

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on November 10, 2014 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. David Polston, Mr. Edward Collins, Ms. Julie Phillips, Mr. Dwaine Crocker and Mr. Edward Fisher.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Polston, Board President.

2. Minutes

Upon a motion by Mr. Collins and seconded by Mr. Crocker the board approved the minutes of the October 13, 2014 regular board meeting. The motion carried 5-0.

3. Additions or Corrections to the Agenda

1. Add (1) non-certified FMLA to Item #2014-11-10-07: Approve Personnel/Human Resources.

4. Old Business

There was no old business.

5. Superintendent's Report

Ms. Deak, Director of Curriculum reported the following:

- SOI Trainer, Diane Hochstein, is on campus working with the Jimtown Intermediate School SOI lab and then with staff at Jimtown Elementary on certified learning
- All K – 2 teachers trained for PAX behavior game. Working to coordinate a mass training as Jimtown Intermediate would like to expand training into that building as well.
- Long observations are being completed. Data collected from those observations will assist with determining professional development needs.
- Student on track/off track chart presented. Discussion ensued regarding patterns, trends and remediation opportunities.

Dr. Sweeney, Interim Assistant to the Superintendent:

- Presented and explained 2014-15 GO bond expenditures and strategies spreadsheet.
- Slideshow presentation with pictures of facilities updates completed thus far. To name

- a few, new playground equipment, mower, Jimtown High School Gym façade, etc.
- Developing 3- 6 year plan to maintain and update facilities.
- New parking lot lights to be installed at the Jimtown High School parking lot.

Mr. Kovatch, Director of Operations:

- Working with new student resource officer (SRO).
- Working on Indiana Safe Schools Grant.
- Communicating with first responders regarding disaster preparation.
- Received new yellow handicap lift bus and preparing to order a new special purpose bus.
- Current fleet composed of 18 yellow buses travelling 700 mile/day and 10 special purpose buses travelling a total of 400 miles/day.
- Ancon construction will be working on the fitness area during holiday breaks.
- Thank you to Bob Bentrup, retiring in December as Jimtown Intermediate School Day Custodian.
- Working on workman's comp insurance.

Mr. Dean, Director of Athletics:

- Jimtown High School Football, Sectional Champs, will play Andean on Friday, November 14.
- Jimtown High School girls basketball season kicked off last Saturday, November 8, with a scrimmage.
- New Jimtown Athletics website jimtownathletics.org.
- Presented a slide show detailing capital projects opportunities for Athletics Department.

Mr. Perry, Director of Finance:

- Funds balances for October 31, 2014:

General Fund	\$ 500,585.00
Debt Service	\$1,834,175.00
Capital Projects	\$ 151,364.00 (w/o tax warrants)
Transportation	\$ 100,408.00 (w/o tax warrants)
Bus Replacement	\$ 71,376.00
- In response to Mr. Collin's question regarding the type of imaging that will be used for board minutes, the answer is optical character recognition (OCR).
- Scheduling meetings to educate staff on new optional insurance coverage.

Mr. DuBois, Superintendent:

- Meeting scheduled with area pastors/youth directors at 8:00 a.m. Tuesday, November 18th
- HEA Business Roundtable scheduled for 2:00 p.m. Tuesday, November 18th
- Meet with architect regarding old, old gym on November 21st.
- A big "Thank you!" to Dave Polston for 24 years of service as a Baugo School Board member.

6. Board Discussion Items

1. Todd Samuelson, Umbaugh and Associates, outlined strategies on general obligation bond funding. He discussed obtaining both new bonds and the refinancing of current debt.
2. Mr. DuBois reported on the new scholarship “Baugo Promise Endowment” that Julie Phillips in coordination with classes of 1964/1965 is founding. Ms. Phillips is looking for interested community members that are willing to assist with the governing of the scholarship fund.
3. Mr. DuBois noted that the board has received copies of Board Policy updates (NEOLA) and asked if there were any questions. There were no questions posed. Mr. DuBois stated the policy updates will be approved at the next Baugo Board of School Trustees meeting.

7. New Business - Action Items

2014-11-10-01: Approve Donation

Mr. Perry asked the board to approve a donation from “Feed The Children”. Items such as children’s books and school supplies from “The Teacher Store” in the amount of \$962.56

A motion was made by Mr. Crocker and seconded by Mr. Fisher to approve the donation from “Feed The Children”. The motion carried 5-0.

2014-11-10-02: Approve Grant

Ms. Deak asked the board to approve a grant from the Elkhart County Community Foundation in the amount of \$24,590.00 in support of Certified Learning

A motion was made by Mr. Crocker and seconded by Mr. Fisher to approve the ECCF Grant in support of Certified Learning. The motion carried 5-0.

2014-11-10-03: Approve 2015-16 Jimtown High School Courses

Ms. Deak asked the board to approve the following Jimtown High School courses:

Engineering and Technology:

1. Technology Systems
2. Construction Systems
3. Precision Machining II

Choir:

1. Vocal Jazz
2. Advanced Acting

Band:

1. Music Theory, Advanced Placement

2. Indoor Band/Concert Band
3. Intermediate Concert Band
4. World Drumming/Jazz Band

Art:

1. Drawing
2. Painting
3. Ceramics
4. Printmaking

Dual Credit:

1. Biology II
2. Biology AP
3. Advance Science College Credit
4. Environmental Science
5. Advanced Speech and Communication
6. Psychology
7. Digital Citizenship or Preparing For College and Careers.

A motion was made by Mr. Fisher and seconded by Ms. Phillips to approve the 2015-16 Jimtown High School courses. The motion carried 5-0.

2014-11-10-04: Approve Field Trips

Mr. DuBois asked the board to approve the following field trips:

SCHOOL/ECA/CLUB	PURPOSE	DATE/TIME/PLACE
Jimtown High School Staff and Students (approx. 400)	Pack food boxes for Feed My Starving Children	November 5, 2014 from 11:00 a.m. until 2:30 p.m. / Northwood Middle School
Jimtown High School Choir (8 students)	Participate in Purdue Men's Choral Festival	February 19, 2015, Purdue University, West Lafayette
Jimtown High School DECA (16 students)	DECA Central Leadership Conference	December 4 – 7, 2014, Minneapolis, MN

A motion was made by Mr. Collins and seconded by Mr. Crocker to approve the Field trips. The motion carried 5-0.

2014-11-10-05: Approve Fundraiser

Mr. Perry asked the board to approve the following fundraisers:

SCHOOL/ECA/CLUB	ORGANIZATION	DATE/TIME
Jimtown High School Boys Basketball	Harlem Wizards Basketball Fundraiser	Wednesday, December 3, 2014, 6:00 p.m.-9:30 p.m.
Jimtown High School Junior Class	Rise n Roll Doughnuts Fundraiser	Sales are February 11 thru 25, 2015. Pick up date Monday, March 9, 2015
Jimtown High School Wrestling	Raffle Ticket Sales (Apparel and Cash Prizes)	Sales run from October 23 – November 21, 2014
Jimtown High School Band	LaBraid Pastry Fundraiser	November 17 thru December 1 st , 2014

A motion was made by Mr. Crocker and seconded by Mr. Collins to approve the fundraisers. The motion carried 5-0.

2014-11-10-06: Approve Facilities Use Permits

Mr. Dean asked the board to approve the following Facilities Use Permits:

SCHOOL/ECA/CLUB/INDIVIDUAL	PURPOSE	DATE/TIME	FACILITY
JHS Boys Basketball	Harlem Wizards Basketball Fundraiser	Wednesday, December 3, 2014, 6:00 p.m.-9:30 p.m.	Jimtown High School Gym "Cook Court"
Jimtown Basketball/Tom Stanton	Youth Basketball Camp	November 3-6 and 10-15, 2014 3:30 p.m.-4:45 p.m.	Jimtown Intermediate School Gym
Marcie Hill	Graduation Party	Saturday, June 27, 1 p.m. – 4 p.m.	JIS Cafeteria
Rodney Donaldson	Open Gym – Adult Rec	Friday nights, 7 p.m. to 9:30 p.m.	JIS Gym

A motion was made by Mr. Crocker and seconded by Mr. Collins to approve the facilities use permits. The motion carried 5-0.

2014-11-10-07: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Family Medical Leaves:

There was (1) non-certified FMLA.

Transfers:

There are no transfers.

Resignations/Terminations/Retirements:

1. Approve retirement of Beverly Bridwell as Jimtown Junior High School Secretary effective June 17, 2015.
2. Approve the resignation of Todd Denton as Jimtown High School Girls Tennis Coach.
3. Approve the resignation of Shaunte Williams as Jimtown High School Freshmen Volleyball Coach.
4. Approve the resignation of Todd Tharpe as Jimtown High School Girls Tennis Assistant Coach.
5. Approve the resignation of Laura Bowman as Jimtown High School Special Education Aide, effective January 1, 2015.
6. Approve the resignation of Joel Sienicki as Jimtown High School Girls Basketball Assistant Coach.

Hirings:

1. Approve to hire Doug Polston as Jimtown High School Boys Assistant Basketball Coach (9th Grade).
2. Approve to hire Mark Miller as Baugo Community Schools Custodian.
3. Approve to hire Lori Firstenberger as Jimtown Elementary School Title One Aide.
4. Approve to hire Beth Lertola as Jimtown Elementary School Title One Aide.
5. Approve to hire Todd Tharpe as Jimtown High School Girls Tennis Coach.
6. Approve to hire Schmille Barhams as Jimtown High School Girls Basketball Assistant Coach.

Conference Leaves:

ATTENDEES	CONFERENCE	DATE	LOCATION
Sara Nettleton, French Teacher	Indiana Foreign Teachers Association Conference	November 7, 2014	Indianapolis, IN
Allyce Bour, JHS Guidance	Ivy Tech Early College CELL Training	Nov.13, 2014	Indianapolis, IN
Javier and Britny Jimenez	SIOP Training	November 12 & 13, 2014	Decatur Central H.S., Indianapolis, IN
Kyu-suk Kim	IU Math ACP Fall Seminar	November 3, 2014	Indiana University, Bloomington, IN
Stefanie DeShepper	Indiana Gift Association Conference	December 18 & 19, 2014	Indianapolis, IN
Jen Kern, Rochelle Sears and Ami Yoder	Early College Training	November 13, 2014	Indianapolis, IN
Matt LaFree	School Safety Specialist Academy	November 18 & 19	Indianapolis, IN
Rachel Polston, Dan Slabaugh, Sara Nettleton, Clint Stickel, Bryan Lord, Scott Tipton, Tammy Baughman, Marcus Moore, Anthony Venable, and Michelle Ritschard	PBIS Classroom Management	November 21, 2014	Jimtown Intermediate School
Steve Zook, Britny Jimenez, Billie Jo Pawlak and Scott Hamstra	PBIS Classroom Management	November 21, 2014	Jimtown Intermediate

Other Personnel Items:

There are no other personnel items.

Job Openings:

1. Jimtown High School:
 - Assistant Play Director
 - Assistant Musical Director
 - Girls Golf Coach
 - Girls Assistant (Freshmen) Volleyball Coach
 - Girls Assistant (Freshmen) Basketball Coach
 - Girls Assistant Tennis Coach

- 2. Jimtown Junior High School:
Student Council Sponsor
7th Grade Girls Track Coach
Math Academic Team Coach

A motion was made by Ms. Phillips and seconded by Mr. Crocker to approve Personnel/Human Resources. The motion carried 5-0.

8. Announcements

Mr. DuBois announced the next board meeting will be December 8, 2014 at 7:00 p.m. at the **Baugo Educational Service Center.**

9. Claims

Upon a motion made by Mr. Collins and seconded by Mr. Crocker, the board approved the payment of total payroll claims in the amount of \$1,036,854.93, total regular claims in the amount of \$1,326,950.67, total clearing claims of \$289,550.82, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$2,653,356.42. The motion carried 4-0.

10. Other Business

Mr. David McClellan, a member of the audience, asked what safeguards are in place to prevent sexual harassment of students by staff. Mr. McClellan stated his concerns are due to recent news reports of this occurring in other area schools. A discussion ensued on safe hiring practices and board policies in place at Baugo Schools addressing sexual harassment issues.

11. Adjournment

There being no other business to come before the board, Mr. Polston made a motion, seconded by Mr. Collins to adjourn at 8:00 p.m. The motion carried 4-0.

Julie Phillips, Secretary
