

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on April 9, 2018 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West., Elkhart, IN Board members present were Mr. Ed Collins, Mr. Eric Ott, Mr. Caleb Pontius, Ms. Julie Phillips and Mr. Michael Showalter.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Ed Collins, Board President. Pledge of Allegiance was lead by Mr. Collins.

2. Minutes

Approve March 26, 2018 Regular Board Meeting Minutes and Executive Session Minutes.

Upon a motion by Mr. Pontius and seconded by Mr. Ott, March 26, 2018 Regular Board Meeting Minutes were approved. The motion carried 5-0.

3. Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

Mr. James DuBois, Superintendent:

- Promise Indiana
- Writing across the curriculum.

Ms. Carol Deak, Assistant Superintendent:

- I-Read scores released, but under embargo. Expectation is 95% + will pass.
- Baugo will offer I-Read remediation for summer school.

Mr. Jeff Ziegler, Director of Facilities:

- Well water project nearly complete.
- Soccer Field construction began today.
- Functional skills rooms construction scheduled to begin Monday, April 16.

Mr. David Wolford, Director of IT:  
-Access card project underway.  
-Prepping for round two of ISTEP testing.  
-Working on 1:1 for 2018/19 school year.

## 6. Discussion Items

There were no discussion items.

## 7. New Business - Action Items

### 2018-04-09-01: Approve Dietician Contract

Ms. Deak asked the board to approve the 2018-19 Dietician Contract with Northern Indiana Educational Service Center (NIESC).

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve the 2018-19 Dietician Contract with NIESC. The motion carried 5-0.

### 2018-04-09-02: Approve PCMI/Willsub Contract

Ms. Deak asked the board to approve 2018-19 PCMI/Willsub Contract to provide substitute staffing services.

A motion was made by Mr. Ott and seconded by Ms. Phillips to approve the 2018-19 PCMI/Willsub Contract. The motion carried 5-0.

### 2018-04-09-03: Approve IN Virtual Academy (INDVA)2018 Summer School Contract

Ms. Deak asked the board to approve the Indiana Virtual Academy (INDVA) Contract  
for  
online summer school courses.

A motion was made by Mr. Showalter and seconded by Mr. Ott to approve the 2018 Indiana Virtual Academy (INDVA) Contract for online summer school courses. The motion carried 5-0.

2018-04-09-04: Approve Memo Of Understanding (MOU) with Wa-Nee Schools

Mr. DuBois asked the board to approve the Memorandum of Understanding with Wa-Nee Schools for the use of their swimming pool at Northwood High School. The Jimtown High School boys/girls swim teams will utilize the pool for practices and meets.

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve the Memorandum of Understanding with Wa-Nee Schools for the use of their swimming pool at Northwood High School. The motion carried 5-0.

2018-04-09-05: Approve Fundraisers

Mrs. DuBois asked the board to approve the following fundraisers:

<b>Organization</b>	<b>School</b>	<b>Start</b>	<b>End</b>	<b>Goal</b>	<b>Activity</b>	<b>Purpose</b>
Jimtown Band/K. Baughman & R. Snider	JHS	04/09/18	04/20/18	3,000.00	Poppin Popcorn Sales	Marching Band Show Music and Drill / Bus Fees for ISSMA Events
Class of 2020/Michelle Wells	JHS	04/13/18	05/02/18	TBD	Spring Flower Sales/Varner's Nursery	Prom and Graduation Costs

A motion was made by by Mr. Showalter and seconded by Mr. Ott to approve the fundraisers. The motion carried 5-0.

2018-04-09-06: Approve Facilities Use

Mr. DuBois asked the board to approve the following facilities use requests:

<b>Requesting Organization</b>	<b>Requesting Individual</b>	<b>Purpose of Request</b>	<b>Dates and Times</b>	<b>Facility</b>	<b>Fee</b>
AAU - Practice	Brian Pearison	AAU - 17U Boys Basketball	Tuesdays & Thursdays 6-8pm, April 10 - July 30, 2018	JHS Gyms as available. Will coordinate with Nate Dean	N/C

A motion was made by by Mr. Ott and seconded by Mr. Showalter to approve facilities use requests. The motion carried 5-0.

2018-04-09-07: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

**Terminations:**

Name	Position	School	Effective	Notes
Stephanie DeSchepper	Lego Robotics Coach	JIS	04/09/18	
Stephanie DeSchepper	Fluid Power Action Challenge Coach	JJHS	04/09/18	

**Hiring:**

Employee Name	Position	Location	Effective Date
Allison Dunk-Timm	Life Skill Teacher for PK-2 Program	JES	2018/19 School Year

**Conference Leaves:**

Attendees	Conference	Date	Location
Alicia Harkins, Girls Basketball Coach	IBCA (Indiana Basketball Coaches Assoc.) Training	04/20 & 21	Lawrence North HS, Indianapolis
Courtney Sponseller, SpEd Teacher & Elizabeth Endicott, Gen Ed Teacher	The Co-Taught Classroom (Elementary Focus)	06/05/18	NW Hilton Garden Inn, Indianapolis

**Job Openings:**

**1. Jimtown High School:**

Academic Math Team Coach  
Technology Integration Coach  
Assistant Volleyball Coach  
Biology Teacher  
Attendance Secretary  
Boys Swim Coach  
Girls Swim Coach  
Behavior Specialist

**2. Jimtown Junior High**

Fluid Power Action Coach  
Yearbook Advisor

**3. Jimtown Intermediate**

Lego Robotics Coach

**4. BESC**

Maintenance/Facilities

A motion was made by Mr. Phillips and seconded by Mr. Ott to approve Personnel/

Human Resources. The motion carried 5-0.

8. Announcements

Mr. DuBois announced the following upcoming events:

1. Next Regular Board Meeting - Monday, April 23, 2018, 7:00pm @ Baugo Educational Service Center.
2. ISBA Region 2 Meeting, Wednesday, May 2, 2018, Christo's, Plymouth @ 5:30 p.m.

9. Claims

Upon a motion made by Mr. Ott and seconded by Mr. Showalter, the board approved the payment of total payroll claims in the amount of \$497,023.73 total regular claims in the amount of \$861,239.19, total clearing claims of \$193,149.13 total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,551,412.05. The motion carried 5-0.

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Pontius to adjourn at 7:35 p.m. The motion carried 5-0.

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Caleb Pontius, Secretary

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