

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on April 10, 2017 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN Board members present were Ms. Julie Phillips, Mr. Caleb Pontius, Mr. Michael Showalter and Mr. Eric Ott.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Pontius, Board President. Pledge of Allegiance was lead by Mr. Pontius. The mission statement was recited by Mr DuBois.

2. Minutes

Approve March 27, 2017 Regular Board Meeting Minutes.

Upon a motion by Ms. Phillips and seconded by Mr. Ott, the March 27, 2017 Regular Board Meeting minutes were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There were no corrections or additions.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

1. Strategic Commitment #1, Financial Updates:

Mr. DuBois reported fund balances and distributed fund report:

- Fund balances for February 2017:

<u>Fund Balances:</u>	<u>March 2017</u>
General Fund	\$ 365,364
Debt Service	\$1,373,058
Capital Projects w/o tax warrants	\$ 335,565
Transportation w/o tax warrants	\$ (171,447)
Bus Replacement Fund	\$ 187,127

Mr. DuBois reported on meeting with U.S. Bank regarding future General Obligation Bond strategy.

2. Strategic Commitment #2, Student Learning: (Dir. of Curriculum, Building Principals)
 - Jeff Deak, Principal, Jimtown Elementary: KG Round up tomorrow. Certified staff completing book study on a select learning goal.
 - Marci Brubaker, Principal, Jimtown Intermediate: Reported on IRead scores.
 - Mike Stout, Principal, Jimtown Junior High: Prepping for second half of ISTEP online. 8th Grade Reaching Higher event schedule for tomorrow, April 11, 2017.
 - Scott Kovatch, Principal, Jimtown High School: Moved by outpouring of Baugo community support, as well as support from other area schools, such as Elkhart and Concord, for students, parents and staff affected by recent tragedies. Special thank you to Ryan's Place and local pastors for time volunteered as counselors. The recent musical "Wizard of Oz" was a great success.
 - Carol Deak, Director of Curriculum: Working on 2017/18 textbook rental, staffing and early college cohort student identification.
3. Strategic Commitment #3, Operations: (Mr. Dean, Mr. Southworth and Mr. Griffing)
 - Mr. Southworth, Director of Facilities: Searching for person to replace maintenance retiree position. Planning stage for summer projects.
 - David Griffing, Director of Transportation/IT: Winding down with ISTEP testing.
4. Strategic Commitment #4, People: (Mr. DuBois)
 - Continuing work on parent engagement with brainstorming at the building level.
 - Preparing to schedule another employee engagement feedback session.

6. Board Discussion Items

1. Strategic Planning/Work Sessions
 - Mr. DuBois distributed the strategic plan.
2. Monthly Board Calendar
 - Mr. DuBois informed the board of upcoming calendar action items.

7. New Business - Action Items

2017-04-10-01: Approve PCMI/WillSub Agreement

Ms. Deak asked the board to approve PCMI/Willsub Agreement Extension for 2017/18.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the 2017/18 PCMI/Willsub Agreement Extension. The motion carried 4-0.

2017-04-10-02: Approve Facilities Use

Mr. Southworth asked the board to approve the facilities use request(s):

Organization	Individual	Purpose	Dates/Times	Activity
JHS Band	Kathy Baughman	Band-a-Thon	April 13, 2017 5pm - 11pm.	Raise funds for band parents diagnosed with cancer.

A motion was made by Mr. Ott and seconded by Mr. Showalter to approve the facilities use. The motion carried 4-0.

2017-04-10-03: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Hiring:

Name	Position	School	Effective
Alicia Harkins-Pritchett	Project Lead the Way BioMedical Teacher	JHS	July 1, 2017
Stefani DeSchepper	Fluid Power Challenge Coach	JHS	04.10.17

Terminations:

Name	Position	School	Effective
Tonita Clark	Title 1 Aide	JES	End of 2016/17 school year

Conference Leaves:

Name	Conference	Date	Location
Danielle Brooks & Caitlin Harder	IASBO Training - ECA Accounting	April 18, 2017	Plainfield, IN

Job Openings:

1. Jimtown High School:
Spanish Teacher
Math Teacher
Girls Head Basketball Coach
Assistant Boys Tennis Coach
Assistant Girls Volleyball Coach (2 Positions)

2. Jimtown Intermediate School:
Educational Interpreter
3. Jimtown Elementary School:
Behavior Consultant
Guidance Counselor (K-12)

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve Personnel/Human Resources. The motion carried 4-0.

8. Announcements

Mr. DuBois announced the following upcoming events:

1. Next Regular Board Meeting - Monday, April 24, 2017, 7:00pm @ BESC.

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Ott, the board approved the payment of total payroll claims in the amount of \$1,009,209.25 total regular claims in the amount of \$696,096.28, total clearing claims of \$314,371.59, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$2,019,595.12. The motion carried 4-0.

10. Other Business

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Pontius made a motion, seconded by Mr. Showalter to adjourn at 7:56 p.m. The motion carried 4-0.

Edward Collins, Secretary
