

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on March 9, 2015 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Edward Collins, Ms. Julie Phillips, Mr. Dwaine Crocker, Mr. Caleb Pontius and Mr. Michael Showalter.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Collins, Board President.

2. Minutes

Upon a motion by Ms. Phillips and seconded by Mr. Crocker, February 23, 2015 Regular Board Meeting and March 2, 2015 Special Board Meeting. The motion carried 5-0.

3. Additions or Corrections to the Agenda

1. There was one addition Item #5 Approve Cancellation of Checks. Item #5 Approve Personnel/Human Resources was renumbered to Item #6.

4. Old Business

There was no old business.

5. Superintendent's Report

Mr. Perry, Director of Finance:

- Business Department caught up from 2014 year end
- 6 proposals (bids) received for refinance
- Workers compensation audit report favorable
- Working to register Safe Schools Grant with Indiana Department of Homeland Security
- Komputrol contract in force with upgrade scheduled for later this month
- Negotiating lease with Head Start for Jimtown North space
- School attorneys trained with Business Department staff on textbook rental collection
- Distributed and discussed ADM or Average Daily Membership(student attendance) and Revenue Grant Comparison worksheets

- Fund Balances:	<u>January 2015</u>	<u>February 2015</u>
General Fund	\$ 441,741.47	\$ 501,116.85
Debt Service	\$1,798,950.28	\$1,809,208.79
Capital Projects w/o tax warrants	\$ 341,052.29	\$ 243,395.23
Transportation w/o tax warrants	\$ 79,463.77	\$ 7,775.35
Bus Replacement Fund	\$ 127,562.36	\$ 128,143.03

Ms. Deak, Director of Curriculum:

- No Report - Attending Early College Workshop

Mr. Dean, Director of Athletics

- Winter sports awards banquet next week
- Coaches continue with state required coaches training

Mr. Kovatch, Director of Operations:

- Working to complete Capital Projects forecast
- Prepping for Head Start's move to Jimtown North.
- Head Start hiring seminar scheduled for Thursday, March 12th at Jimtown North

6. Board Discussion Items

- NEOLA Policy Updates, Volume 27, #1 distributed to board for review
- Transfer Student Policy for 2015-16 recommendation by April 12, 2015
- 2015-16 School Calendar - snow days options

7. New Business - Action Items

2015-03-09-01: Accept Waiver of Clause for Contract Bus Driver

Mr. Perry asked the board to accept a Waiver of Clause for contract bus driver, Fred Lambka.

A motion was made by Mr. Crocker and seconded by Mr. Pontius to accept a Waiver of Clause for contract bus driver, Fred Lambka. The motion carried 5-0.

2015-03-09-02: Approve Extra-Curricular Positions

Mr. DuBois asked the board to approve the following extra-curricular positions:

- Exceptional Student Specialist
- ENL Specialist
- Title 1 Specialist

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve the following extra-curricular positions. The motion carried 5-0.

2015-03-09-03: Approve Fundraisers

Mr. Perry asked the board to approve the following fundraisers:

GROUP	PRODUCT TO BE SOLD	DATE
Jimtown High School Track	Poppin Popcorn by The Goodies Factory	March 11-25, 2015
Jimtown High School Baseball	Peeler Card Sale	Mar 19–28, 2015

A motion was made by Ms. Crocker and seconded by Mr. Pontius to approve the fundraisers. The motion carried 5-0.

2015-03-09-04: Approve Facilities Use Permits

Mr. Collins requested the following permit cancelled:

GROUP/INDIVIDUAL	FACILITY	DATE/TIME	PURPOSE
Ed Collins	Jimtown Intermediate School Cafeteria & Gym	March 22, 2015, 11am – 3pm	Birthday party

No vote was required.

2015-03-09-05: Approve Cancellation of Outstanding Checks

Mr. Perry asked the board to cancel two outstanding checks that remain in our bank register.

A motion was made by Mr. Crocker and seconded by Mr. Pontius to approve the cancellation of outstanding checks. The motion carried 5-0.

2015-03-09-06: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Family Medical Leaves:

1. There is one certified FMLA.

Transfers:

There are no transfers.

Resignations/Terminations/Retirements:

1. Resignation of Mary Gilchrist as Jimtown Junior High School Aide.

Hirings:

1. Hiring of Neil Hackett as Jimtown Junior High School Boys Track Coach.

Conference Leaves:

ATTENDEES	CONFERENCE	DATE	LOCATION
Derek Polston, Cory Stoner, Ned Cook and Mark Kern	State Football Conference	March 20, 2015	Indianapolis
M. Ritschard, A. Venable, S. Tipton, T. Baughman, M. Moore, R. Polston, D. Slabaugh, S. Nettleton, C. Stickel, B. Lord & D. Rogers	PBIS Classroom Management Part II	March 26, 2-15	Jimtown Intermediate School

Other Personnel Items:

There are no other personnel items.

Job Openings:

1. Jimtown High School:
 - Assistant Play Director
 - Assistant Musical Director
 - Girls Golf Coach
 - Girls Assistant (Freshmen) Volleyball Coach
 - Girls Assistant (JV Head) Volleyball Coach
2. Jimtown Junior High School:
 - 7th Grade Girls Volleyball Coach

A motion was made by Mr. Crocker and seconded by Mr. Pontius to approve Personnel/ Human Resources. The motion carried 5-0.

8. Announcements

Mr. DuBois announced the next board meeting will be April 13, 2015 at 7:00 p.m. at the **Baugo Educational Service Center**.

9. Claims

Upon a motion made by Mr. Crocker and seconded by Mr. Pontius, the board approved the payment of total payroll claims in the amount of \$692,244.11, total regular claims in the amount of \$589,705.59, total clearing claims of \$202,538.29, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,484,262.99. The motion carried 5-0.

10. Other Business

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Crocker to adjourn at 7:48 p.m. The motion carried 5-0.

Dwaine Crocker, Secretary
