

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on August 22, 2016 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Edward Collins, Mr. Caleb Pontius, Ms. Julie Phillips and Mr. Michael Showalter.

1. Call to Order

The meeting was called to order at 7:05 p.m. by Mr. Collins, Board President. Pledge of Allegiance, Mission, Vision and Core Values were read by Mr. DuBois.

2. Minutes

Approve Minutes of the August 8, 2016, Regular Board Meeting.

Upon a motion by Mr. Pontius and seconded by Mr. Showalter, the August 8, 2016, Regular Board Meeting minutes were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There was one correction. Add 1 - non-certified FMLA to #2016-08-22-09: Approve Personnel/Human Resources

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

1. Enrollment Update: Mr. DuBois discussed student enrollment figures.
2. Other Superintendent Updates: Mr. DuBois reported that it has been a great start to the 2016/17 school year.

6. Board Discussion Items

1. Wendy Hite, the new Executive Director of the Elkhart County Special Education Cooperative (ECSEC) was introduced to the board by Mr. DuBois.

2. Budget Discussion: Mr. Perry provided the board with budget information and explained how the school budget process works. He discussed revenue history, revenue sources budget history, expenditure history, funds, grants, debts, bus replacement, tax rates and enrollment. Mr. Perry reported restated June fund balances and July fund balances as follow:

<u>Fund Balances:</u>	<u>July 2016</u>
General Fund	\$ 678,538
Debt Service	\$1,544,701
Capital Projects w/o tax warrants	\$ 770,055
Transportation w/o tax warrants	\$ 52,075
Bus Replacement Fund	\$ 204,191

7. New Business - Action Items

2016-08-22-01: Permission to Advertise 2017 Budget

Mr Perry asked the board's permission to advertise the 2017 budget.

A motion was made by Mr. Pontius and seconded by Ms. Phillips to allow advertisement of the 2017 budget. The motion carried 4-0.

2016-08-22-02: Approve Adult Breakfast Price Increase

Ms. Deak asked the board to approve adult breakfast price increase from \$1.75 to \$1.80 for compliance with USDA/IDOE guidelines.

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve the adult breakfast price increase. The motion carried 4-0.

2016-08-22-03: Approve Title 1 Grants

Ms. Deak asked the board to approve 2016/17 Title 1 Basic Grant and 2015/16 Title 1 Basic Grant Revision.

A motion was made by Ms. Phillips and seconded by Mr. Pontius to approve the Title 1 Grants. The motion carried 4-0.

2016-08-22-04: Approve Policy 1520 Update

Ms. DuBois asked the board to approve updates to Policy 1520 *Employment of Administrators in Addition to the Superintendent*.

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve updates to Policy 1520. The motion carried 4-0.

2016-08-22-05: Approve Premier Arts Arrangement

Ms. DuBois asked the board to approve an arrangement with Premier Arts to manage the Spring 2017 musical.

A motion was made by Ms. Phillip and seconded by Mr. Showalter to approve the Premier Arts arrangement. The motion carried 4-0.

2016-08-22-06: Approve Bashor BEEP Agreement

Ms. Deak asked the board to approve an agreement with Bashor BEEP program.

A motion was made by Mr. Pontius seconded by Ms. Phillips to approve agreement with Bashor Beep program. The motion carried 4-0.

2016-08-22-07: Approve Fundraisers

Ms. Perry asked the board to approve the following fundraisers:

Organization	School	Start Date	End Date	Activity	Purpose
National Honor Society	JHS	08/22/16		Nelson's Port a Pit chicken	Filet Trips/T-Shirts/Medals/Pins/ Induction Ceremony
Boys Tennis	JHS	09/20/16 6:30am- 10:00pm		Distribute flyers to patrons	Tennis uniforms
DECA "Garage Sale"	JHS	4/21/17	04/22/17	Garage sale	DECA travel expenses
Girls Golf	JHS	08/22/16	08/29/16	Soliciting pledges for drive-a-thon	Golf uniforms

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve the the fundraisers. The motion carried 4-0.

2016-08-22-08: Approve Facilities Use

Mr. DuBois asked the board to approve the following fundraisers:

Requesting Organization	Requesting Individual	Purpose	Dates/Times	Facility
Elkhart/St. Joe County Emergency Preparedness	Jeff Ziegler	Emergency Preparedness	10/01/16 6:30am - Noon	JHS
Jim Viscik	Adult Recreation	Adult basketball for recreation.	2016/17 School Year Mondays 6:30 -8:30pm	JIS Gym
BCE Cardio Drumming/Fit Camp	Stacey Bailey/Mary Smith, Instructors	Cardio Drumming/Fitness Class (18 and over)	09/16 - 10/16, T/Th, 7-8pm	JIS Cafeteria

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve the the facilities use requests. The motion carried 4-0.

2016-08-22-09: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective
Becki Visker	Color Guard Coach	JHS	08/22/16
Amanda Monroe	JJHS Student Council Sponsor	JJHS	08/22/16

Hiring:

Name	Position	School	Effective
Matt Kline	Asst. Football Coach	JHS	08/22/16
Rebecca Rutledge	3.5 hr. Food Service Employee	JES	08/22/16
Michelle Arriaga	World Language Team Leader	JHS	08/22/16
Tina Williams	Student Council Sponsor	JJHS	08/22/16
Brad McClellan	Asst. Football Coach	JJHS	08/22/16
Kristin Tobias	Color Guard Coach	JHS	08/22/16

Conference Leaves:

Employee Name	Conference	Dates/Times	Venue
D. Kolean, S. Hamstra, E. Horein, S. Zann, M. Brubaker	Close Reading Workshop	10/04/16	Valparaiso University

FMLA:

There was one non-certified FMLA.

Job Openings:

1. Jimtown High School:
Play Director
Musical Director
Drama Club Sponsor
Stage Manager
English Academic Coach

2. Jimtown Junior High School:
Boys Track Coach
Spell Bowl Coach
Assistant Football Coach

3. Jimtown Intermediate School:
6th Grade Girls Basketball Head Coach
6th Grade Girls Assistant Basketball Head Coach
6th Grade Girls Basketball Camp Coach
6th Grade Boys Basketball Head Coach
6th Grade Boys Assistant Basketball Coach
6th Grade Boys Basketball Camp Coach

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve Personnel/Human Resources. The motion carried 4-0.

8. Announcements

Mr. DuBois announced the next regularly scheduled board meeting is Monday, September 12, 2016 at 7:00 p.m. at the **Baugo Educational Service Center**.

9. Claims

Upon a motion made by Mr. Pontius and seconded by Ms. Phillips, the board approved the payment of total payroll claims in the amount of \$0.00, total regular claims in the amount of \$20,378.39, total clearing claims of \$0.00, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$20,378.39. The motion carried 4-0.

10. Other Business

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Pontius to adjourn at 8:35 p.m. The motion carried 4-0.

Andrew Namenye, Secretary
