

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on January 25, 2016 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Edward Collins, Ms. Julie Phillips, Mr. Caleb Pontius and Mr. Michael Showalter.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Collins, Board President.

2. Minutes

Upon a motion by Ms. Phillips and seconded by Mr. Pontius, minutes of the January 11, 2016 Executive Session, Board of Finance Meeting and Regular Board Meeting were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There was two additions to the agenda:

Action Item #2016-01-25-01 Adopt Resolution to Transfer Funds

Action Item #2016-01-25-02 Approve Fuel Contract 2016

Remaining action items will be renumbered accordingly.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

-Mr. Perry reported that the Department of Local Government Finance (DLGF) plans to issue Form 1782 (Budget Order) later this week. State Board Accounts exit conference concluded last week. Mr. Collins was in attendance. All in attendance are bound by a confidentiality agreement until the report is released. The expected release is sometime during the Spring of 2016 (at least 45 days from the date of the exit conference).

<u>Fund Balances:</u>	<u>December 2015</u>
General Fund	\$ 452,728.28
Debt Service	\$1,778,915.81
Capital Projects w/o tax warrants	\$ 823,851.30
Transportation w/o tax warrants	\$ 129,158.17
Bus Replacement Fund	\$ 124,935.32

6. Board Discussion Items

There were no discussion items.

7. New Business - Action Items

2016-01-25-01: Adopt Resolution to Transfer Funds

Mr. Perry asked the board to adopt a Resolution to Transfer Funds from Federal Medicaid Reimbursement Fund to the General Fund.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to adopt the Resolution to Transfer Funds. The motion carried 4-0.

2016-01-25-02: Approve 2016 Fuel Contract

Mr. Perry asked the board to approve 2016 fuel contract with North Central Co-op (fuel hedge).

A motion was made by Ms. Phillips and seconded by Mr. Pontius to approve the revised salary steps. The motion carried 4-0.

2016-01-25-03: Approve Facilities Use Requests

Mr. DuBois asked the board to approve the following facilities use request:

Requesting Organization	Requesting Individual	Purpose of Request	Dates and Times	Facility
J Shock 9U Baseball	Christina Kaler	Practices	Saturdays Feb. 1 - March 31, 2016, 9am - 10:30am	JES Gym

A motion was made by Mr. Showalter and seconded by Mr. Pontius to approve the facilities use requests. The motion carried 5-0.

2016-01-25-04: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective
Stefanie Secor	JHS Cafeteria	BESC	01.25.16
Maricruz Murillo	JHS Cafeteria	BESC	01.25.16

Conference Leaves:

Attendees	Conference Information	Dates	Location
Bryan Lord, Scott Tipton, Deb Rogers, Josha Schwartz, Amanda Monroe, Scott Hamstra, Erin Horein, Christina Kaler, Courtney Byers, Carrie Friedhour	Math Caravan	January 26, 2016	Plymouth, IN
Bille Jo Pawlak & Carol Derucki	Triple P Parenting Initiative	January 26 & 27, 2016	Sunnyside Mennonite Church, Elkhart
Mike Campbell, Mark Kern, Ned Cook, Cory Stoner, Dan Slabaugh, Travis Daniels & Rick Yurko	IFCA State Clinic	March 18, 2016	INDY

FMLA:

There is one certified FMLA.

Job Openings:

1. Jimtown High School:
JHS Cheer Coach
2. Jimtown Junior High School:
7th Grade Boys Track Coach

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve Personnel/Human Resources. The motion carried 4-0.

8. Announcements

Mr. DuBois announced the following:

1. The next regularly scheduled board meeting is Monday, February 8, 2016 at 7:00 p.m. at the **Baugo Educational Service Center**.

9. Claims

Upon a motion made by Mr. Pontius and seconded by Mr. Showalter, the board approved the payment of total payroll claims in the amount of \$0.00, total regular claims in the amount of \$195,888.18 total clearing claims of \$18,986.25, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$214,874.60. The motion carried 4-0.

10. Other Business

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Pontius to adjourn at 7:23 p.m. The motion carried 4-0.

Caleb Pontius, Secretary
