

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on January 28, 2019 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN Board members present were Mr. Eric Ott, Mr. Caleb Pontius, Ms. Julie Phillips, Mr. Kris Seymore and Mr. Troy Bontrager.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Ott, Board President.

2. Minutes

Approve the following Board Meeting Minutes:

- January 14, 2019 Executive Session
- January 14, 2019 Regular Board Meeting
- January 14, 2019 Board of Finance
- January 23, 2019 Executive Session
- January 24, 2019 Executive Session

Upon a motion by Mr. Pontius and seconded by Ms. Phillips, the Board Meeting Minutes were approved. The motion carried 5-0.

3. Additions or Corrections to the Agenda

There were no additions/corrections to the agenda.

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports/Celebrations

Mr. DuBois reported December 2018 fund balances:

General Fund	\$ 693,553
Capital Projects w/o tax warrants	\$ 471,449
Transportation w/o tax warrants	\$ 208,200
Bus Replacement Fund w/o tax warrants	\$ 156,334

Mr. Jeff Ziegler, Facilities Director:

- Maintenance staff working hard to keep up with clearing recent snowfall.

Mr. David Wolford, Director of IT:

- ILearn readiness test went well. HVAC set at constant temperature during upcoming cold spell.

Mr. Jim DuBois, Superintendent:

- Planning for elearning days Tuesday, 1/29/19 and Wednesday, 1/30/19 due to extreme cold temperatures.

6. Discussion Items

There were no discussion items.

7. New Business - Action Items

2019-01-28-01: Approve Board Policy Updates Volume 30, No. 2

Mr. DuBois asked the board to approve board policy updates, Volume 30, No. 2: Policies 1422, 1662, 2260, 2700, 3120.04, 3122, 3131, 3362, 4122, 4162, 4362, 5517, 5630.01, 6610, 7510, 7530.02 and 8315.

A motion was made by Mr. Pontius and seconded by Mr. Seymore to approve board policy Updates, Volume 30., No. 2. The motion carried 5-0.

2019-01-28-02: Approve Renovation Bid, Barton-Coe-Vilamaa

Mr. DuBois asked the board to approve renovation bid as proposed by Barton-Coe-Vilamaa, Architects.

A motion was made by Mr. Pontius and seconded by Mr. Bontrager to approve renovation bid as proposed by Barton-Coe-Vilamaa Architects. The motion carried 5-0.

2019-01-28-03: Approve 2019 Ceres Fuel Agreement

Mr. DuBois asked the board to approve 2019 Ceres Fuel Agreement.

A motion was made by Mr. Bontrager and seconded by Ms. Phillips to approve 2019 Ceres Fuel Agreement. The motion carried 5-0.

2019-01-28-04: Approve Fundraiser

Mr. DuBois asked the board to approve the following fundraiser:

Organization	School	DATE	Goal	Activity	Purpose
JES/PTO - J. Deak	JES	03/15/19	\$8,000	Family Fun Fair w/Raffle Ticket Sales	Student/classroom/school materials upgrade, Improvement to the courtyard.

A motion was made by Mr. Pontius and seconded by Mr. Bontrager to approve the fundraiser. The motion carried 5-0.

2019-01-28-05: Approve Facilities Use:

Mr. Ziegler asked the board to approve the following facilities use requests:

Organization	Individual	Purpose	Dates/Times	Facility	Fee
Elkhart S. Congregation of Jehovah's Witnesses	Randy Alexander	Annual Memorial	4/19/19 / 6:00pm - 10:00pm	JJHS Auditorium	\$100.04
J Shock 12/13U	Carrie Cole	Club Baseball Practices	Saturdays Noon -2 / February 9,16 & 23, March 2, 9, 16, 23 & 30	JES Gym	N/C
Five Star	Kevin Brady	Basketball	01/2019 thru 06/2019	Gyms as available	N/C

A motion was made by Mr. Ott and seconded by Mr. Seymore to approve the facilities use requests. The motion carried 5-0

2019-01-28-06: Approve Personnel/Human Resources

Mr. DuBois asked the board to approve the following personnel/human resources:

Hiring:

Employee Name	Position	Location	Effective
Dakota Young	Maintenance	BESC	1/29/18
Pamela Mitchell	JHS Custodian	JHS	1/29/18
Elizabeth Perry	Food Service Staff	JES/JJHS	2/14/18

Conference Leaves:

Attendees	Conference	Date	Destination
Michele Wells, JHS Art Teacher and Rachel Sutch, JHS Choir Teacher	AP Studio and AP Music Theory	03/22/19	Oakton Comm. College, DesPlaines, IL
Roman Ramos, JHS Spanish Teacher	IDOE Math Framework	02/04/19	Indianapolis, IN

FMLA:

There was 1 certified Family Medical Leave.

Other:

Name	Notes	Board Date	Effective Date
Erin Horein	Leave of Absence	1/28/2019	2019/20 School Year
Brooke Janowski	JHS Assistant band Director to Maternity Leave Teacher for Kathy Baughman	1/28/2019	Brooke Janowski

Job Openings:

1. Jimtown Intermediate
SOI Lab Position

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve Personnel/Human Resources. The motion carried 5-0.

8. Announcements

1. Mr. DuBois announced the next Regular Board Meeting - Monday, February 11 2019, 7:00pm @ Baugo Educational Service Center.

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Seymore, the board approved payroll claims in the amount of \$520,480.22, regular claims in the amount of \$3,194,558.88, clearing claims in the amount of \$150,528.26, total bank transfers in the amount of \$0.00, total void checks in the amount of **(\$5,050.80)** with a grand total claims in the amount of \$3,860,516.56 for the month of December 2018 previously approved 12/10/18). The motion carried 5-0.

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Ott made a motion, seconded by Mr. Pontius to adjourn at 7:47 p.m. The motion carried 5-0.

Julie Phillips, Secretary
