

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on September 12, 2016 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Edward Collins, Mr. Caleb Pontius, Mr. Andrew Namenye, Ms. Julie Phillips and Mr. Michael Showalter

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Collins, Board President. Pledge of Allegiance, Mission, Vision and Core Values were read by Mr. DuBois.

2. Minutes

Approve Minutes of the August 22, 2016, Executive Session and Regular Board Meeting.

Upon a motion by Mr. Pontius and seconded by Mr. Showalter, the August 22, 2016 Regular Board Meeting minutes were approved. The motion carried 5-0.

3. Additions or Corrections to the Agenda

1. Mr. Perry asked the board to add 1-certified FMLA to agenda item 2016-09-12-05. Approve Personnel/Human Resources.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

1. Strategic Commitment #1, Financial Updates:

Mr. Perry:

- Student count (ADM) for IDOE deadline is Friday, September 16.
- School board candidates filings.
- Report for The Gateway concluded.
- Fund balances for August 2016:

<u>Fund Balances:</u>	<u>August 2016</u>
General Fund	\$ 457,632
Debt Service	\$1,555,357
Capital Projects w/o tax warrants	\$ 589,320
Transportation w/o tax warrants	\$ -1,095
Bus Replacement Fund	\$ 204,784

- Mr. DuBois distributed and discussed the Revenue Report.

2. Strategic Commitment #2, Student Learning: (Director of Learning, Building Principals)

Ms. Deak:

- Grant writing with JHS principals for Beacon Health funding for biomedical classes.
- IDOE outreach specialist will visit on Wednesday.
- Two new Lego Robotics Teams. Many students interested.
- Beginning of year benchmarking data near completion.
- Identifying students needing remediation and getting them started early.

Mr. Dean, Director of Athletics:

- JHS Band placed 4th at the Goshen Invitational. The band marched in the Blueberry Festival over the Labor Day weekend as well..
- excited- Girls Golf sectionals happening this weekend.
- Boys Tennis sectionals scheduled for October 1.
- Homecoming is scheduled for September 23, vs. Concord. Baugo Lions Club will conduct a Fish Fry that night.

Mr. Ziegler, :

- Great start to the school year. Many positive remarks on the Chromebook Initiative. New teachers doing well.
- Merit on the Move starts next week.
- Progress reports will go out this Wednesday.
- Attendance and behavior are under control.

Mr. Stout:

- Great start to the new year at JJHS.
- Excited about overwhelming positive response to the Lego Robotics program.
- Chromebooks revolutionizing classroom teaching and improving student engagement.
- Able to service 1 full class of English Language Learners (ELL) students.
- Flexible Intervention Program working well.

Mrs. Brubaker, as reported by Mr. Deak:

- Triple P parenting meeting tomorrow night at JIS from 6:30 p.m. - 7:30 p.m.

Mr. Deak:

- First time I-Ready testing went well and is very encouraged to see first time interaction with students and technology.
- Excited about iPad rollout and eager to see student based, student lead interaction with that product.

3. Strategic Commitment #3, Operations: (Mr. Dean, Mr. Southworth, Mr. Dean, and Mr. Griffing)

Mr. Southworth:

- Power and well issues this weekend. Due to well pressure loss as a precaution and per regulation, the well will need to be tested.
- Landscaping around the tennis courts is looking rough now, but should bounce back next Spring with some preventative maintenance now.

- JES doors should arrive on Wednesday. Estimated time of door project completion is 2 weeks (September 25).
- Discussed possibility of cell tower being placed on school property that will vastly improve cell coverage on campus.
- Network upgrade functioning well.

Mr. Griffing (as reported by Mr. Southworth):

- Currently evaluating web filtering program due to new device requirements.
- Operations Department is shorthanded on staff, but everyone is pitching and helping as needed.

4. Strategic Commitment #4: People (Ms. DuBois)

Mr. DuBois:

- Distributed information on school safety and reunification protocols.

6. Board Discussion Items

There were no discussion items.

7. Budget Hearing

Mr. Perry asked the board conduct a Budget Hearing.

A motion was made by Mr. Pontius and seconded by Ms. Phillips to suspend the Regular Board Meeting and open a budget hearing. The motion carried 5-0.

Mr. Perry distributed IDOE Form #3, Budget Notice for Taxpayers. The information was posted to the Gateway on September 2, 2016. It is no longer a requirement to advertise the entire budget in the newspaper. Bus replacement and capital projects are the only funds now advertised in local newspapers. Budget fund information was stated by Mr. Perry.

A motion was made by Mr. Pontius and seconded by Mr. Namenye to adjourn the Budget Hearing and return to the Regular Board Meeting. The motion carried 5-0.

8. New Business - Action Items

2016-09-12-01: Approve Donation

Mr. DuBois asked the board to approve the a donation from Mr. James Mellott for Sideline Line Cheer in the amount of \$1,000.00.

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve the donation. The motion carried 5-0.

2016-09-12-02: Approve Fundraisers

Mr. Perry asked the board to approve the following fundraisers:

Organization	School	Start Date	End Date	Activity	Purpose
Jimtown Band	JHS	09/16/2016	09/30/16	Butter Braid Sales	Marching Band Competition Fees and Instrument Expenses
Junior Class of 2018	JHS	09/28/16	10/13/16	Rise n Roll Donut Sales	2017 Prom and Class of 2018 Graduation Expenses
Jimtown Choir	JHS	09/15/2016	09/26/2016	Ehmke Marketing Poppin Popcorn	Sheet musics, contest fees and accompanist concerts.

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve the fundraisers. The motion carried 5-0.

2016-09-12-03: Approve Field Trips

Mr. Perry asked the board to approve the following fundraisers:

Requesting Organization	Purpose of Request	Dates and Times	Destination
French Class-JHS, (Halle Hill, teacher)	Improve French communication skills, develop intercultural awareness.	4/117 - 4/717 (Spring Break 2017)	Paris, France
2017 Senior Class-JHS (Rachael Polston, Sponsor)	Senior Class Trip	March 15 - 17, 2017	New York, NY
DECA Marketing Class - JHS (Lots Pinnyei, teacher)	DECA Central Region Leadership Conf	11/18/16 - 11/20/16	Indianapolis
DECA Marketing Class - JHS (Lots Pinnyei, teacher)	Indiana DECA State Career Development Conference	03/05/2017 - 03/07/2017	Indianapolis
DECA Marketing Class - JHS (Lots Pinnyei, teacher)	DECA International Career Development Conference	04/25/2017 - 04/30/2017	Anaheim, CA
DECA Marketing Class - JHS (Lots Pinnyei, teacher)	Marketing Ed Day at Six Flags	05/05/2017	Gurnee, IL

A motion was made by Mr. Namenye and seconded by Mr. Pontius to approve the the field trips. The motion carried 5-0.

2016-09-12-04: Approve Facilities Use Requests

Mr. Perry asked the board to approve the following fundraisers:

Requesting Organization	Requesting Individual	Purpose of Request	Dates and Times	Facility
Jimtown Community Church Basketball League	Dave Polston	Adult basketball for recreation.	1:00 - 4:00pm/Saturdays - Nov. 2016 thru March 2017	JHS Gym or JHS Aux Gym
Community Member	Betty Hershberger	Early morning walking.	6:00am M-F (as available)	Any available gym/school.
Employee	Nikki White	Birthday Party	12:00 - 6:00pm, Saturday, September 10, 2016	JIS Gym
Contract Bus Driver	Mary Smith	Bridal Shower	9:00am - 2:00pm, 10/01/2016	JIS Cafeteria
Employee	Rebecca Rutledge	Child's Birthday Party	2:00pm - 5:00pm, 10/01/2016	Chelsea Clarke Pavilion (near tennis courts)

A motion was made by Mr. Namenye and seconded by Mr. Pontius to approve the the facilities use requests. The motion carried 5-0.

2016-09-12-05: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective
Margaret Wenger	School Secretary	JES	11.30.16 (New Date)
Noel Snyder	Food Service (substitute list)	JJHS/JES	09.12.16
Dianna Lawson	Girls Head Basketball Coach - 7th Grade	JJHS	09.12.16
Derek Polston	Boys Track Coach - 8th Grade	JJHS	09.12.16
Doug Polston	Boys Basketball Coach - 7th Grade	JJHS	09.12.16
Schmille Barhams	Asst. Girls Basketball Coach	JHS	09.12.16
Jennifer Smith	Asst. Girls Basketball Coach	JHS	09.12.16
Jennifer Smith	7th Grade Girls Basketball Coach	JJHS	09.12.16
Jeffrey Clark	Jimtown Elementary Teacher	JES	07.01.17 (Retirement)

Hiring:

Name	Position	School	Effective
Stephani DeSchepper	Lego Robotics Coach	JIS	09.12.16
Rick Marvin	Lego Robotics Coach	JJHS	09.12.16
Jody Rusthoven	3hr/day Food Service Employee	JES/JJHS	09.12.16
Lots Pinnyei	1/2 Yearbook Sponsor	JHS	09.12.16
Gina Wright	1/2 Yearbook Sponsor	JHS	09.12.16

Transfers:

Name	Position From	Position To	School	Effective
Carolyn Landis	Full Time JIS Aide	Part Time JIS Aide	9.12.16	09.12.16

Conference Leaves:

Employee Name	Conference	Date	Destination
Jennifer Kern and Amy Yoder	Early College Cell Meeting	10/09/2016	Indianapolis
C. Kaler, M. Arriaga, A. Vollmar, C. Byers, A. Miller, K. Nowicki	Wabash Valley EL Conference	10/06/2016	Lafayette, IN
Carol Derucki	Allen County Conference on Youth	10/13/2016	Ft. Wayne, IN
Anthony Lewis and Mark Kern	Fall Wrestling Clinic/ Warren/Central High School	10/20 & 21, 2016	Indianapolis

FMLA:

There was one certified FMLA.

Other:

1. Increase substitute maintenance pay to \$20.00/hr and increase substitute custodial pay to \$12.00/hr.

Job Openings:

1. Jimtown High School:
Play Director
Drama Club Sponsor
Stage Manager
Boys Asst. Basketball Coach
9th Grade Class Sponsor
Girls Asst. Basketball Coach

2. Jimtown Junior High School:
7th Grade Boys Track Coach
8th Grade Boys Track Coach

7th Grade Girls Basketball Coach
7th Grade Girls Basketball Coach
Spell Bowl Coach
3. Jimtown Intermediate School:
6th Grade Girls Basketball Head Coach
6th Grade Girls Assistant Basketball Head Coach
6th Grade Girls Basketball Camp Coach
6th Grade Boys Basketball Head Coach
6th Grade Boys Assistant Basketball Coach
6th Grade Boys Basketball Camp Coach

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve Personnel/Human Resources. The motion carried 5-0.

8. Announcements

Mr. DuBois announced the following:

1. Special Board Meeting, Wednesday, September 21, 2016, 6:00 p.,m. at the Baugo Educational Service Center.
2. Next regularly scheduled board meeting is Monday, October 10, 2016, 7:00 p.m. at the **Baugo Educational Service Center.**

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Showalter, the board approved the payment of total payroll claims in the amount of \$834,230.03 total regular claims in the amount of \$1,205,226.29, total clearing claims of \$270,030.22, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$2,308,975.54. The motion carried 5-0.

10. Other Business

There was no other business to come before the board.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Pontius to adjourn at 8:37 p.m. The motion carried 5-0.

Andrew Namenye, Secretary
