

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on June 27, 2016 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Caleb Pontius, Mr. Michael Showalter and Ms. Julie Phillips.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Pontius, Board Vice President.

2. Minutes

Approve Minutes of the May 31, 2016, Executive Session and June 13, 2016, Executive Session and Regular Board Meeting with the following corrections to

Agenda Item #2016-06-13-01 Approve K-6 Textbook Rental Rates 2016/17:

| <u>Grade Level</u> | <u>Previous</u> | <u>Current</u> |
|--------------------|-----------------|----------------|
| Kindergarten       | \$118.44        | \$113.70       |
| 1st Grade          | \$115.87        | no change      |
| 2nd Grade          | \$135.28        | \$122.18       |
| 3rd Grade          | \$148.67        | \$147.75       |
| 4th Grade          | \$156.34        | \$154.88       |
| 5th Grade          | \$127.89        | no change      |
| 6th Grade          | \$136.06        | \$121.64       |

Upon a motion by Mr. Pontius and seconded by Ms. Phillips, the May 31, 2016 Executive Session and June 13, 2016 Executive Session and Regular Board Meeting, with corrections, were approved. The motion carried 3-0.

3. Additions or Corrections to the Agenda

There were no additions or corrections.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

There were no Superintendent reports.

## 6. Board Discussion Items

1. Mr. DuBois discussed On Track/Off Track student data.
2. Mr. Wolford demonstrated Chromebook monitoring capabilities.

## 7. New Business - Action Items

### 2016-06-27-01: Approve Grades 7-12 Textbook Rental Rates - 2016/17

Mr. Perry asked the board to approve grades 7-12 textbook rental rates for 2016/17 school year.

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve 2016-17 grades 7-12 textbook rental rates. The motion carried 3-0.

### 2016-06-27-02: Approve Conflict of Interest Disclosures

Mr. Perry asked the board to approve a conflict of interest disclosure for Mr. DuBois for 2016/17.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the conflict of interest disclosure. The motion carried 3-0.

### 2016-06-27-03: Approve Resolution for Court Appointed Representatives

Mr. Perry asked the board to approve Nancy Winnicki, Bruce Perry, Amy Nicholls and Marsha Robinson as court appointed representatives for 2016/17.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the resolution for court appointed representatives. The motion carried 3-0.

### 2016-06-27-04: Permission to Advertise Annual Financial Report

Mr. Perry asked the board's permission to advertise the annual financial report.

A motion was made by Mr. Showalter and seconded by Ms. Phillips giving permission to advertise the annual financial report. The motion carried 3-0.

### 2016-06-27-05: Approve Corporation Treasurer

Mr. Pontius asked the board to approve Bruce Perry as Corporation Treasurer for 2016/17.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the Bruce Perry as Corporation Treasurer. The motion carried 3-0.

2016-06-27-06: Approve Corporation Deputy Treasurer

Mr. Perry asked the board to approve Nancy Winnicki as Corporation Deputy Treasurer for 2016/17.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the Nancy Winnicki as Corporation Deputy Treasurer. The motion carried 3-0.

2016-06-27-07: Approve School Food Service Bids

Ms. Deak asked the board to approve 2016/17 school food service bids with vendors secured through Northern Indiana Educational Service Center.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the food service bids. The motion carried 3-0.

2016-06-27-08: Approve New High School Course

Ms. Deak asked the board to approve “Career Information and Exploration” as a replacement for “Digital Citizenship”.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the new course “Career Information and Exploration”. The motion carried 3-0.

2016-06-27-09: Approve Acceptable Use and Chromebook Policies

Mr. Griffing asked the board to approve Acceptable Use and Chromebook policies.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the Acceptable Use and Chromebook policies. The motion carried 3-0.

2016-06-27-10: Approve Donations

Mr. Perry asked the board to approve the following donation:

| <b>Donating Organization</b>              | <b>Purpose/Type of Donation</b>       | <b>Amount/Value</b> |
|---|---------------------------------------|---------------------|
| Feed the Children/<br>“The Teacher Store” | Children’s Books / School<br>Supplies | \$4883.14           |
| Feed the Children/<br>“The Teacher Store” | Children’s Books / School<br>Supplies | \$2824.33           |
| Feed the Children/<br>“The Teacher Store” | Children’s Books / School<br>Supplies | \$3713.28           |

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve the donation. The motion carried 3-0.

2016-06-27-11: Approve Personnel/Human Resources

Ms. Deak asked the board to approve the following personnel/human resources:

**Terminations:**

| <b>Name</b>    | <b>Position</b>  | <b>School</b> | <b>Effective</b> |
|----------------|------------------|---------------|------------------|
| Emily Kemp     | Spell Bowl Coach | JHS           | 06.27.16         |
| Tammy Baughman | Spanish Teacher  | JHS           | 06.27.16         |
| Sara Nettleton | French Teacher   | JHS           | 06.27.16         |

**Hiring:**

| <b>Name</b>     | <b>Position</b>   | <b>School</b> | <b>Effective</b> |
|-----------------|---|---------------|------------------|
| Jenna Ladd      | 8th Grade English Teacher   | JJHS          | 06.27.16         |
| Cassandra Pratt | Intermediate School Teacher (Temp Contract for multi-leave absences throughout 2016.17) | JIS           | 06.27.16         |
| Gina Wright     | National Honor Society Sponsor  | JHS           | 06.27.16         |

**Conference Leave:**

| <b>Name</b>                        | <b>Conference/Activity</b> | <b>Dates</b> | <b>Venue</b>    |
|------------------------------------|----------------------------|--------------|-----------------|
| Kathy Nowicki and Alyssa Varacalli | Title III Annual Meeting   | 08/09/16     | Indianapolis,IN |

**Job Openings:**

1. Jimtown High School:  
Play Director  
Musical Director  
Drama Club Sponsor  
Stage Manager  
Yearbook Advisor  
English Academic Coach  
National Honor Society Advisor
2. Jimtown Junior High School:  
Boys Track Coach  
Assistant Football Coach
3. Jimtown Intermediate School:  
6th Grade Girls Basketball Head Coach  
6th Grade Girls Assistant Basketball Head Coach  
6th Grade Girls Basketball Camp Coach  
6th Grade Boys Basketball Head Coach  
6th Grade Boys Assistant Basketball Coach  
6th Grade Boys Basketball Camp Coach

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve Personnel/Human Resources. The motion carried 3-0.

8. Announcements

Mr. DuBois announced the next regularly scheduled board meeting is Monday, July 25, 2016 at 7:00 p.m. at the **Baugo Educational Service Center**.

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Showalter, the board approved the payment of (month on June 2016), total payroll claims in the amount of \$689,040.46, total regular claims in the amount of \$715,603.74, total clearing claims of \$294,228.57, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,152,275.86. The motion carried 3-0.

10. Other Business

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Pontius made a motion, seconded by Ms. Phillips to adjourn at 7:51 p.m. The motion carried 3-0.

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Andrew Namenye, Secretary

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