

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on February 22, 2016 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Edward Collins, Ms. Julie Phillips, Mr. Caleb Pontius and Mr. Michael Showalter.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Collins, Board President.

2. Minutes

Upon a motion by Mr. Pontius and seconded by Ms. Phillips, minutes of the January 25, 2016 Regular Board Meeting were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There was one additional non-certified FMLA added to action item #2016-02-22-06 Personnel/Human Resources.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

- Superintendent: Mr. DuBois reported on-track/off-track student data and shared historical enrollment numbers.
- Learning and Food Service: Ms. Deak reported that ISTEP testing window opens Monday, February 29. Professional Development day on 11th. Couple of vendors coming to share math adoption information. A few teachers attended math caravan to help narrow down options.
- Financial Report: Mr. Perry reported fund balances for December 2015 and January 2016:

<u>Fund Balances:</u>	<u>December 2015</u>	<u>January 2016</u>
General Fund	\$ 452,739	\$ 474,336
Debt Service	\$1,512,011	\$1,512,047
Capital Projects w/o tax warrants	\$ 823,851	\$ 608,847
Transportation w/o tax warrants	\$ 129,158	\$ 62,652
Bus Replacement Fund	\$ 124,935	\$ 125,528

Mr. Perry reported the approved budget spending amounts for 2016:

General Fund	\$12,195,204
Debt Service	\$ 3,579,665
Pension	\$ 187,429
Capital Projects w/o tax warrants	\$ 1,672,712
Transportation w/o tax warrants	\$ 988,103
Bus Replacement Fund	\$ 165,000

Mr. Perry went on to state that the fuel hedge is locked at \$1.857 (regular) and \$1.906 (diesel).

- Facilities/Systems: Mr. Southworth reported that Head Start has begun moving into the Jimtown North Building. They hope to have their move complete by the end of this week. Most Apple products have been deployed to buildings for teacher/student distributions. Tennis courts reconstruction was reviewed. Mr. Southworth went on to state that bids for Jimtown Elementary School renovations and Jimtown High School Site Renovations are pending board approval of tonight's Action Item #2016-02-22-02.

6. Board Discussion Items

1. JHS Graduation Requirements/Curriculum Schedule discussion.

7. New Business - Action Items

2016-02-22-01: Approve 2016/17 School Calendar

Mr. DuBois asked the board to approve the 2016/17 Baugo School District Calendar.

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve the 2016/17 Baugo School District Calendar. The motion carried 4-0.

2016-02-22-02: Permission to Advertise Bids

Mr. Southworth asked the board for permission to advertise bids for Jimtown Elementary School renovations and Jimtown High School Site Renovations.

A motion was made by Ms. Phillips and seconded by Mr. Pontius to allow advertisement of bids. The motion carried 4-0.

2016-02-22-03: Approve School Meal Charge Policy

Ms. Deak asked the board to approve the School Meal Charge Policy.

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve the School Meal Charge Policy. The motion carried 4-0.

2016-02-22-04: Approve Fundraisers

Mr. DuBois asked the board to approve the following fundraisers:

Purpose/ School	Start	End	Goal	Activity	Purpose
Class of 2018	02.22.16	02.29.16	\$1,000.00	Sale of candles, etc.	Prom and Grad Expenses
Class of 2016	02.09.16	02.17.16	\$1,500.00	Sale of Pizzas	Senior Class Trip NYC
Jimtown Band	TBD	TBD	\$2,000.00	Raffle for Private Jazz Band Concert	Marching Band Contest fees, bus fees, color guard equipment
Jimtown Band	04.11.16	04.22.16	\$2,500.00	Rise n Roll Donut Sales	Marching Band Contest fees, props, color guard flags
Jimtown Band	08.19.16	3:00-8:00p m	\$3,000.00	Hog & Corn Roast	Marching Band Contest fees, bus fees, color guard equipment
Jimtown Band	02.23.16	02.23.16 (All Day Couponing)	\$2,000.00	Five Guys Give Back Coupons	Marching Band Contest fees, props, color guard flags
Jimtown Band	03.21.16 04.18.16 & 05.16.16	6:30-7:30 pm	\$1,500.00	Zumba Night	Marching Band Contest fees, props, color guard flags
Jimtown Band	05.13.16	05.13.16	\$3,000.00	Jazz Cafe (Dinner and Music)	Marching band props and music/drill rights.
Jimtown Elementary PTO	03.18.16	5:00-8:00p m	\$10,000.00	Family Fun Fair	Games, raffle, silent auction

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve the fundraisers. The motion carried 4-0.

2016-02-22-05: Approve Field Trips

Mr. DuBois asked the board to approve the following field trips:

Requesting Organization	Requesting Individual	Purpose of Request	Dates and Times	Destination
Economics Class	Ryan Gingerich	Financial Planning/Budgeting	February 23, 2016	JA Innovation Park, Ft. Wayne, IN
JHS Spanish Classes II & III	Tammy Baughman	Educational Immersion in Spanish Culture/Language	July 21-25, 2016	Puerto Rico

A motion was made by Ms. Phillips and seconded by Mr. Pontius to approve the field trip requests. The motion carried 4-0.

2016-02-22-06: Approve Donation(s)

Mr. DuBois asked the board to approve the following donation(s):

Donating Organization/Individual	Purpose/Type of Donation	Amount/Value
Feed the Children/Teacher Store	Children's Books / School Supplies	\$6,205.58

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the donation. The motion carried 4-0.

2016-02-22-07: Approve Facilities Use Requests

Mr. DuBois asked the board to approve the following facilities use request:

Requesting Organization	Requesting Individual	Purpose of Request	Dates and Times	Facility	Fee
J Shock 9U Baseball	Christina Kaler	Practices	Saturdays Feb. 1 - March 31, 2016, 9am - 10:30am	JES Gym	
J Shock 13U Baseball	Dan Wort	Practices	6-8 pm, Feb. 18 & 25, March 3, 10, 17 & 27 & 31, 2016 (As available)	JES Gym - As available	
St. Thomas Catholic School/Elkhart Civic Theatre	John Shoup	Alice in Wonderland Musical	April 25 thru 29, 2016	JHS Auditorium	\$125.00/day
Baugo Adult Community Education	Michele Mathewson	Cardio Drumming Class	March 1 thru March 31 / 7-8pm April 12 thru May 26 / 6-7pm	JIS Gym	

A motion was made by Mr. Showalter and seconded by Mr. Pontius to approve the facilities use requests. The motion carried 4-0.

2016-02-22-08: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective	
Valerie Williams	English Teacher	JHS	11.01.15	Retirement
Emily Willard	Assistant Softball Coach	JHS	02.22.16	Resignation
Gene Johnson	Girls Basketball Coach	JHS	02.22.16	Resignation

Hiring:

Name	Position	School	Effective
Beth Knapp	JJHS Girls 7th Track Coach	JJHS	02.22.16
Brent Clark	Asst. Varsity Softball Coach	JHS	02.22.16

Transfers:

Name	From	To	Effective
Angela Davis	9th Grade Cheer Coach	JHS Interim Head Cheer Coach	02.22.16
Brent Clark	7th Grade Girls Track	8th Grade Boys Track	02.22.16

Conference Leaves:

Attendees	Conference Information	Dates	Location
Jan Dean	ISNA	02.05.16	Indianapolis
Jason Stacy	Scienc ISTEP Workshop	02.10.16	Plymouth
Kathy Baughman	Conn-Selmer VIP Program	02.25.16	Elkhart
Ryan Gingerich	PBL Workshop	02.29.16	Plymouth
Mike Campbell	ND Football Clinic	04.15.16	Notre Dame
Mark Kern	IHSWCA Conference and High School State Wrestling Finals	02.19.2016	Indianapolis, IN
Beth Griffey	Senior Trip Chaperon	03.17 thru 03.18.2016	New York, NY
Marcus Moore, Clint Stickel, Dan Slabaugh	PBL Training	03.28 thru 03.31.2016	TBD

FMLA:

There is one certified and two non-certified FMLAs.

Job Openings:

1. Jimtown High School:
 - Math Teacher
 - JHS Cheer Coach
 - JHS Girls Basketball Head Coach

2. Jimtown Intermediate School:
 - 6th Grade Girls Basketball Head Coach
 - 6th Grade Girls Assistant Basketball Head Coach
 - 6th Grade Girls Basketball Camp Coach
 - 6th Grade Boys Basketball Head Coach
 - 6th Grade Boys Assistant Basketball Coach
 - 6th Grade Boys Basketball Camp Coach

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve Personnel/Human Resources. The motion carried 4-0.

8. Announcements

Mr. DuBois announced the following:

1. The next regularly scheduled board meeting is Monday, March 14, 2016 at 7:00 p.m. at the **Baugo Educational Service Center**.

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Pontius, the board approved the payment of total payroll claims in the amount of \$591,945.85, total regular claims in the amount of \$1,122,894.33 total clearing claims of \$177,393.20, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,892,237.38. The motion carried 4-0.

10. Other Business

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Pontius to adjourn at 8:51 p.m. The motion carried 4-0.

Caleb Pontius, Secretary
