

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on October 10, 2016 at 7:00 p.m. at Baugo Educational Service Center. Board members present were Mr. Andrew Namenye, Ms. Julie Phillips and Mr. Michael Showalter

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Namenye, Board Secretary. Pledge of Allegiance was lead by Mr. Namenye.

2. Minutes

1. September 12, 2016 Executive Session and Regular Board Meeting Minutes

Upon a motion by Ms. Phillips and seconded by Mr. Showalter, the September 12, 2016 Executive Session and Regular Board Meeting minutes were approved. The motion carried 3-0.

2. September 21, 2016 Special Board Meeting Minutes

Upon a motion by Ms. Phillips and seconded by Mr. Showalter, the September 12, 2016 Special Board Meeting minutes were approved. The motion carried 3-0.

3. Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

1. Strategic Commitment #1, Financial Updates:

Mr. Perry:

- Fund balances for September 2016:

<u>Fund Balances:</u>	<u>September 2016</u>
General Fund	\$ 406,148
Debt Service	\$1,659,862
Capital Projects w/o tax warrants	\$ 530,117
Transportation w/o tax warrants	\$ -61,110
Bus Replacement Fund	\$ 209,423

- ADM count finalized this week at 1,911 students
- Finalizing property/casualty insurance quotes for 2017
- Working on bond bank application for CPF and Transportation

2. Strategic Commitment #2, Student Learning: (Director of Learning, Building Principals)

Ms. Deak, Director of Learning:

- State provided PSAT @ JHS
- Cut scores set for ISTEP grades 10 & 11
- ISTEP embargoed data should be released by end of month

Mr. DuBois, Superintendent:

- Provided National Student Clearinghouse information
- Discussion regarding college/career interest survey, Naviance software

Ms. Deak, Food Service Director:

- Currently verifying free/reduced lunch applications per state requirements

3. Strategic Commitment #3, Operations: (Mr. Dean, Mr. Southworth, Mr. Dean, and Mr. Griffing)

Mr. Dean, Director of Athletics:

- Last home football game this Friday (senior night)
- Hosting football sectional on October 21, vs Heritage High School
- Volleyball sectional at John Glenn High School, vs. #1 ranked Mishawaka Marion
- 1st official girls basketball practice is October 17.

Mr. Southworth, Director of Facilities/Systems:

- New door installation complete at Jimtown Elementary School
- New web filter in place

4. Strategic Commitment #4: People (Mr. DuBois)

Ms. Deak:

- Math trainer from Georgia here for 2 days this week as follow up from summer professional development math training
- Food service training webinar "Marketing your Lunchroom"

6. Board Discussion Items

There were no discussion items.

7. New Business - Action Items

2016-10-10-01: Approve Title III and NESP Grant

Ms. Deak asked the board to approve Title II and NESP Grants.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the Title III and NESP Grants. The motion carried 3-0.

2016-10-10-02: Approve 2017 Annual Budget, Adopt 3 year CPF Plan 2017-2019 and Bus Replacement Plan

Mr. Perry asked the board to approve 2017 Annual Budget, Adopt 3 year CPF Plan 2017-2019 and Bus Replacement Plan.

Rainy day	\$ 250,000
General Fund	\$12,500,000
Debt Service	\$ 3,706,336
School Pension Debt	\$ 184,244
Capital Projects	\$ 2,020,000
Transportation	\$ 1,225,000
<u>Bus Replacement</u>	<u>\$ 200,000</u>
Grand Total	\$20,085,580

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve the 2017 Annual Budget, Adopt 3 year CPF Plan 2017-2019 and Bus Replacement Plan. The motion carried 3-0.

2016-10-10-03: Approve Tax Neutrality Resolution for Capital Projects

Mr. Perry asked the board to approve Tax Neutrality Resolution for Capital Projects.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the Tax Neutrality Resolution for Capital Projects. The motion carried 3-0.

2016-10-10-04: Approve Tax Neutrality Resolution for Transportation

Mr. Perry asked the board to approve Tax Neutrality Resolution for Transportation.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the Tax Neutrality Resolution for Transportation. The motion carried 3-0.

2016-10-10-05: Approve Resolution Authorizing Reductions in the 2016 Budget

Mr. Perry asked the board to approve Resolution Authorizing Reductions in the 2016 Budget.

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve the Resolution Authorizing Reduction in the 2016 Budget. The motion carried 3-0.

2016-10-10-06: Approve Fundraisers

Mr. Perry asked the board to approve the following fundraisers:

Organization	School	Start Date	End Date	Activity	Purpose
JES and JIS PTO	JES/JIS	9/23/16	10/14/2016	\$7,000 - \$10,000	Pie product sales
DECA	JHS	10/22/16	10/22/16	\$500.00	Donations for 24 hr. mock homeless event.

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve the fundraisers. The motion carried 3-0.

2016-10-10-07: Approve Field Trips

Ms. DuBois asked the board to approve the following field trips:

Requesting Organization	Purpose of Request	Dates and Times	Destination
6th Graders Tim Courliss & Kristine Geans	Chicago, Il - Explore science and city landmarks.	05/23/17	Chigaco, IL
DECA Marketing Class - JHS (Lots Pinnyei, teacher	Indiana State Fall Leadership Conference - Terre Haute	10-/12/16 -10/13/16	Terra Haute, IN

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve the the field trips. The motion carried 3-0.

2016-10-10-08: Approve Facilities Use Requests

Mr. Southworth asked the board to approve the following facilities use requests:

Requesting Organization	Requesting Individual	Purpose of Request	Dates and Times	Facility
Employees	Celinda Shafer/Erick Shafer	Baby Shower	11:00am - 5:00pm, Saturday,10/29/2016	JIS Cafeteria
US Army National Guard	Nathan Dean	PT Testing	8:00am - 10:00am, Saturday, 10/14/2016	JHS Track
Friday Night Basketball League (10-20 participants)	Rodney Donaldson	Adult basketball for recreation.	Friday nights 10/01/2016 - 02/24/2017	JIS gym
Employee	Kelly Dillenbeck	Birthday Party	1:00pm - 5:00pm, Sunday, 10/16/16	JES Gym and Cafeteria
Employees	Celinda Shafer/Erick Shafer	Baby Shower	11:00am - 5:00pm, Saturday,10/29/2016	JIS Cafeteria

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve the the facilities use requests. The motion carried 3-0.

2016-10-10-09: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective
Travis Daniels	JHS Assistant Track Coach	JHS	10.10.16
Jeffrey Clark	Jimtown Elementary Teacher	JES	11.18.16(Retirement Date Change)

Hiring:

Name	Position	School	Effective
Nikki White	7th Grade Boys Track Coach	JJHS	10.10.16
Kyle Troyer	8th Grade Boys Track Coach	JJHS	10.10.16
Erica Dreggits	JIS Girls Basketball Coach	JIS	10.10.16
Kristine Geans	6th Grade Girls Basketball Coach	JIS	10.10.16
Doug Delio	7th Grade Girls Basketball Coach	JJHS	10.10.16
Josh Gallmeyer	8th Grade Girls Basketball Coach	JJHS	10.10.16
Marty Rice	7th Grade Boys Basketball Coach	JJHS	10.10.16
Will Cramer	JHS Assistant Girls Basketball Coach	JHS	10.10.16
Shaunte Williams	JHS Assistant Girls Basketball Coach	JHS	10.10.16

Hiring cont'd:

Marsha Robinson	Freshmen Class Sponsor	JHS	10.10.16
Angela Delgado	Van Driver	BCS/Tran s	10.10.16
Jackie Sebesta	English Academic Team Coach	JHS	10.10.16
Lisa Mahaffa Thompson	Stage Manager	JHS	10.10.16
Jackie Stone	2nd Grade Teacher (Long Term Sub)	JES	10.10.16

Conference Leaves:

Employee Name	Conference	Date	Destination
Kathy Nowicki	Wilson Reading	09/30/2016	Oakbrook, IL
Kyu-suk Kim	ACP Math Seminar	11/07/2016	IU - Bloomington
Clint Stickel, Jackie Sebesta, Shaunte Williams, Ami Yoder	PBIS Coaches Form	11/1//2016	Elkhart Cimmunity Schools Admin
Rick Marvin	Lego League - Code Red	10/11/2016	ETHOS, Elkhart
M. Ward, M. Wells, A. Varcalli, S. Dunfee, R. Yurko, H. Hill	AA - New Assessment Development - Rochester	11/9/2016, 01/24, 02/09,03/14 and 04/13/2017	Rochester High School, Rochester, IN

Job Openings:

1. Jimtown High School:
Boys Asst. Basketball Coach
2. Jimtown Junior High School:
Spell Bowl Coach
3. Jimtown Intermediate School:
6th Grade Boys Basketball Head Coach
6th Grade Boys Assistant Basketball Coach
6th Grade Boys Basketball Camp Coach

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve Personnel/Human Resources. The motion carried 3-0.

8. Announcements

Mr. DuBois announced the following upcoming events:

1. Board Meeting - Student Expulsion - Monday, October 24, 2016, 5:15pm @ Baugo ESC
2. Board Work Session - Strategic Planning - Monday October 24, 2016, 5:30pm @ Baugo ESC
3. Next Regular Board Meeting - Monday, November 14, 2016, 7:00pm @ JES
4. ISBA Regional Meeting October 19, 2016, 6:00pm @ Christo's Restaurant, Plymouth, IN

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Showalter, the board approved the payment of total payroll claims in the amount of \$661,301.62 total regular claims in the amount of \$1,029,325.37, total clearing claims of \$290,927.73, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,891,554.72. The motion carried 3-0.

10. Other Business

There was no other business to come before the board.

11. Adjournment

There being no other business to come before the board, Mr. Namenye made a motion, seconded by Mr. Showalter to adjourn at 8:15 p.m. The motion carried 3-0.

Andrew Namenye, Secretary
