

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on December 11, 2017 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West., Elkhart, IN Board members present were, Mr. Caleb Pontius, Ms. Julie Phillips, Mr. Edward Collins, Mr. Michael Showalter and Mr. Eric Ott.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Caleb Pontius, Board President. Pledge of Allegiance was lead by Mr. Pontius.

2. Minutes

Approve November 13, 2017 Regular Board Meeting Minutes.

Upon a motion by Mr. Ott and seconded by Mr. Collins, the November 13, 2017 Regular Board Meeting Minutes were approved. The motion carried 5-0.

3. Additions or Corrections to the Agenda

There were no corrections or additions to the agenda.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

1. Mr. DuBois discussed the Baugo Promise and Strategic Planning. Also discussed were obstacles and requirements for Career Pathways.

2. Mr. DuBois reported November 2017 Fund Balances:

General Fund	\$ 605,926
Debt Service	\$1,767,276
Capital Projects w/o tax warrants	\$ 310,558
Transportation w/o tax warrants	\$ -61,118
Bus Replacement Fund w/o tax warrants	\$ 114,174

6. Discussion Items

There were no discussion items.

7. New Business - Action Items

2017-12-11-01: Approve New Extra-curricular Positions

Mr. DuBois asked the board to approve new extra-curricular positions as follows:

-Instructional Coach - Technology Integration (All Schools / 4 positions each @ \$627.00/annually)

-Fitness Center Coordinator (JHS / 1 position/season (4 seasons) @ \$627.00/season)

A motion was made by Mr. Ott and seconded by Mr. Collins to approve the new extra-curricular positions. The motion carried 5-0.

2017-12-11-02: Approve Surplus Items Declaration

Mr. DuBois asked the board to approve the following property as surplus:

-Large Safe (has not been used in over 20 years)

-Snow Plow (cannot attach to any vehicle we presently own)

A motion was made by Mr. Ott and seconded by Mr. Showalter to approve the property as surplus. The motion carried 5-0.

2017-12-11-03: Approve Bid with Global Building Solutions

Mr. DuBois asked the board to approve roofing bids with Global Building Solutions.

A motion was made by Mr. Collins and seconded by Mr. Ott to approve roofing bids with Global Building Solutions. The motion carried 5-0.

2017-12-11-04: Approve 2017 Permanent Transfers

Mr. DuBois asked the board to approve 2017 permanent transfers.

A motion was made by Mr. Collins and seconded by Ms. Phillips to approve 2017 permanent transfers. The motion carried 5-0

2017-12-11-05: Approve 2018 Temporary Transfers

Mr.DuBois asked the board to approve 2018 temporary transfers.

A motion was made by Mr. Ott and seconded by Mr. Showalter to approve 2018 temporary transfers. The motion carried 5-0

2017-12-11-06: Approve Fundraisers

Mr.DuBois asked the board to approve the following facilities use requests:

Organization	School	Start Date	End Date	Goal	Fundraising Activity	Fundraising Purpose
Relay for Life	JHS	12/14/17	01/10/18	\$1,000.00	SB Chocolate Company Sales	Proceeds donated to the American Cancer Society
DECA	JHS	12/01/17	12/20/17	\$500.00	Candle Sales	DECA travel expenses
DECA	JHS	01/05/18	01/31/18	\$1,000.00	Car Wash Sales	DECA travel expenses
DECA	JHS	04/27/18	04/28/18	\$1,000.00	Garage Sale	DECA travel expenses
DECA	JHS	12/11/17	06/01/18	\$3,000.00	Jimtown Mobil "Jimtown Products" Sales	DECA travel expenses

A motion was made by Mr. Collins and seconded by Mr. Showalter to approve the fundraisers. The motion carried 5-0.

2017-12-11-07: Approve Donations

Mr.DuBois asked the board to approve the following donations:

Organization/Individual	Purpose/Type of Donation	Amount/Value of Donation
Feed the Children	School Supplies/Childrens Books	\$3,143.16 Value
Hoosier Crane, Elkhart	Monetary for purchase of small bleachers at tennis courts	\$800.00
TBC Construction	Monetary	\$1,022.00 (Baugo Promise)

A motion was made by Mr. Collins and seconded by Mr. Ott to approve the donations. The motion carried 5-0.

2017-12-11-08: Approve Field Trips

Mr. DuBois asked the board to approve the following field trips:

Requesting Organization	Purpose of Request	Dates and Times	Destination
Stephanie DeSchepper, Lego Robotics Coach	Attend Lego Robotics State Competition	12/08 thru 12/09/2017	IPFW, Ft. Wayne, IN
DECA Conference/L. Pinneyei	State Competition	03/04/18 thru 03/06/18/	Indianapolis, IN
DECA Conference/L. Pinneyei	National Competition	04/20/18 thru 04/25/18	Atlanta, GA

A motion was made by Ms. Phillips and seconded by Ms. Collins to approve the field trips. The motion carried 5-0.

2017-12-11-09: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective
Morgan McKee	Assistant Girls Volleyball Coach	JHS	12/11/17
Sanjuana Kallimani (George)	EL Para/Translator	JES/JIS	12/08/17

Hiring:

Name	Position	School	Effective
Silvia Garcia	K-6 EL Aide	JES/JIS	12/11/17
Elizabeth Bevis	Speech/Language Pathologist	All schools	12/11/17
Andrea Whiteman	Speech/Language Pathologist	All schools	12/11/17
Paula Teegardin	Special Education Aide	JJHS	12/11/17
Austin Ward	Girls Basketball Coach	JJHS	12/11/17
Elizabeth Endicott	Girls Track Coach	JJHS	12/11/17
Drake Klopfenstein	Boys Golf Coach	JHS	12/11/17
Michael Eisman	Title 1/Special Ed Aide	JES	12/11/17

Transfers:

Employee	From	To	Effective
Stacy Reeves	Part Time Title I Aide	Full Time Title 1 Aide	12/11/17
Kim Johnson	Administrative Assistant	Food Service Director	01/01/18
Carol Deak	Director of Curriculum	Asst. Superintendent	12/11/17

Other:

Employee	From	Effective
Amanda Miller	Parental Leave of Absence 2017/18	12/11/17
Nancy Winnicki	Transfer to "Administrator"	07/01/17

FMLA:

There was (1) certified Family Medical Leaves

Job Openings:

1. Jimtown High School:

Academic Math Team Coach
Boys Tennis Coach (2018/19)
Technology Integration Coach
Assistant Volleyball Coach

2. Jimtown Junior High School

Technology Integration Coach
Yearbook/Social Media Advisor

3. Jimtown Intermediate School

6th Grade Boys Basketball Camp Assistant
6th Grade Boys Basketball Asst. Coach
6th Grade Boys Basketball Coach
Technology Integration Coach
Yearbook/Social Media Advisor

4. Jimtown Elementary School

Technology Integration Coach

A motion was made by Ms. Phillips and seconded by Mr. Collins to approve Personnel/Human Resources. The motion carried 5-0.

8. Announcements

Mr. DuBois announced the following upcoming events:

1. Next Regular Board Meeting - Monday, January 8, 2018, 7:00pm @ Baugo Educational Service Center.

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Collins, the board approved the payment of total payroll claims in the amount of \$669,009.07 total regular claims in the amount of \$724,656.00, total clearing claims of \$208,718.21 total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,602,383.88. The motion carried 5-0.

10. Other Business to Come Before the Board

Mr. David McClellan, patron, stated he does not support adding the sport of soccer at Jimtown schools.

11. Adjournment

There being no other business to come before the board, Mr. Pontius made a motion, seconded by Mr. Collins to adjourn at 8:17 p.m. The motion carried 5-0.

Edward Collins, Secretary
