

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on June 13, 2016 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Edward Collins, Mr. Caleb Pontius, Mr. Michael Showalter and Mr. Andrew Namenye.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Collins, Board President.

2. Minutes

There was one correction to the minutes. Item #2016-05-23-07 Personnel/Human Resources. Change “*upon a motion made by Mr. Pontius*” to “*upon a motion made by Mr. Namenye*”.

Upon a motion by Mr. Pontius and seconded by Mr. Showalter, minutes of the May 23, 2016 Regular Board Meeting were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There were no additions or corrections.

4. Old Business

There was no old business.

5. Superintendent’s Reports/Celebrations

1. Principals’ Updates:

- Jimtown Junior High School: Mr. Stout reported a hectic end of year, but went well.
- Jimtown High School: Graduation went well with 127 students receiving their diploma at the ceremony on Sunday.

2. Directors’ Updates:

- Athletics: Mr. Dean was proud to report on the encouraging spring sports statistics. Doctors from OSMC/Beacon Health donated their time to complete over 100 sports physicals for Jimtown athletes.
- Learning and Food Service: Ms. Deak reported that IRead scores indicated a passing rate of 87.5%. There are currently 20 students attending IRead summer school. ½ of those students receive exceptions. 60 Freshmen are taking advantage of the summer school health class. Baugo received an early college grant through CELL.

Ms. Deak went on to state that plans to obtain the highest early college level of certification are ongoing. Currently we are in year 2 of a 4 year certification year process. Mr. DuBois noted that 35 students received a green cord from Ivy Tech signifying 15 or more earned college credits.

- Facilities/Grounds: Mr. Southworth informed the board that construction is ahead of schedule on the tennis court resurfacing project. The Jimtown Elementary remodel is on track. A utility sink faucet in the BESC Maintenance Department tested slightly high for lead content at 15.06 ppb. The acceptable limit is 15.00 ppb. The sink has been replaced and is now testing within an acceptable range at 2.0 ppb. The failure has been reported to IDEM. Mr. Southworth stated his department is busily preparing for 1 - 1 computing rollout. He explained that there are some areas on campus that will require upgraded cabling.

- Financial Report: Mr. Perry reported fund balances for May 2016:

<u>Fund Balances:</u>	<u>May 2016</u>
General Fund	\$ 474,104
Debt Service	\$1,713,446
Capital Projects w/o tax warrants	\$ 173,100
Transportation w/o tax warrants	\$ -232.052
Bus Replacement Fund	\$ 134,639

Mr. Perry stated that the Transportation Fund balance is expected to recover as June is tax settlement month. The Payroll Department is working on the year end staff attendance bonus. Hartman and Williams, LLC completed the extra curricular activities audit last week and we are now awaiting the final audit report. Working to complete Form 9, as June is fiscal year end, as well as numerous state reports. Reviewing reporting requirements for contract disclosure through The Gateway.

- Superintendent Report: Mr. DuBois reported that the on/track off/track report will be discussed at the next regular board meeting. 14 of the 58 faculty members that attended Google Bootcamp have passed the Google Educator Level I test thus achieving that status. Mr. DuBois presented the organizational chart and discussed staff responsibilities.

6. Board Discussion Items

1. Mr. DuBois discussed updating the Board Meeting Dates/Tasks Calendar.

7. New Business - Action Items

2016-06-13-01: Approve K-6 Textbook Rental Rates - 2016/17

Mr. Perry asked the board to approve the following textbook rental rates for the 2016/17 school year:

Kindergarten	\$118.44*
1st Grade	\$115.87
2nd Grade	\$135.28*
3rd Grade	\$148.67*
4th Grade	\$156.34*
5th Grade	\$127.89
6th Grade	\$136.06*

* Amounts updates 06.27.2016

A motion was made by Mr. Pontius and seconded by Mr. Namenye to approve 2016-17 textbook rental rates. The motion carried 4-0.

2016-06-13-02: Approve Student Resource Officer Contracts

Mr. Perry asked the board to approve the 2015/16 and 2016/17 Student Resource Officer Contracts to provide law enforcement support.

A motion was made by Mr. Namenye and seconded by Mr. Showalter to approve the Student Resource Officer Contracts. The motion carried 4-0.

2016-06-13-03: Approve Contract with Friel and Friel

Ms. DuBois asked the board to approve the 2016/19 Friel and Friel, Attorneys at Law, Professional Corporation Contract to provide legal support for labor relations and negotiations.

A motion was made by Mr. Pontius and seconded by Mr. Namanye to approve the Friel and Friel Contract. The motion carried 4-0.

2016-06-13-04: Approve Facilities Use Requests

Mr. DuBois asked the board to approve the following facilities use requests:

Requesting Organization	Requesting Individual	Purpose of Request	Dates and Times	Facility
BCE Cardio Drumming/Fit Camp	Stacey Bailey, Instructor	Cardio Drumming/Fitness Class (18 and over)	T/Th, June 14 - July 29, 6:30-7:30pm (6 weeks excluding 4th of July week)	JIS Gym
The Crossing Educational Center	Eric Hooley	Graduation/Reception	June 12, 2016 3:00pm - 9:30pm	JHS Auditorium/ Cafeteria

A motion was made by Mr. Pontius and seconded by Mr. Namenye to approve the facilities use requests. The motion carried 4-0.

2016-06-13-05: Approve Donation

Mr. Perry asked the board to approve the following donation:

Donating Organization	Purpose/Type of Donation	Amount/Value
Feed the Children/ "The Teacher Store"	Children's Books / School Supplies	\$5,081.16
Eugene Sauder	Brenda Sauder Cheer Award Fund	\$1,000.00

A motion was made by Mr. Namenye and seconded by Mr. Pontius to approve the donation. The motion carried 4-0.

2016-06-13-06: Approve Fundraisers

Mr. DuBois asked the board to approve the following fundraisers:

Purpose/School	Start	End	Goal	Activity	Purpose
JHS Sideline Cheer Uniforms	07.16.2016	same	\$400.00	Car Wash @ River Valley Ortho	Uniforms
Jimtown Volleyball	08.08.2016	08.27.2016	\$2500 -\$3500	Coke and Powerade product sales.	Scorebooks, meals, trans, tournament fees, offset player packet fees, etc.

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve the fundraisers. The motion carried 4-0.

2016-06-13-07: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective
Lori Slabach	Intervention Aide	JHS	06.13.16
Emily Kemp	English/Language Arts Teacher	JJHS	06.13.16
Chad Housman	Asst. Football Coach	JHS	06.13.16
Michelle Ritschard	Yearbook Advisor	JHS	06.13.16
Clint Stickel	English Academic Coach	JHS	06.13.16
Clint Stickel	NHS Advisor	JHS	06.13.16
Robert "Dan" White	Intervention Aide/EL	JHS	06.13.16

Hiring:

Name	Position	School	Effective
Courtney Sponseller	Special Education Teacher (Temporary)	JIS	07.01.16
Alyssa Varacalli	Spanish Teacher	JHS	07.01.16
Doreen Jones	6.5 hr. Food Service Employee	JHS	07.01.16

FMLA:

There was 1 certified FMLA.

Job Openings:

1. Jimtown High School:
Play Director
Musical Director
Drama Club Sponsor
Stage Manager
Yearbook Advisor
English Academic Coach
National Honor Society Advisor

2. Jimtown Junior High School:
Boys Track Coach
Assistant Football Coach

3. Jimtown Intermediate School:
6th Grade Girls Basketball Head Coach
6th Grade Girls Assistant Basketball Head Coach
6th Grade Girls Basketball Camp Coach
6th Grade Boys Basketball Head Coach
6th Grade Boys Assistant Basketball Coach
6th Grade Boys Basketball Camp Coach

A motion was made by Mr. Namenye and seconded by Mr. Showalter to approve Personnel/Human Resources. The motion carried 4-0.

8. Announcements

Mr. DuBois announced the following:

1. The next regularly scheduled board meeting is Monday, June 27, 2016 at 7:00 p.m. at the **Baugo Educational Service Center**.
2. IASBO certifications were achieved by Amy Nicholls for Asst. Chief Business Officer and Celinda Shafer for Business Office Specialist.

9. Claims

Upon a motion made by Mr. Namenye and seconded by Mr. Pontius, the board approved the payment of (month on May 2016), total payroll claims in the amount of \$689,040.46, total regular claims in the amount of \$667,642.20, total clearing claims of \$232,513.49, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,589,196.15. The motion carried 4-0.

10. Other Business

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Pontius to adjourn at 8:11 p.m. The motion carried 4-0.

Caleb Pontius, Secretary
