconded by Mr. Collins to approve the Jimtown Elementary and Intermediate Schools' pie fundraiser. The motion carried 4-0.

2014-10-13-06: Approve Facilities Use Permits

Mr. Dean asked the board to approve the following Facilities Use Permits:

<b>ORGANIZATION/ INDIVIDUAL</b>	<b>PURPOSE</b>	<b>DATE/TIME</b>	<b>FACILITY</b>
Schmille Barhams	"Future Jimmies Basketball" practices	5:30 – 7:00pm Tues/Thurs 10:00 – 11:30am Saturdays October 14, 2014 thru February 29, 2015	Jimtown Intermediate School Gym
Nikki White	Birthday Party	Saturday, October 25, 2014, 11am – 1pm	Jimtown Intermediate School Gym

A motion was made by Mr. Crocker and seconded by Mr. Collins to approve the facilities use permits. The motion carried 4-0.

2014-10-13-07: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

**Family Medical Leaves:**

There is (1) certified and (1) non-certified FMLA.

**Transfers:**

Approve for the remainder of the 2014-15 school year:

1. Scott Kovatch will be assigned to the Educational Service Center.
2. Matt LaFree will be assigned to Jimtown High School.

**Resignations/Terminations:**

There are no resignations/terminations

**Hirings:**

1. Approve Andrew Stevens as Jimtown High School Band Percussion Director
2. Approve Becki Visker as Jimtown High School Band Color Guard Director.

**Conference Leaves:**

<b>ATTENDEES</b>	<b>CONFERENCE</b>	<b>DATE</b>	<b>LOCATION</b>
Javier Jiminez	National Coaches Clinic	December 12 – 13, 2014	Chicago
Gina Wright & Joe Linville	NIESC “Reading Workshop”	October 16, 2014	Plymouth
Gina Wright & Clint Stickel	NIESC “Writing Workshop”	October 30, 2014	Plymouth
Josh Schwartz, Amy Campbell, Carol Derucki & Ami Yoder	PAX Partner Training	October 14-15, 2014	Concord High School, Elkhart
Deb Smith, Jill Stork, Jackie Stone, Sandy Stout, Jan Secor, Rhonda Weldy & Colleen Herrity	PAX Teacher Training	October 28, 2014	Concord High School, Elkhart
Barbara Beron and Scott Hamstra	STEM Workshop	October 9-10, 2014	Bethel College, Mishawaka
Ami Yoder	Youth Mental Health First Aid Training	November 5, 2014	Elkhart County Health Department

**Other Personnel Items:**

1. Approve recommendation to advance Amy Nicholls from Step 4 of the Business Office Specialist Salary schedule to Step 5. The adjustment to be retroactive to July 1<sup>st</sup> 2014.
2. Approve Administrative Assistant Salary Step Schedule.



11. Adjournment

There being no other business to come before the board, Mr. Polston made a motion, seconded by Mr. Collins to adjourn at 8:00 p.m. The motion carried 4-0.

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Julie Phillips, Secretary

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