

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on November 14, 2016 at 7:00 p.m. at Jimtown Elementary School. Board members present were Mr. Edward Collins, Mr. Caleb Pontius, Mr. Andrew Namenye, Ms. Julie Phillips and Mr. Michael Showalter

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Collins, Board President. Pledge of Allegiance was lead by Mr. Collins.

2. Minutes

1. October 10, 2016 Regular Board Meeting Minutes

Upon a motion by Mr. Pontius and seconded by Mr. Namenye, the October 10, 2016 Regular Board Meeting minutes were approved. The motion carried 5-0.

2. October 24, 2016 Executive Session Meeting Minutes

Upon a motion by Mr. Pontius and seconded by Mr. Showalter, the October 24, 2016 Executive Session minutes were approved. The motion carried 5-0.

3. October 24, 2016 Special Board Meeting Minutes

Upon a motion by Mr. Namenye and seconded by Ms. Phillips, the October 24, 2016 Special Board Meeting minutes were approved. The motion carried 5-0.

3. Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

1. Strategic Commitment #1, Financial Updates:

Mr. Perry:

- Fund balances for October 2016:

<u>Fund Balances:</u>	<u>October 2016</u>
General Fund	\$ 349,682
Debt Service	\$1,750,198
Capital Projects w/o tax warrants	\$ 451,824
Transportation w/o tax warrants	\$ -126,414
Bus Replacement Fund	\$ 213,397

- Board elections results. Congratulations to returning member, Julie Phillips, and new board member, Eric Ott.

2. Strategic Commitment #2, Student Learning: (Director of Learning, Building Principals)

Mr. Deak, Jimtown Elementary Principal:

- Renovations complete at JES

Mrs. Brubaker, Jimtown Intermediate Principal:

- 1st Fall Festival held October 28th. Activities included Officer Sahlhoff helping with trunk or treat, a book fair and Baugo Fire Department smoke house.
- Prepping for 2nd round of I-Ready testing
- Establishing monthly assessments and monitoring

Mr. Stout, Jimtown Junior High Principal:

- Fall sports have wrapped up
- Academic awards for 1st quarter given last week
- Competed in first Lego Robotics competition last Saturday at Memorial HS.
Thanks to coaches Mr. Rick Marvin and Mrs. Stefani DeSchepper

Mr. Kovatch, Jimtown High School Principal (grades 9 & 10)

- 6 students, Nicole Barden, Julie Burkholder, Carlee Miller, Paige Miller, Alexia Scherer and Gwen Seegers, are taking part in the Ball State Honor Band performance on December 2nd.
- Dan Slabaugh, Marcus Moore and Clint Stickel are working with local businesses on PBL (Project Based Learning)
- Jimtown High School current graduation rate, as released by IDOE, is 95%

Ms. Deak, Director of Learning:

- Accuplacer testing near completion
- Prepping for end of course assessment (ECA) as well as middle of year assessments
- HEA/Business Round Table Team - working on college readiness/career planning
- Reviewing grants for counselors and Ewin

Mr. DuBois, Superintendent:

- Thanks to Les Thindler, Thor Industries for efforts with HEA/Business Roundtable
- Student Work Ethic Certificate grant in process

3. Strategic Commitment #3, Operations: (Mr. Dean, Mr. Southworth and Mr. Griffing)

Mr. Dean, Director of Athletics:

- Election day polling held at JHS went as planned
- Fall sports awards program held Thursday, November 10
- Stats from fall sports roster: 179 total athletes, 133 of those made honor roll with a cumulative GPA of 3.72. Jimtown High School as whole GPA is 2.75.
- Winter sports underway

Mr. Southworth, Director of Facilities/Systems:

- Jimtown Elementary School renovations are finally complete
- Forecasting for future GO bonds

Mr. Griffing, Director of Transportation/IT:

- Phase I of camera rewiring
- Phase II will include adding security cameras as needed
- Constantly working within a testing window

6. Board Discussion Items

1. Policy Updates (EDGAR, Volume 28, No. 2)
2. Employee Engagement Survey discussion

7. New Business - Action Items

2016-11-14-01: Approve Tax Warrant Resolution

Mr. Perry asked the board to approve a Tax Warrant resolution.

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve the Tax Warrant Resolution. The motion carried 5-0.

2016-11-14-02: Approve Donations

Mr. Perry asked the board to approve the following donations:

Organization	Items	Value
Feed the Children (The Teacher Store)	School books, supplies, etc.	\$3565.44
Feed the Children (The Teacher Store)	School books, supplies, etc.	\$3,906.08
Men's Recreational Basketball (David Polston)	Cash donation to Baugo Promise Fund	\$230.00

A motion was made by Mr. Showalter and seconded by Mr. Namenye to approve the donations. The motion carried 5-0.

2016-11-14-03: Approve Cell Tower Ground Lease Agreement

Mr. Southworth asked the board to approve the Cell Tower Ground Lease Agreement.

A motion was made by Mr. Pontius and seconded by Mr. Namenye to approve the Cell Tower Ground Lease Agreement. The motion carried 5-0.

2016-11-14-04: Approve 2017 Board Meeting Dates

Mr. Perry asked the board to approve the 2017 Board meeting dates.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the 2017 Board Meeting Dates. The motion carried 5-0.

2016-11-14-05: Approve Facilities Use

Mr. Southworth asked the board to approve the following facilities use requests:

Requesting Organization	Requesting Individual	Purpose of Request	Dates and Times	Facility
NIVA (Volleyball)	Bill Stose	Club Volleyball	November 2016 - March 2017 / Saturdays 8am - Noon / 1x - 2x per week 5pm - 9pm	JJHS & JHS Gyms - as available
5/6 Grade Boys Basketball	Christina Kaler (teacher)	Basketball practices/games	November & December 2016, Tues/Thurs. 5:30pm - 7:30pm	JES Gym

A motion was made by Mr. Pontius and seconded by Mr. Namenye to approve the the facilities use requests. The motion carried 5-0.

2016-11-14-06: Approve Fundraisers

Mr. Perry asked the board to approve the following fundraisers:

Organization	School	Start Date	End Date	Activity	Purpose
Jimtown Winter Guard	JHS	12/20/16	01/06/17	Krispy Kreme Donut Sales	Competition & bus fees
Jimtown Band	JHS/JJHS	11/14/16	12/01/16	Refinery Coffee Sales	Competition, bus, JJHS sound system and marching band fees

A motion was made by Mr. Namenye and seconded by Mr. Showalter to approve the fundraisers. The motion carried 5-0.

2016-11-14-07: Approve Personnel/Human Resources

Ms. Deak asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective
Jill Stork	KG Team Leader	JES	10.27.16
Mindy Osler	Van Driver	BESC	08.14.16
Erica Dregits	Asst. Girls Volleyball Coach	JHS	11.14.16
Anna Jordan	Special Ed Aide	JHS	11.23.16

Hiring:

Name	Position	School	Effective
Brice Hartman	Asst. Boys Basketball Coach	JHS	11.14.16
Ronda Weldy	KG Team Leader	JES	11.14.16

Conference Leaves:

Employee Name	Conference	Date	Destination
Mike Campbell	IFCA All State Selection Committee Meeting	12/02/2016	Indianapolis, IN
Mike Campbell	Sectional Football Meeting	10/13/2016	Ligonier, IN
Stefanie DeSchepper, Rick Marvin, Jason Stacey, Rick Yurko, Kevin Johnston	Science Caravan	01/24/2017	Swan Lake, Plymouth, IN

FMLA:

There were 3 - Certified FMLAs.

Other:

Increase Head Start bus route pay from \$139.00/day to \$165.00/day commensurate with increased route detail.

Job Openings:

1. Jimtown High School:
Assistant Girls Volleyball Coach
2. Jimtown Junior High School:
Spell Bowl Coach

3. Jimtown Intermediate School:
6th Grade Boys Basketball Head Coach
6th Grade Boys Assistant Basketball Coach
6th Grade Boys Basketball Camp Coach

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve Personnel/Human Resources. The motion carried 5-0.

8. Announcements

Mr. DuBois announced the following upcoming events:

1. Board Work Session - Strategic Planning - Monday, November 28, 2016, 5:00pm @ Baugo ESC.
2. Next Regular Board Meeting - Monday December 12, 2016, 7pm @ Baugo ESC.

9. Claims

Upon a motion made by Mr. Namenye and seconded by Ms. Phillips, the board approved the payment of total payroll claims in the amount of \$705,841.10 total regular claims in the amount of \$1,093,974.18, total clearing claims of \$219,455.26, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$2,019,270.54. The motion carried 5-0.

10. Other Business

There was no other business to come before the board.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Pontius to adjourn at 8:01 p.m. The motion carried 5-0.

Andrew Namenye, Secretary
