

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on January 23, 2017 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN Board members present were Mr. Edward Collins, Mr. Caleb Pontius, Mr. Michael Showalter and Mr. Eric Ott.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Pontius, Board President. Pledge of Allegiance was lead by Mr. Pontius.

2. Minutes

Approve January 9, 2017 Regular Board Minutes, Executive Session Minutes and Board of Finance Minutes.

Upon a motion by Mr. Collins and seconded by Mr. Showalter, the January 9, 2017 Regular Board Meeting Minutes, Executive Session Minutes and Board of Finance Minutes were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There were no corrections or additions.

4. Old Business

There was no old business.

5. Superintendent's Reports/Celebrations

1. Strategic Commitment #1, Financial Updates:

Mr. Perry:

- Fund balances for December 2016:

<u>Fund Balances:</u>	<u>December 2016</u>
General Fund	\$ 555,649
Debt Service	\$1,631,276
Capital Projects w/o tax warrants	\$ 760,253
Transportation w/o tax warrants	\$ 69,113
Bus Replacement Fund	\$ 181,561

2. Strategic Commitment #2, Student Learning: (Dir. of Curriculum, Building Principals)
On-Track Off-Track Data presented by Mr. Ziegler for Jimtown High School, Mr. Deak for Jimtown Elementary, Ms. Deak for Jimtown Junior High and Jimtown Intermediate. Ms. Deak stated that Baugo Community Schools has been awarded the Lily Foundation Counseling Grant.
3. Strategic Commitment #3, Operations: (Mr. Dean, Mr. Southworth and Mr. Griffing)
No Reports
4. Strategic Commitment #4, People: (Mr. DuBois)
-Briefly explained “Work Ethic” certificate for high school students.
-Employee engagement work continues with principal meetings.

6. New Business - Action Items

2017-01-23-01: Approve Project Lead the Way (PLTW) Biomedical Grant

Ms. Deak asked the board to approve Project Lead the Way Biomedical Grant.

A motion was made by Mr. Collins and seconded by Mr. Ott to approve the PLTW Biomedical Grant. The motion carried 4-0

2017-01-23-02: Approve Field Trips

Mr. DuBois asked the board to approve the following field trip:

Organization	Purpose of Request	Dates and Times	Destination
JJHS Science/Social Studies Classes	Shedd Aquarium and Field Museum	March 16, 2017	Chicago, IL

A motion was made by Mr. Ott and seconded by Mr. Showalter to approve the field trip. The motion carried 4-0.

2017-01-23-03: Approve Fundraisers

Mr. Perry asked the board to approve the following fundraisers:

Organization	School	Start Date	End Date	Goal	Purpose
Sophomore Class of 2019	JHS	2/24/2017 (approx)	03/10/2017	Product sales, Candles, Personalized Cutting Boards	Prom/Graduation Activities
Freshmen Class of 2020	JHS	02/27/2017	03/10/2017	Candy Bar Sales	Prom/Graduation Activities
Choir	JHS	01/24/2017	02/04/2017	Sale of Product from Catalog	Purchase Choir apparel and music for Spring semester

A motion was made by Mr. Collins and seconded by Mr. Ott to approve the fundraisers. The motion carried 4-0.

2017-01-23-04: Approve Facilities Use Request:

Mr. DuBois asked the board to approve the following facilities use request:

Organization	Purpose of Request	Dates and Times	Facility
Shaunte Williams/ Employee	Child's birthday	Saturday, February 18, 2017	JES Gym/Teacher's Lounge

A motion was made by Mr. Showalter and seconded by Mr. Collins to approve the facilities use request. The motion carried 4-0.

2016-01-23-05: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Terminations:

Name	Position	School	Effective	Notes
Deb Pepple	1st Grade Teacher	JES	End of 2016/17	Retirement
Bruce Perry	Director of Finance	BESC	01/27/2017	
Debra Rogers	JHS Math Teacher	JHS	End of 2016/17	Retirement
Gretchen Cook	Teacher Aide	JES	11/16/16	

Hiring:

Name	Position	School	Effective
Andrew Stevens	Winter Percussion Director	JHS	01/23/17
Stefani Wuthwirth	Asst. Boys Track Coach	JHS	01/23/17
Caitlin Harder	School Secretary	JES	01/23/17

Conference Leave:

Employee Name	Conference Activity	Dates	Destination
Mike and Amy Campbell	Marine Corps Educators Workshop	01/30/17 thru 02/03/17	San Diego, CA
Billie Jo Pawlak, Ami Yoder, Carol Derucki,	Dealing with Social/Emotional Needs of H.A. Students	04/12/17	Fishers, IN
Sandy Egerton and Beth Knapp	Literacy Conference	01/30/17 thru 01/31/17	Indianapolis
Cory Stoner, David Wolford, and staff to be named	eLearning Conference	2/7/17	Yorktown, IN
Amy Yoder, Bille Jo Pawlak, and Shaunte' Williams	Wabash Schools Lilly Visit on Counseling Grant	02/01/17	Wabash, IN
Amy Yoder, Bille Jo Pawlak, and Shaunte' Williams	Perry Central Leopold Schools Comprehensive Grant	02/09/17	Leopold, IN

Job Openings:

1. Jimtown High School:
Assistant Girls Volleyball Coach (2 Positions)
2. Jimtown Junior High School:
Spell Bowl Coach

A motion was made by Mr. Collins and seconded by Mr. Ott to approve Personnel/Human Resources. The motion carried 4-0.

2017-01-23-06 Approve 2017 Corporation Treasurer

Mr. DuBois asked the board to approve Mrs. Nancy Winnicki as 2017 Corporation Treasurer.

A motion was made by Mr. Collins and seconded by Mr. Showalter to approve Mrs. Winnicki as 2017 Corporation Treasurer. The motion carried 4-0.

7. Announcements

Mr. DuBois announced the following upcoming events:

1. Next Regular Board Meeting - Monday February 13, 2017, 7pm @ Baugo ESC.
2. Marsha Robinson achieved Indiana Association of School Business Officials' Human Resource Specialist Certificate.

8. Claims

Upon a motion made by Mr. Pontius and seconded by Mr. Collins, the board approved the payment of total payroll claims in the amount of \$0.00 total regular claims in the amount of \$94,529.57, total clearing claims of \$30,071.61, total bank transfers in the amount of \$0.00 with a grand total claims in the amount of \$124,601.18. The motion carried 4-0.

9. Other Business

There was no other business to come before the board.

10. Adjournment

There being no other business to come before the board, Mr. Pontius made a motion, seconded by Mr. Collins to adjourn at 7:45 p.m. The motion carried 4-0.

Edward Collins, Secretary
