

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on August 13, 2018 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN Board members present were Mr. Ed Collins, Mr. Eric Ott, Mr. Caleb Pontius, Ms. Julie Phillips and Mr. Michael Showalter.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Ed Collins, Board President. Pledge of Allegiance was lead by Mr. Collins.

2. Minutes

Approve July 23, 2018 Regular Board Meeting Minutes.

Upon a motion by Ms. Phillips and seconded by Mr. Showalter, July 23, 2018 Regular Board Meeting Minutes were approved. The motion carried 5-0.

3. Additions or Corrections to the Agenda

1. There were two items added to the agenda:

#2018-08-13-01 Resolution Approving Form of Lease (Exhibit A / Executive Summary)
#2018-08-13-02 Resolution Re-Approving Building Corporation (Ex B / Exec Summary)

2. There was one discussion item added to the agenda:

Change in State Board of Accounts Budgeting Requirements

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports/Celebrations

Mr. Nate Dean, Athletic Director

- Volleyball season begins soon.

- Girls soccer season officially opens tomorrow with Jimtown at Elkhart Central. August 22 is first home opener on Jimtown field

Mr. Jeff Ziegler, Director of Facilities

- Functional skills classrooms near completion

Mr. Byron Sanders, Principal, Jimtown High School

- Wrapped up grade level meetings
- All staff is informed and compliant.
- New courses including AP Psychology
- Classes are full with students in good spirits

Mrs. Lorie Simon, Principal, Jimtown Junior High School

- Working on goals such as communication with parents and staff
- A newsletter will go to parents regularly, will begin utilizing social media and schedule regular staff meetings

Mrs. Marci Brubaker, Principal, Jimtown Intermediate School

- PBIS training wrapping up
- Welcome back to Mr. Hamstra, Assistant Principal JIS
- School wide expectations communicated to staff/faculty
- I-Read next week

Mr. Jeff Deak

- Acclimating the kindergarteners
- New Functional Skills program up and running well

Mr. David Wolford, Director of IT:

- Chromebooks distributed
- New HVAC units are here and will be installed next week
- Classrooms and cafeteria at JHS are working well with new HVAC controls

Mr. Zac Quiett, Business Manager:

- Working to complete annual reports
- Reported fund balances for July:

General Fund	\$ 701,382.49
Capital Projects	\$ 576,755.85
Transportation	\$ 531,681.25
Bus Replacement Fund w/o tax warrants	\$ 249,385.09

Ms. Carol Deak, Assistant Superintendent:

- Grant season
- Working to get students into software products
- Troubleshooting back to school

6. Discussion Items

1. Change in state board of accounts budget requirements.

Mr. Quiett summarized changes to state board of accounts budget requirements. He stated that resolutions will be forthcoming to comply with those changes.

7. New Business - Action Items

2018-08-13-01: Resolution Approving Form of Lease (Exhibit A)

Mr. Quiett asked the board to approve a Resolution Approving Form of Lease (Ex. A).

A motion was made by Mr. Ott and seconded by Mr. Pontius to approve a Resolution Approving Form of Lease (Ex. A.). The motion carried 5-0.

2018-08-13-02: Resolution Re-Approving Building Corporation (Exhibit B)

Mr. Quiett asked the board to approve a Resolution Re-Approving Building Corporation (Ex. B).

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve a Resolution Re-Approving Building Corporation (Ex. B). The motion carried 5-0.

2018-08-13-03: Approve 2018/19 Bashor Alternative Education Program Agreement (BEEP)

Ms. Deak asked the board to approve the 2018/19 Bashor Alternative Education Program Agreement (BEEP).

A motion was made by Mr. Ott and seconded by Ms. Phillips to approve the Bashor Alternative Education Program Agreement (BEEP). The motion carried 5-0.

2018-08-13-04: Approve Gallup Student Poll Agreement

Ms. Deak asked the board to approve the 2018/19 Gallup Student Poll Agreement.

A motion was made by Ms. Phillips and seconded by Mr. Showalter to approve 2018/19 Gallup Student Poll Agreement. The motion carried 5-0.

2018-08-13-05: Approve Revised Textbook Rental Fees, Grades 3-6

Ms. Deak asked the board to approve revised textbook rental fees as follow:

3rd Grade:	\$106.61
4th Grade:	\$116.58
5th Grade:	\$ 91.83
6th Grade:	\$101.45

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve the revised textbook rental fees, Grades 3-6. The motion carried 5-0.

2018-08-13-06: Approve Edmentum Contract for French World Language

Ms. Deak asked the board to approve the 2018/19 French World Language contract with Edmentum.

A motion was made by Mr. Ott and seconded by Mr. Pontius to approve 2018/19 French World Language contract with Edmentum. The motion carried 5-0.

2018-08-13-07: Approve Robotics Grant

Ms. Deak asked the board to approve the FIRST Tech Challenge Team grant for Robotics.

A motion was made by Mr. Ott and seconded by Mr. Pontius to approve the FIRST Tech Challenge Team grant for Robotics. The motion carried 5-0.

2018-08-13-08: Permission to Advertise Capital Projects Plan, Bus Replacement Plan/2019 Budget

Mr. Quiett asked the board permission to Advertise Capital Projects Plan, Bus Replacement Plan/2019 Budget.

A motion was made by Mr. Ott and seconded by Ms. Phillips to grant permission to advertise Capital Projects Plan, Bus Replacement Plan/2019 Budget. The motion carried 5-0.

2018-08-13-09: Approve Fundraisers

Mr. Quiett asked the board to approve the following fundraiser:

Organization	School	Start	End	Goal	Activity	Purpose
DECA	JHS	TBD	TBD	\$1,000.00	Car Wash Sales	Travel expenses.
Jimtown Volleyball	JHS	08/01/18	08/15/18	\$2,500.00	Sale of Pepsi products	Equipment and uniforms.

A motion was made by Mr. Ott and seconded by Mr. Pontius to approve the fundraisers. The motion carried 5-0.

2018-08-13-10: Approve Facilities Use

Mr. Ziegler asked the board to approve the following facility use:

Organization	Individual	Purpose	Dates/Time	Facility	Fee
JYFL	Joe Kaler	JYFL Jamboree	October 13, 2017 8:00am - 8:00pm	Knepp Field, Concessions/Restrooms	N/C

A motion was made by Mr. Ott and seconded by Ms. Phillips to approve the facility use request. The motion carried 5-0.

2018-08-13-11: Approve Personnel/Human Resources

Ms. Deak asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective	Notes
Marcus Moore	Business Teacher	JHS	08/13/18	
Chris DuBois	Math Teacher	JHS	08/13/18	
Elizabeth Seymore	Jimtown Junior High School	JJHS	08/13/18	
Jackie Kobold	Custodian	BESC	06/05/19	Retirement

Hiring:

Employee Name	Position	Location	Effective	Notes
Patricia Hershberger	Food Service Staff	BESC	2018/19 School Year	
Lydia Benedict	Substitute CDL Bus Driver	BESC	2018/19 School Year	
Tracy Gardner	Instructional Parapro	BESC	2018/19 School Year	
Amanda James	K-6 Elementary Teacher	JIS	2018/19 School Year	
Nicole VestaWade	Special Education Teacher	JIS	2018/19 School Year	
Jenna Ladd	Yearbook/Social Media Coordinator	JJHS	2017/18 School Year	Retro 2017/18
Jenna Ladd	Spell Bowl Coach	JJHS	2017/18 School Year	Retro 2017/18
Jenna Ladd	Academic L.A. Team Coach	JJHS	2017/18 School Year	Retro 2017/18
John Pletcher	Assistant Jr. High Football Coach	JJHS	2018/19 School Year	
Amber Buras	Special Education Teacher	JJHS	2018/19 School Year	
Walter Lehmann	Business Teacher	JHS	2018/19 School Year	
John Pletcher	Math Teacher	JHS	2018/19 School Year	

Brock Johnson	Asst. Boys Tennis Coach	JHS	2018/19 School Year	
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Hiring continued:

Cory Stoner	Head Baseball Coach	JHS	2018/19 School Year	
Steve Wiliams	Asst. Robotics Coach	JHS	2018/19 School Year	
Zach Hill	1/2 Asst. Football Coach	JHS	2018/19 School Year	
Kenny Kern	1/2 Asst. Football Coach	JHS	2018/19 School Year	
Brie Floyd	Lego Robotics Coach	JIS	2018/19 School Year	
Amy Vollmer	Specials Team Leader	JES	2018/19 School Year	
Ed Brown	Substitute for FMLA	JIS	2018/19 School Year	
Laura Crull	Spanish Teacher	JHS	2018/19 School Year	

Transfers:

Employee Name	FROM	TO	Effective Date
Zach Whittaker	JJHS Football Coach	JHS 1/2 time Asst. Football Coach	2018/19 School Year
Roman Ramos	JHS Spanish Teacher	JHS Math Teacher	2018/19 School Year

Conference Leaves:

Attendees	Conference	Date	Location
Brienna Floyd, Amy Vollmar	PAX Partner Training	09/10-09/11/18	Dublin, OH

Job Openings:

1. Jimtown High School:

Academic Math Team Coach
 Academic Teams Coordinator
 Academic Science Team Coach

2. Jimtown Junior High

Team Leader, Special Education

A motion was made by Mr. Pontius and seconded by Mr. Ott to approve Personnel/ Human Resources. The motion carried 5-0.

8. Announcements

Mr. DuBois announced the following upcoming events:

1. Next Regular Board Meeting - Monday, August 27, 2018, 7:00pm @ Baugo Educational Service Center.

9. Claims

Upon a motion made by Mr. Ott and seconded by Mr. Pontius, the board approved the payment of total payroll claims in the amount of \$421,972.83 total regular claims in the amount of \$1,221,375.79, total clearing claims of \$161,839.08 total bank transfers in the Amount of \$0.00 with a grand total claims in the amount of \$1,805,187.70. The motion carried 5-0.

10. Other Business to Come Before the Board

There was no other business to come before the board.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Pontius to adjourn at 7:45 p.m. The motion carried 5-0.

Caleb Pontius, Secretary

