

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on August 8, 2016 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Edward Collins, Mr. Caleb Pontius, Mr. Andrew Namenye and Mr. Michael Showalter

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Collins, Board President. Pledge of Allegiance, Mission, Vision and Core Values were read by Mr. DuBois.

2. Minutes

Approve Minutes of the July 25, 2016, Executive Session and Regular Board Meeting.

Upon a motion by Mr. Pontius and seconded by Mr. Namenye, the July 25, 2016 Executive Session and Regular Board Meeting minutes were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

1. Strategic Commitment #1, Financial Updates: Mr. Perry stated the annual report is complete and has been sent to the Elkhart Truth and Goshen News for reporting per state requirements. Information for the he ECA Risk Report and Annual Financial Report (different than the Annual Report) are due in the Gateway soon. The county has finalized the voters school board ballot language. Candidate filing period is July 27, 2016 through Noon, Friday, August 26, 2016. There is a link with additional information at www.baugo.org in the announcements section.

<u>Preliminary Fund Balances:</u>	<u>June 2016</u>
General Fund	\$ 666,384
Debt Service	\$1,544,701
Capital Projects w/o tax warrants	\$ 786,407
Transportation w/o tax warrants	\$ 52,081
Bus Replacement Fund	\$ 204,191

2. Strategic Commitment #2, Student Learning: (Principals) Mrs. Brubaker informed the board that Jimtown Elementary School's Ice Cream Social is happening tonight. Jimtown Intermediate school teachers (new and returning) have been in the building at working had to prepare classrooms for the first day of school. Mr. Ziegler reported freshmen and new student orientation was last Friday. Over 90% of those students attended. New teacher training was today. Mr. Ziegler stated that he is excited about the language department new hires and expects five (5) foreign exchange students this year.
3. Strategic Commitment #3, Operations: (Mr. Dean, Mr. Southworth, Mr. Dean, and Mr. Griffing) Per Mr. Dean fall sports practices commenced this week with scrimmages in volleyball and football scheduled. The Jimtown Marching Band Hog Roast is scheduled for August 19th as is the first football game of the season with Northwood. Mr. Griffing reported the Chromebook roll-out went well. The 2016/17 kick-off meeting for bus drivers went well. Mr. Southworth reported that construction on the tennis courts is complete. Asphalt sealing is nearly complete with one small spot remaining near the baseball field. Jimtown Elementary School remodel is nearly complete with some interior door installation remaining. Mr. Southworth went on to advise the board that the door work is scheduled such that it will not interrupt instruction time. Mr. DuBois noted that the tennis court colors are not as ordered and remedies for that situation are being discussed with the Barton, Coe, Vilamaa.
4. Strategic Commitment #4: People (Ms. DuBois) Mr. DuBois reported that staff has been working diligently to get new employees onboarded with the new background check requirements per Indiana code.

6. Board Discussion Items

1. Brian Wiebe, Executive Director, Horizon Education Alliance (HEA) presented information to the board outlining HEA's mission. Mr. Wiebe noted programs that HEA has spearheaded in local schools, preschools, etc. To name a few programs HEA has been involved with are, PAX Good Behavior Game, Triple P, Musica Together, CEO Entrepreneurial Programs, Tools of the Mind, and Early College Initiatives. Mr. Wiebe went on to state that HEA staff members, given their vast leadership experience and training, are able to make well-informed, collaborative decisions that support the involvement of every Elkhart County student and citizen.
Formed by local business and education leaders in 2012, Horizon Education Alliance is a non-profit organization working to improve educational success in Elkhart County. HEA works with the community to launch and examine the outcome of innovative, evidence-based education programming for local residents from birth to adulthood. HEA believes this collaborative work can transform our county into a world-class place to learn, live, work and play.

7. New Business - Action Items

2016-08-08-01: Approve Elkhart Area Career Center Contract

Mr. DuBois asked the board to approve the 2016/17 Elkhart Area Career Center Contract.

A motion was made by Mr. Namenye and seconded by Mr. Showalter to approve the Elkhart Area Career Center Contract. The motion carried 4-0.

2016-08-08-02: Approve Wa-Nee Aide Sharing Agreement

Mr. Perry asked the board to approve an Aide Sharing Agreement with Wa-Nee School Corporation.

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve the Aide Sharing Agreement with Wa-Nee School Corporation. The motion carried 4-0.

2016-08-08-03: Approve PCMI Service Fee Schedule

Mr. Perry asked the board to approve the PCMI Service Fee Schedule for substitute teachers, custodians and food service personnel.

A motion was made by Mr. Namenye and seconded by Mr. Pontius to approve the PCMI Service Fee Schedule. The motion carried 4-0.

2016-08-08-04: Approve Fundraisers

Mr. Perry asked the board to approve the following fundraisers:

Organization	School	Start Date	End Date	Activity	Purpose
Wrestling Team	JHS/ JJHS	01.01 16	12.03 16	Raffle Ticket Sales	Wrestling Packets (Uniforms, etc.)
Boys Tennis Team	JHS	08.20.16	08.20.16	Car Wash at Monteith Tire, Cassopolis St., Elkhart	Tennis matches meals/drinks.
Cheerleading - Side Line	JHS	08.27.16	08.27.16	Car Wash at River Valley Ortho, Lincolnway, Osceola	Offset uniform costs.
Cheerleading - Side Line	JHS	09.04.16	09.18.16	Mum Sales	Offset uniform costs.
DECA	JHS	08.08.16	10.31.16	"Join the Fight" Business solicitation for contribution.	MDA Donation

A motion was made by Mr. Showalter and seconded by Mr. Namenye to approve the the fundraisers. The motion carried 4-0.

2016-08-08-05: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective
Marilyn Bender	Special Ed Aide & Freshmen Class Sponsor	JHS	08.08.16
Margaret Wenger (Retirement)	School Secretary	JES	12.31.16
Scott Whittaker	Assistant Football Coach	JJHS	08.08.16
Scott Hamstra	Boys Assistant Basketball Coach	JHS	08.08.16

Hiring:

Name	Position	School	Effective
Alyssa Korsmo	Teacher (Temporary)	JIS	08.08.16
Marty Rice	Assist. Football Coach	JJHS	08.08.16
Frank Amato	1/2 Asst. Football Coach	JHS	08.08.16
Brad Trosper	1/2 Asst. Football Coach	JHS	08.08.16
Lori Hutsell	Library Aide	JES	08.08.16
Sarah Kohl	Special Ed Aide	JHS	08.08.16
Melissa Contreras	Special Ed Aide	JHS	08.08.16
Michelle Arriaga	EL Teacher	JJHS/JHS	08.08.16
Halle Hill	French Teacher	JHS	08.08.16

Human Resources:

Name	Position From	Proosition To	School	Effective
Beth Whitman	JES Library Aide	JHS Library Aide	JIS	08.08.16

FMLA:

There was one certified FMLA.

Job Openings:

1. Jimtown High School:
 - Play Director
 - Musical Director
 - Drama Club Sponsor
 - Stage Manager
 - English Academic Coach
 - Assistant Football Coach
2. Jimtown Junior High School:
 - Boys Track Coach
 - Spell Bowl Coach
 - Assistant Football Coach
 - Student Council Sponsor
3. Jimtown Intermediate School:
 - 6th Grade Girls Basketball Head Coach
 - 6th Grade Girls Assistant Basketball Head Coach
 - 6th Grade Girls Basketball Camp Coach
 - 6th Grade Boys Basketball Head Coach
 - 6th Grade Boys Assistant Basketball Coach
 - 6th Grade Boys Basketball Camp Coach

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve Personnel/Human Resources. The motion carried 4-0.

8. Announcements

Mr. DuBois announced the next regularly scheduled board meeting is Monday, August 22, 2016 at 7:00 p.m. at the **Baugo Educational Service Center**.

9. Claims

Upon a motion made by Mr. Namenye and seconded by Mr. Showalter, the board approved the payment of total payroll claims in the amount of \$532,134.05, total regular claims in the amount of \$1,291,180.39, total clearing claims of \$159,517.51, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,982,831.95. The motion carried 4-0.

10. Other Business

Mr. Steve Fledderman, JHS Boys Tennis Coach, thanked the administrators and board for their efforts and involvement in the reconstruction of the tennis courts.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Pontius to adjourn at 8:08 p.m. The motion carried 4-0.

Andrew Namenye, Secretary
