

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on November 12, 2018 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN Board members present were Mr. Ed Collins, Mr. Eric Ott, Ms. Julie Phillips and Mr. Michael Showalter.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Ed Collins, Board President. Pledge of Allegiance was lead by Mr. Collins.

2. Minutes

Approve October 22, 2018 Executive Session Meeting Minutes.

Upon a motion by Mr. Ott and seconded by Mr. Showalter, the October 22, 2018 Executive Session Meeting Minutes were approved. The motion carried 4-0.

Approve October 22, 2018 Regular Board Meeting Minutes.

Upon a motion by Mr. Showalter and seconded by Ms. Phillips, October 22, 2018 Regular Board Meeting Minutes were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There were no additions or corrections to the Agenda.

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports/Celebrations

Mr. DuBois, Superintendent:

- Congratulations to principals and teachers... ISTEP growth improvement highest in state with 99% improvement in 2018.

Mr. David Wolford, Director of IT:

- eLearning practice day set for Friday, November 16, 2018.

Mr. Scott Kovatch, Human Resources Coordinator

- Wellness screenings and Gallup staff survey this week.

Mr. Ziegler, Director of Facilities:

- Architect meeting to plan upcoming projects.

Mr. Byron Sanders, JHS Principal

- Day of Service for JHS students today, fall play UnMurdered went well, ISTEP re-test starts tomorrow and working to meet with parents of “academic high risk” students.

Mrs. Lorie Simon, JJHS Principal (Mrs. Brubaker reported):

- IReady preparation, JJHS Dance at JHS this Friday and working on human resources restructuring.

Mrs. Brubaker, JIS Principal

- Fall Fun Night was a big hit again this year.

Mr. Jeff Deak, JES Principal

- Pie Fundraiser pick up this Friday.

Mr. DuBois, Superintendent:

- Reported October Fund Balances:

General Fund	\$ 696,379
Debt Service	\$1,744,669
Capital Projects w/o tax warrants	\$ 74,433
Transportation w/o tax warrants	\$ (50,032)
Bus Replacement Fund w/o tax warrants	\$ 93,674

6. Discussion Items

There were no discussion items.

7. New Business - Action Items

2018-11-12-01: Memorandum of Understanding with University of Indianapolis (UIndy)

Ms. Deak a Memorandum of Understanding with University of Indianapolis for development of comprehensive counseling initiative.

A motion was made by Mr. Ott and seconded by Mr. Showalter to approve the Memorandum of Understanding with University of Indianapolis for development of comprehensive counseling initiative. The motion carried 4-0.

2018-11-12-02: Approve Field Trips

Mr. DuBois asked the board to approve the following field trips:

Requesting Organization	Purpose of Request	Dates/Times	Destination
Brienna Floyd, Lego Robotics Coach	Lego Robotics State Competition	12/07/18 - 12/08/18	Indianapolis, IN

A motion was made by Mr. Ott and seconded by Ms. Phillips to approve the field trip. The motion carried 4-0.

2018-11-12-03: Approve Facilities Use

Mr. DuBois asked the board to approve the following facilities use:

Requesting Organization	Requesting Individual	Purpose of Request	Dates/Times	Facility	Fee
Center for Hospice Care	Hannah Nichols	Rest stop during "Bike Michiana for Hospice" annual fundraiser event.	Sunday 9/8/2019 - Will set up on 9/6 & 9/7 and tear down on 9/9/19	Field outside of high school.	N/C
NIVA Girls Club Volleyball	Bill Stose	Practices & games?	November 2018 - March 2019 / M-F 1X weekly & Saturday AM	JJHS & JHS Gym - As available	TBD
J-Shock Club Baseball 11U/13U	Cait Harder and Todd Cook	Practices & games?	February 5, - April 30, 2019 T/TH 6-8pm & Sat. 8-12pm	JES Gym	N/C
DECA	Jeff Deak and Lots Pinneyi	MDA Christmas Party	December 8, 2018 8am - 2pm	JES Gym/Cafe	N/C
Elkhart Vipers 14U Softball Club	Charles Brown	Use of batting cages.	November 2018 - March 2019 As available.	JHS Aux Gym	N/C

A motion was made by Mr. Showalter and seconded by Mr. Ott to approve the facilities use. The motion carried 4-0.

2018-11-12-04: Approve Personnel/Human Resources

Mr. Kovatch asked the board to approve the following personnel/human resources:

Terminations:

Employee Name	Position	Location	Effective
Jamie Dean	Head JV Softball Coach	JIS	11/12/18
Gina Freel	Business Office Specialist	ESC	11/30/2018
Laurie LaFree	SOI Lab Position	JIS	End of 2018/19 School Year

Hiring:

Employee Name	Position	Location	Effective
Laurie LaFree	JIS Music Teacher	JIS	2019/20 School Year
Rebecca Butler	7th Grade Girls Basketball Coach	JJHS	11/12/18
Donald Dieterlen	Substitute CDL Bus Driver	BESC	11/12/18
Kylee Vogel	JJHS Cheerleading Coach	JJHS	11/12/18

Beth Whitman	JHS Junior Class Sponsor	JHS	11/12/18
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Conference Leaves:

Attendees	Conference	Date	Destination
Michelle Wells, JHS Art Teacher, JHS	AP Studio Art Course	11/20/18	Butler University
Amber Buras, Special Ed Teacher	Apple Accessibility Training	11/07/18	Elkhart C.S. - JC Rice
Amber Buras, Special Ed Teacher	FBA/PBIP	11/29/18	Indianapolis, IN

FMLA:

There was 1 certified Family Medical Leave.

Other:

Name	Notes	Board Date	Effective Date
Danielle Randall	JES & JJHS Food Service 4.0 to 5.0 hrs	11/12/18	11/12/18
Sue Thompson	JIS Food Service 3.0 to 4.0 hrs.	11/12/18	11/12/18
Diane Gramenz	JIS Food Service 3.75 to 5.5 hrs.	11/12/18	11/12/18
Nancy Harter	JHS Food Service 4.0 to 5.0 hrs	11/12/18	11/12/18
Jody Rusthoven	JHS Food Service 4.0 to 5.5 hrs	11/12/18	11/12/18
Patricia Hershberger	JHS Food Service 4.0 to 4.5 hrs	11/12/18	11/12/18
Rhonda Cook	JHS Food Service 5.0 to 5.5 hrs	11/12/18	11/12/18

Job Openings:

1. Jimtown Intermediate:

SOI Lab Position

2. Educational Services Center

Superintendent

Business Office Specialist

A motion was made by Ms. Phillips and seconded by Mr. Ott to approve Personnel/Human Resources. The motion carried 4-0.

8. Announcements

Mr. DuBois announced the following upcoming event:

1. Next Regular Board Meeting - Monday, November 26, 2018, 7:00pm @ Baugo Educational Service Center.

9. Claims

Upon a motion made by Mr. Ott and seconded by Mr. Showalter, the board approved the payment of total payroll claims in the amount of \$554,040.37 total regular new claims in the amount of \$1,237,613.59, total new clearing claims of \$200,664.51 (void check in the amount of \$161,007.83), total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$1,831,310.64 for the month of October 2018. The motion carried 4-0.

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Ott to adjourn at 7:33 p.m. The motion carried 4-0.

Caleb Pontius, Secretary

