

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on August 10, 2015 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Edward Collins, Mr. Dwaine Crocker, Ms. Julie Phillips, Mr. Caleb Pontius and Mr. Michael Showalter.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Collins, Board President.

2. Minutes

Upon a motion by Mr. Crocker and seconded by Mr. Showalter, minutes of the July 27, 2015 Regular Board Meeting were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There were no corrections or additions to the agenda.

4. Old Business

5. Superintendent's Reports

- Financial Report: Mr. DuBois reported fund balances:

General Fund	\$ 367,137.67
Capital Projects w/o tax warrants	\$ 666,903.68
Transportation w/o tax warrants	\$ 102,724.48
Bus Replacement Fund	\$ 197,811.72
- Enrollment Report: Mr. DuBois stated total school enrollment is 1,946 (153 of those students are transfer-in students).
- Projects Update: Work continues on Civil Rights Report. Prepping with Elkhart County Special Education Co-op for 2015/16 school year. Working feverishly on hiring and recruiting staff. First faculty/staff day is Wednesday, August 12th, with students returning on Thursday, August 13th. Upcoming meeting with Apple to discuss strategic planning for one to one devices.
- Facilities Update: Mr. Southworth reported that the VOIP phone system is up and working with a few minor remaining issues that should be resolved soon. One to one computing is on target for social studies courses. The digital marquee is on hold pending variance approval from the Elkhart County Planning and Development board. The next meeting is August 12, 2015.

- Transportation Update: Mr. Griffing stated that all buses passed inspection and are ready to roll. He gave a big “thank you” to the maintenance and transportation personnel for their hard work preparing for the new school year.
- Learning Update: Ms. Deak reported that databases are being loaded with new learning software as needed. Professional development opportunity for guided reading is offered for new teachers as well as a refresher for previously trained teachers. IDOE-STN (student data reporting) training tomorrow in Indianapolis. Title III, EL meeting next week for grant training. Food service staff has returned to prep for the first day of service. Substitute staffing is running in short supply. Reviewing assessment tools to monitor student learning... leaning toward MAP Measurement of Academic Progress.
- Principals’ Celebrations: Mr. Deak shared that Jimtown Elementary is excitedly preparing for the Ice Cream Social/Parents Meeting. Mrs. Brubaker echoed Mr. Deak’s comment for Jimtown Intermediate. Mr. Stout asked to celebrate the new front office staff at Jimtown Junior High. Mr. Ziegler stated that frosh/new student orientation went well and thanked the custodial/maintenance staff for their diligence in preparation of the new school year.
- Athletics Update: Mr. Dean reported Fall sports are up and running. Concussion training for coaches is complete. Interviews for the softball coach’s position are complete and a recommendation has been submitted for board approval. Construction is complete on the new scoreboard at Knepp Field. The first football event of the season is a scrimmage with Rochester this Friday, August 14.

6. Board Discussion Items

There were no discussion items.

7. New Business - Action Items

2015-08-10-01: Permission to Advertise the 2016 Budget

Mr. DuBois asked the board table Item #2015-8-10-01 Permission to Advertise the 2016 Budget until the next regular scheduled board meeting, Monday, August 24, 2015.

A motion was made by Mr. Crocker and seconded by Ms. Phillips to table Item ##2015-8-10-01 Permission to Advertise the 2016 Budget until the next regular scheduled board meeting, Monday, August 24, 2015. The motion carried 5-0.

2015-08-10-02: Approve Bashor Children’s Home Contract

Mr. DuBois asked the board to approve the 2015-16 Bashor Children’s Home contract to purchase alternative educational services.

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve the 2015/16 Bashor Children’s Home contract. The motion carried 5-0.

2015-08-10-03: Approve Field Trips

Mr. Ziegler asked the board to approve the following field trips:

Requesting Group/Organization	Event	Date	Destination
DECA/Mr. Pinneyi	International Career Development Conference	04.22.16 thru 04.27.16	Nashville, TN
DECA/Mr. Pinneyi	Central Region Leadership Conference	11.19.15 thru 11.22.15	Kansas City, MO
DECA/Mr. Pinneyi	Fall Leadership Conference	11.12.25	Indianapolis
DECA/Mr. Pinneyi	State Officer Screening	1.30.16	Indianapolis
DECA/Mr. Pinneyi	State Career Development Conference	02.28.16 thru 03.01.16	Indianapolis
DECA/Mr. Pinneyi	6 Flags Marketing Education Day	05.06.16	Gurnee, IL

A motion was made by Mr. Showalter and seconded by Mr. Pontius to approve the field trips. The motion carried 5-0.

2015-08-10-04: Approve Facilities Use Requests

Mr. Southworth asked the board to approve the following facilities use requests:

Requesting Organization /Group/Individual	Event	Date	Facility
Jim Vicsik/ Adult Recreation	Adult basketball for recreation.	Mondays, August 17, 2015 thru May 31, 2016	JIS Gym as available.
Melinda Folkers (BEC Supervisor)	Baby Shower	8/15/2015	JIS Cafe/Kitchen

A motion was made by Mr. Crocker and seconded by Ms. Phillips to approve the Facilities Use Requests. The motion carried 5-0

2015-08-10-05: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Family Medical Leaves:

There were no FMLAs.

Transfers:

There were no transfers.

Resignations/Terminations/Retirements:

Name	Position	School	Effective
Shannon Speybroeck	Title One Intervention Aide	JES	08.10.15
Lori Firstenberger	Special Ed Aide	JES	08.10.15
Todd Tharpe	Girls Tennis Coach	JHS	08.10.15

Hirings:

Name	Position	School	Effective
Marla Cook	3rd Grade Team Leader	JIS	08.10.15
Tara Hill	Specials Team Leader	JIS	08.10.15
Cassandra Pratt	Title One Intervention Aide	JES	08.10.15
London Martinez	English Teacher	JHS	08.10.15
Kayla Krouse	6th Grade Teacher	JIS	08.10.15
Sarah Rose	5th Grade Teacher	JIS	08.10.15
Lisa Miller	3rd Grade Teacher	JIS	08.10.15
Brandy Eberhardt	Girls Softball Coach	JHS	08.10.15
Jessica Leatherman	Title One Intervention Aide	JES	08.10.15
Kelly Dillenbeck	3 Hour Food Service Employee	JHS	08.10.15

Conference Leaves:

Employee Name	Conference/Activity	Other Information
Jeff Ziegler & Scott Kovatch	School Safety Academy, Sept. 30 - Oct. 1, 2015	Indianapolis
Jeff Ziegler & Scott Kovatch	School Safety Academy, May 9 & 10, 2016	Indianapolis
Jennifer Kern	Title III Meeting, August 19 & 20, 2015	Indianapolis

Other Personnel Items:

There are no other personnel items.

Job Openings:

1. Jimtown High School:
Assistant Girls Basketball Coach
Girls Tennis Coach
2. Jimtown Junior High School:
Junior High Cheer Coach

A motion was made by Mr. Pontius and seconded by Mr. Crocker to approve Personnel/ Human Resources. The motion carried 5-0.

8. Announcements

Mr. DuBois announced the next board meeting will be August 24, 2015 at 7:00 p.m. at the **Baugo Educational Service Center.**

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Crocker, the board approved the payment of total payroll claims in the amount of \$528,75.44, total regular claims in the amount of \$1,082,086.75, total clearing claims of \$158,961.39, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,769,767.34. The motion carried 5-0.

10. Other Business

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Crocker to adjourn at 7:43 p.m. The motion carried 5-0.

Dwaine Crocker, Secretary

