

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on November 26, 2018 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN Board members present were Mr. Ed Collins, Mr. Eric Ott, Mr. Caleb Pontius, Ms. Julie Phillips and Mr. Michael Showalter.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Ed Collins, Board President. Pledge of Allegiance was lead by Mr. Collins.

2. Minutes

Approve November 12, 2018 Executive Session Meeting Minutes.

Upon a motion by Mr. Pontius and seconded by Mr. Ott, the November 12, 2018 Executive Session Meeting Minutes were approved. The motion carried 5-0.

Approve November 12, 2018 Regular Board Meeting Minutes.

Upon a motion by Mr. Ott and seconded by Mr. Showalter, November 12, 2018 Regular Board Meeting Minutes were approved. The motion carried 5-0.

3. Additions or Corrections to the Agenda

There were no additions or corrections to the Agenda.

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports/Celebrations

Ms. Carol Deak, Assistant Superintendent

- Retest windows opening soon for ISTEP and ECA.

Mr. David Wolford, Director of IT:

- Reported on successful eLearning day, November 16, 2018, and community wifi project.

Mr. Ziegler, Director of Facilities:

- Continuing work in preparation of JHS and JJHS facility upgrades.

Mr. Zac Quiett, Business Manager

- Reminder - Baugo Promise, Day of Giving, tomorrow, November 27, 2018.

6. Discussion Items

There were no discussion items.

7. New Business - Action Items

2018-11-26-01: Approve Five Star/Pivot Agreement

Ms. Deak asked the board to approve Five Star/Pivot Agreement.

A motion was made by Ms. Phillips and seconded by Mr. Ott to approve Five Star/Pivot Agreement. The motion carried 5-0.

2018-11-26-02: Approve Memo of Understanding with Elhart Co. Drug Free Partnership

Mr. Ziegler asked the board to approve Memo of Understanding with Elhart Co. Drug Free Partnership.

A motion was made by Mr. Ott and seconded by Mr. Showalter to approve Memo of Understanding with Elhart Co. Drug Free Partnership. The motion carried 5-0.

2018-11-26-03: Approve Fundraisers

Mr. DuBois asked the board to approve the following fundraisers:

Organization	School	Sart	End	Goal	Activity	Purpose
JHS Band	JHS	11/27/18	12/08/18	\$2,000.00	Christmas Cookies and Flower Sales	Uniforms and equipment
JHS Band	JHS	1/25/19	02/11/19	\$3,000.00	Perfect Pasties Sales	Uniforms and equipment

A motion was made by Mr. Pontius and seconded by Mr. Showalter to approve the Fundraisers. The motion carried 5-0.

2018-11-26-04: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Terminations:

Employee Name	Position	Location	Effective
Kim Snyder	Cafeteria Manager	JES/JJHS	12/31/2018
Doug Cook	2nd shift custodian	JJHS	05/28/2019 (Retirement)

Transfers:

Employee Name	FROM	To	Effective
Kyle Smith	Bus Driver	Accounts Payable/BESC	11/27/18

Conference Leaves:

Attendees	Conference	Date	Destination
Cory Stoner, Coach & Teacher	Professional Baseball Coaches Clinic	01/18 - 19/2019	Indianapolis, IN

FMLA:

There was 1 certified Family Medical Leave.

Other:

Name	Notes	Board Date	Effective Date
Scott Kovatch	New contract amount to \$86,000	11/26/18	7/1/19
Zachary Quiett	Salary Increased to \$70,000	11/26/18	1/1/19
David Wolford	Salary Increase to \$70,000	11/26/18	1/1/19
Steve Williams	Salary increase of \$2000	11/26/18	1/1/19
Kim Johnson	Additional Salary Increase of \$2000	11/26/18	1/1/19
Administrative Team	\$1000 added to the base, if at the cap as stipend	11/26/18	1/1/19
Year Round Office Staff	Eligible for up to \$1000 increase to base varies by performance	11/26/18	1/1/19

Job Openings:

1. Jimtown High School:
Head JV Softball Coach

2. Jimtown Intermediate
SOI Lab Position

2. Educational Services Center
Superintendent

A motion was made by Mr. Ott and seconded by Mr. Showalter to approve Personnel/Human Resources. The motion carried 5-0.

8. Announcements

Mr. DuBois announced the following upcoming event:

1. Next Regular Board Meeting - Monday, December 10, 2018, 7:00pm @ Baugo Educational Service Center.

9. Claims

There were no claims.

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Collins made a motion, seconded by Mr. Ott to adjourn at 7:21 p.m. The motion carried 5-0.

Caleb Pontius, Secretary
