

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on April 13, 2015 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Edward Collins, Ms. Julie Phillips, Mr. Dwaine Crocker, Mr. Caleb Pontius and Mr. Michael Showalter.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Collins, Board President.

2. Minutes

Upon a motion by Mr. Crocker and seconded by Ms. Phillips, March 9, 2015 Regular Board Meeting. The motion carried 5-0.

3. Additions or Corrections to the Agenda

There were two additions to the agenda:

2015-04-13-01: Resolution Authorizing Execution of Amendment to Lease

2015-04-13-02: Resolution Approving Post Issuance Compliance Procedures

All remaining action items are to be renumbered accordingly.

4. Old Business

There was no old business.

5. Superintendent's Report

Update on Strategic Planning Executive Summary and Achievement

a. Lag/Lead Measures and School Improvement Plan progress - Principals

1. Jimtown High School

2. Jimtown Junior High School

3. Jimtown Intermediate School

4. Jimtown Elementary School

b. Quarterly Directors OnStrategy Plan Update – Directors

1. OnStrategy Executive Summary 4-9-2015

2. Strategic Planning Calendar for 2015 – 2016

c. Superintendent Updates – Superintendent

1. Bruce Perry, Director of Finance:

a. Budget Preparation Calendar for 2016 & Capital Expenditures

b. <u>Fund Balances:</u>	<u>March 2015</u>
General Fund	\$ 533,371.49
Debt Service	\$1,819,467.30
Capital Projects w/o tax warrants	\$ 134,393.51
Transportation w/o tax warrants	\$ (72,256.88)
Bus Replacement Fund	\$ 128,723.70

2. Mr. DuBois stated the following director's reports were provided to The Board:

- Ms. Deak, Director of Curriculum
- Mr. Dean, Director of Athletics
- Mr. Kovatch, Director of Operations: Report provided to The Board

6. Board Discussion Items – Superintendent

1. Strategic Plan Information for the Fall 2015 - Capital Expenditures
2. Discuss 2016 Budget and Transfer Tuition Students Demographic Information Enrollment History

7. New Business - Action Items

2015-04-13-01: Resolution Authorizing Execution of Amendment to Lease

Mr. Perry asked the board to approve the Resolution Authorizing Execution of Amendment to Lease.

A motion was made by Mr. Crocker and seconded by Ms. Phillips approve the Resolution Authorizing Execution of Amendment to Lease. The motion carried 5-0.

2015-04-13-02: Resolution Approving Post Issuance Compliance Procedures

Mr. Perry asked the board to approve the Resolution Approving Post Issuance Compliance Procedures.

A motion was made by Ms. Phillips and Mr. Pontius to approve the Resolution Approving Post Issuance Compliance Procedures. The motion carried 5-0.

2015-04-13-03: Approve Revision Policy #8220 School Day

Mr. DuBois asked the board to approve updates to Policy #8220 School Day.

A motion was made by Mr. Crocker and seconded by Mr. Pontius to approve updates to Policy #8220 School Day. The motion carried 5-0.

2015-04-13-04: Approve Dietician Contract

Ms. Deak asked the board to approve a contract with Northern Indiana Educational Service Center for shared dietician consortium services for 2015-16.

A motion was made by Mr. Pontius and seconded by Ms. Phillips approve a contract Northern Indiana Educational Service Center for shared dietician consortium services for 2015-16. The motion carried 5-0.

2015-04-13-05: Approve 2015-16 Transfer Tuition Policy

Mr. DuBois asked the board to approve a transfer tuition policy for the 2015-16 school year.

A motion was made by Mr. Crocker and seconded by Ms. Phillips to table this item. The motion carried 5-0.

2015-04-13-06: Approve Summer School

Ms. Deak asked the board to approve summer school for IREAD Remediation and Health Class at secondary level.

A motion was made by Mr. Crocker and seconded by Mr. Showalter to approve summer school for IREAD Remediation and secondary level Health Class. The motion carried 5-0.

2015-04-13-07: Approve INDVA (Indiana Virtual Academy)

Ms. Deak asked the board to approve INDVA (Indiana Virtual Academy) secondary level summer school.

A motion was made by Ms. Phillips and seconded by Mr. Pontius to approve INDVA (Indiana Virtual Academy) secondary level summer school. The motion carried 5-0.

2015-04-13-08: Approve Cancellation of Bus Driver Contract

Mr. Kovatch asked the board to cancel Darla McClure's Bus Driver Contract.

A motion was made by Ms. Phillips and seconded by Mr. Crocker to approve the cancellation of Darla McClure's Bus Driver Contract. The motion carried 5-0.

2015-04-13-09: Approve Bus Driver Contract

Mr. Kovatch asked the board to approve Pamela Squibb's Bus Driver Contract.

A motion was made by Mr. Pontius and seconded by Mr. Crocker to approve the Pamela Squibb's Bus Driver Contract. The motion carried 5-0.

2015-04-13-10: Approve Board Policy Updates (Neola)

Mr. DuBois asked the board to approve Neola Updates, Volume 27 #1 to Board Policies.

A motion was made by Mr. Crocker and seconded by Mr. Pontius to approve the Pamela Squibb's Bus Driver Contract. The motion carried 5-0.

2015-04-13-11: Approve Jimtown High School Field Trips

Mr. DuBois asked the board to approve the following field trip(s):

Requesting Organization	Purpose of Request	Dates and Times	Destination	Approval Date
Lots Pinneyi, JHS DECA Teacher	DECA International Conference	April 24 -29	Orlando, FL	04.13.15

A motion was made by Mr. Pontius and seconded by Mr. Crocker to approve the Field Trips. The motion carried 5-0.

2015-04-13-12: Approve Jimtown Junior High Field Trips

Mr. DuBois asked the board to approve the following field trip(s):

Requesting Organization	Purpose of Request	Dates and Times	Destination	Approval Date
Jamie Eaton, 7th Grade JJHS Teacher	8th Grade Field Trip	June 4 - 9	Washington, DC	04.13.15

A motion was made by Mr. Crocker and seconded by Mr. Showalter to approve the Field Trips. The motion carried 5-0.

2015-04-13-13: Approve Donations

Mr. DuBois asked the board to approve the following donations(s):

Donating Organization/Individual	Purpose/Type of Donation	Amount/Value of Donation
Anonymous	JHS Athletic Department/Cash	\$2,000.00
Teacher's Credit Union	JHS Merit Scholarship/Cash	\$2,000.00
Teacher's Store/ Feed the Children	High School Level Books	Valued at \$8091.90
Teacher's Store/ Feed the Children	School Supplies/ Books	Valued at \$2,859.56

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve the donations. The motion carried 5-0.

2015-04-13-14: Approve Fundraiser(s)

Mr. DuBois asked the board to approve the following fundraisers(s):

Event	School	Start Date	End of Fundraising	Goal	Fundraising Activity	Fundraising Purpose	Board Approval Required
JHS Drama Club (Movie Night)	JHS	04.24.15	same	TBD	Movie Night	Drama Club Expenses	Yes (Pending Copyrights Required)

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve the fundraisers. The motion carried 5-0.

2015-04-13-14: Approve Facilities Use Request(s)

Mr. DuBois asked the board to approve the facilities use request(s):

Requesting Organization	Purpose of Request	Dates and Times	Facility
Cross Country Teams/ Chantelle Hurtekant	Running Camp	May 27 - 29, 3:15pm - 4:30pm	Field between JIS & JES
Baugo Extended Care/Melinda Folkers	Summer Daycare	June 8 thru Aug 13, 2015 6:30am -6:00pm	JIS Cafeteria & Gym
Willowdale COC/Harold Williams	Lunch and Activities - V.B.S.	June 21, 11:00am - 5:00pm	JIS Cafeteria & Gym
Church Community Services	Amazing Elkhart Race	April 25, 10:00am - 1:00pm	JHS Tennis Cts/Football Field/Green Areas/JJHS Restrooms
Jimtown AD	Volleyball Camp	June 8 - 12, Noon - 6:00pm	JHS Gym

A motion was made by Mr. Crocker and seconded by Mr. Pontius to approve the facilities use requests. The motion carried 5-0.

2015-04-13-16: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Family Medical Leaves:

1. There are 3 certified FMLAs.

Transfers:

There are no transfers.

Resignations/Terminations/Retirements:

There are not resignations/terminations/retirements.

Hirings:

1. Robert Elli as Jimtown High School Girls Golf Coach
2. Joe Walters as Jimtown High School Asst. Boys Golf Coach
3. Beth Knapp as Jimtown Junior High School 7th Grade Volleyball Coach.

Conference Leaves:

ATTENDEES	CONFERENCE	DATE	LOCATION
Lots Pinneyi	DECA International Conference /	April 24-29, 2015	Orlando, FL
Joe Sienicki, Deb Smith, Deb Rogers and Amy Vollmar	PBIS - Elkhart	April 17, 2015	Elkhart, IN

Other Personnel Items:

There are no other personnel items.

Job Openings:

1. Jimtown High School:
Assistant Play Director
Assistant Musical Director
Girls Assistant (Freshmen) Volleyball Coach
Girls Assistant (JV Head) Volleyball Coach

A motion was made by Mr. Pontius and seconded by Mr. Crocker to approve Personnel/Human Resources. The motion carried 5-0.

8. Announcements

Mr. DuBois announced the next board meeting will be April 27, 2015 at 7:00 p.m. at the **Baugo Educational Service Center.**

9. Claims

Upon a motion made by Mr. Crocker and seconded by Ms. Phillips, the board approved the payment of total payroll claims in the amount of \$671,276.28, total regular claims in the amount of \$643,185.26, total clearing claims of \$200,046.20, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,514,507.74. The motion carried 5-0.

10. Other Business

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Crocker to adjourn at 9:21 p.m. The motion carried 5-0.

Dwaine Crocker, Secretary
