

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on February 12, 2018 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West., Elkhart, IN Board members present were Mr. Caleb Pontius, Ms. Julie Phillips and Mr. Michael Showalter.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Caleb Pontius, Board Secretary. Pledge of Allegiance was lead by Mr. Pontius.

2. Minutes

Approve January 22, 2018 Regular Board Meeting Minutes and Executive Session Minutes.

Upon a motion by Mr. Showalter and seconded by Ms. Phillips, January 22, 2018 Regular Board Meeting Minutes and Executive Session Minutes were approved. The motion carried 3-0.

3. Additions or Corrections to the Agenda

There were no corrections or additions to the agenda.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

1. Mr. DuBois, Superintendent, briefly discussed:
  - Skill-Up Grant awarded to Horizon Education Alliance
  - Thanks to the Skill Up Grant, Jimtown High School Principal, Byron Sanders and Industrial Arts Teacher, Dan Slabaugh, visited Spartanburg, SC to gain knowledge of the German apprenticeship model. This in preparation for implementation of the advanced manufacturing career pathway.
  - Administration building remodel is nearly complete.
  - Form 9 has been submitted.
2. Ms. Deak, Assistant Superintendent reported that schools are preparing for the ISTEP test window that begins February 26, 2018.
3. Mr. Ziegler thanked entire custodial/maintenance staff for their efforts during the recent snowfall.

## 6. Discussion Items

Karen Fisher, architect with Barton-Coe-Vilamma, discussed special education room enhancements.

## 7. New Business - Action Items

### 2018-02-12-01: Governing Body Selection Plan Resolution

Mr. DuBois asked the board to approve changes to the governing plan, that the superintendent be authorized to make any modifications required or requested by the County or State, and that the superintendent be authorized to publish notice of the proposed change in accordance with the law.

A motion was made by Mr. Showalter and Ms. Phillips to approve changes to the governing plan and authorizing the superintendent to make any modifications required by the County or State and authority to publish notice of proposed change in accordance with law. The motion carried 3-0.

### 2018-02-12-02: Permission to Advertise Classroom Enhancement Project

Mr. DuBois asked the board permission to advertise for the special education classroom enhancement project.

A motion was made by Mr. Showalter and seconded by Ms. Phillips for permission to advertise the special needs classroom enhancement project. The motion carried 3-0.

### 2018-02-12-03: Approve 2018/19 & 2019/20 School Calendars

Ms. Deak asked the board to approve the 2018/19 & 2019/20 School Calendars.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the 2018/19 & 2019/20 school calendars. The motion carried 3-0.

### 2018-02-12-04: Approve Community Service Course

Ms. Deak asked the board to approve the Community Service Course for Jimtown High School.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the Jimtown High School Community Service Course. The motion carried 3-0.

2018-02-12-05: Approve Fundraisers

Mr DuBois asked the board to approve the following fundraisers:

<b>Organization</b>	<b>School</b>	<b>Start Date</b>	<b>End Date</b>	<b>Goal</b>	<b>Activity</b>	<b>Purpose</b>
PTO Jeff Deak & Angela Alwine	JES	02/12/18	03/16/18 5:00pm - 8:00pm	\$8000.00 - \$10,000.00	Family Fun Fair	Classroom & library supplies
Class of 2019/ Kim Johnson	JHS	02/23/18	03/07/18	\$3,000.00	Rise N Roll Pastry Sales	Prom and Graduation fees
Relay for Life/Sandy Farrell & Amanda Monroe	JJHS	02/12/18	Until all product is sold or 05/28/18	\$2,000.00	Old Fashioned Candy Bar Sales	Donation to Relay For Life
DECA/ Lots Pinnyei	JHS	03/16/18	03/17/18	\$500.00	Students will stay outside for 24hrs. in front of JHS to raise awareness of homeless plight	Receive cash contributions, clothing and canned goods donations for homeless

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve the fundraisers. The motion carried 3-0.

2018-02-12-06: Approve Field Trip(s)

Mr. DuBois asked the board to approve the following field trip:

<b>Requesting Organization</b>	<b>Purpose of Request</b>	<b>Dates and Times</b>	<b>Destination</b>	<b>Approval Date</b>
French Class (Halle Hill, teacher)	Alliance Francaise	05/04/18	Chicago, IL	02/12.18

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve the field trip. The motion carried 3-0.

2018-02-12-07: Approve Facility Use Requests

Mr. Ziegler asked the board to approve the following facility use request:

<b>Requesting Organization</b>	<b>Requesting Individual</b>	<b>Purpose of Request</b>	<b>Dates/Times</b>	<b>Facility</b>	<b>Fee</b>
Jimtown Wrestling Club	N. Dean	AAU and Hiway Wrestling Meets	Sunday, 02/25/18 & Sunday 05/20/18, 7am - 5pm both dates	Both JHS Gyms	N/C
West Spanish Elkhart Congr. of Jehovah Witness	R. Mirabal	Annual Memorial	3/31/2018, 6pm - 10pm	JJHS Auditorium	\$25.01 per custodial hour worked
Jimtown Power Lifting	Brad Trosper	Power Lifting Meet	02/24/18, 8am - 5pm	JHS Weight Room	N/C

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve facility use request. The motion carried 3-0.

2018-02-12-08: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

**Hiring:**

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Effective</b>
Erik Armstrong	6th Grade Asst. Basketball Coach and Camp Coordinator	JIS	02/12/18
Chris Gallegos	Custodian	BESC	02/12/18
Michael Campbell	Fitness Center Coordinator - Spring 2018	JHS	02/12/18

**Transfers:**

<b>Employee Name</b>	<b>FROM</b>	<b>TO</b>	<b>Effective</b>
Donna Perry	JES P/T Special Education Instructional Asst.	JES Title Aide	02/12/18

**Conferences:**

<b>Attendee</b>	<b>Conference</b>	<b>Date</b>	<b>Destination</b>
M. Campbell, D. Slabaugh, R. O'Shea, C. Stoner and N. Cook	IN Football Coaches Association State Conference	03/09/18 - 03/11/18	Indianapolis, IN

**Job Openings:**

**1. Jimtown High School:**

Academic Math Team Coach  
Technology Integration Coach  
Assistant Volleyball Coach

A motion was made by Mr. Showalter and seconded by Ms. Phillips to approve Personnel/ Human Resources. The motion carried 3-0.

8. Announcements

Mr. DuBois announced the following upcoming events:

1. Next Regular Board Meeting - Monday, February 26, 2018, 7:00pm @ Baugo Educational Service Center.

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Showalter, the board approved the payment of additional December 2017 total regular claims in the amount of \$72,024.00, total clearing claims of \$.00, total bank transfers in the amount of \$0.00 and with a grand total December 2017 claims in the amount of \$4,558,328.24 and January 2018 total payroll claims in the amount of \$703,978.85, total regular claims in the amount of \$1,145,494.00, total clearing claims of \$199,333.56, total bank transfers in the amount of \$0.00 and with a grand total January 2018 claims in the amount of \$2,048,806.41. The motion carried 3-0.

10. Other Business to Come Before the Board

Mrs. Kim Kelly voiced her concerns regarding discipline determinations based on the Jimtown High School Student Handbook and how she feels policies are not applied fairly per student.

11. Adjournment

There being no other business to come before the board, Mr. Pontius made a motion, seconded by Mr. Showalter to adjourn at 7:38 p.m. The motion carried 3-0.

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Caleb Pontius, Secretary

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