

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on January 8, 2018 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West., Elkhart, IN Board members present were, Mr. Caleb Pontius, Mr. Edward Collins, Mr. Michael Showalter and Mr. Eric Ott.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Caleb Pontius, Board President. Pledge of Allegiance was lead by Mr. Pontius.

2. Minutes

Approve December 11, 2017 Regular Board Meeting Minutes.

Upon a motion by Mr. Ott and seconded by Mr. Collins, the December 11, 2017 Regular Board Meeting Minutes were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There were no corrections or additions to the agenda.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

1. Mr. DuBois announced the following January 11, 2018 meetings:
 - Career Pathways Introduction, Jimtown High School @ 10:00 a.m.
 - The Baugo Promise Introduction, The United Way Offices, C.R. 17 @ Noon.

2. Mr. DuBois reported December 2017 Fund Balances:

General Fund	\$ 626,721
Debt Service	\$1,522,791
Capital Projects w/o tax warrants	\$ 662,633
Transportation w/o tax warrants	\$ 250,475
Bus Replacement Fund w/o tax warrants	\$ 166,819

6. Discussion Items

There were no discussion items.

7. New Business - Action Items

2018-01-08-01: Board Reorganization

Mr. Pontius stated that the Board must reorganize as required by Indiana School Laws and Rules at the first meeting annually. A motion was made by Mr. Collins and seconded by Mr. Showalter to approve the board reorganization as proposed. The motion carried 4-0. Officers and members were appointed as follows:

Mr. Edward Collins, President
Mr. Eric Ott, Vice President
Mr. Caleb Pontius, Secretary
Ms. Julie Phillips, Member
Mr. Michael Showalter, Member

2018-01-08-02: Approve Year End Resolution for Expenditures

Mr. DuBois asked the board to approve a Year End Resolution for Expenditures.

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve Year End Resolution for Expenditures. The motion carried 4-0.

2017-01-08-03: Permission to Advertise Annual Performance Report

Mr. DuBois asked the board for permission to advertise the Annual Performance Report.

A motion was made by Mr. Ott and seconded by Mr. Showalter for permission to advertise the Annual Performance Report. The motion carried 4-0.

2018-01-08-04: Approve 2018 Corporation Treasurer

Mr. DuBois asked the board to approve Nancy Winnicki as 2018 Corporation Treasurer.

A motion was made by Mr. Pontius and seconded by Mr. Ott to approve Nancy Winnicki as 2018 Corporation Treasurer. The motion carried 4-0.

2018-01-08-05: Approve 2018 Corporation Deputy Treasurer

Mr. DuBois asked the board to approve Gina Freel as 2018 Corporation Deputy Treasurer.

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve Gina Freel as 2018 Corporation Deputy Treasurer. The motion carried 4-0.

2018-01-08-06 Approve 2018 Administrative Travel

Mr. DuBois asked the board to approve administrative travel for 2018.

A motion was made by Mr. Ott and seconded by Mr. Showalter to approve 2018 administrative travel. The motion carried 4-0.

2018-01-08-07 Approve Director or Exceptional Students Job and Description

Mr. DuBois asked the board to approve Director of Exceptional Students Job and Description. This position is needed due to decentralization of Elkhart County Special Education Cooperative (ECSEC).

A motion was made by Mr. Showalter and seconded by Mr. Ott to approve the Director of Exceptional Students Job and Description. The motion carried 4-0.

2018-01-08-08 Approve Cafeteria Food Procurement Agreement

Ms. Deak asked the board to approve 2018-19 Cafeteria Procurement Agreement with the Northern Indiana Educational Service Center/Wabash Food procurement to meet USDA regulation.

A motion was made by Mr. Ott and seconded by Mr. Pontius to approve the 2018-19 Cafeteria Procurement agreement. The motion carried 4-0.

2018-01-08-09: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective
Brett Barber	Custodian	BESC	12/22/17
David Griffing	Director of Transportation	BESC	06/01/18 - Retirement
Michael Eisman	Title 1/Special Ed Aide	JES	12/29/17

Conferences:

Attendees	Conference	Date	Destination
B. Sanders, M. Campbell, N. Dean, M. Schauss & D. Mast	Inside-Out Coaches Implementation Training	01/23/2018	Carmel, IN

Other:

Employee	From	Effective
Jeffery Ziegler	Move from Certified to Classified Administrator	06/30/18

Job Openings:

1. Jimtown High School:

Academic Math Team Coach
Boys Tennis Coach (2018/19)
Technology Integration Coach
Assistant Volleyball Coach

2. Jimtown Junior High School

Technology Integration Coach

3. Jimtown Intermediate School

6th Grade Boys Basketball Camp Assistant
6th Grade Boys Basketball Asst. Coach
6th Grade Boys Basketball Coach
Technology Integration Coach
Yearbook/Social Media Advisor

4. Jimtown Elementary School

Technology Integration Coach

5. Baugo Educational Services Center

Director of Exceptional Students

A motion was made by Mr. Ott and seconded by Mr. Pontius to approve Personnel/Human Resources. The motion carried 4-0.

8. **Announcements**

Mr. DuBois announced the following upcoming events:

1. Next Regular Board Meeting - Monday, January 22, 2018, 7:00pm @ Baugo Educational Service Center.

9. Claims

Upon a motion made by Mr. Showalter and seconded by Mr. Ott, the board approved the payment of total payroll claims in the amount of \$700,697.37 total regular claims in the amount of \$3,404,242.99, total clearing claims of \$284,962.27 total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$4,398,902.63. The motion carried 4-0.

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Pontius to adjourn at 7:35 p.m. The motion carried 4-0.

Caleb Pontius, Secretary
