

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on February 11, 2019 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN Board members present were Mr. Eric Ott, Mr. Caleb Pontius, Ms. Julie Phillips, Mr. Kris Seymore and Mr. Troy Bontrager.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Ott, Board President. Pledge of Allegiance was lead by Mr. Ott.

2. Minutes

Approve the following Board Meeting Minutes:

- January 28, 2019 Executive Session
- January 28, 2019 Regular Board Meeting
- February 1, 2019 Executive Session Meeting

Upon a motion by Mr. Pontius and seconded by Mr. Bontrager, the Board Meeting Minutes were approved. The motion carried 5-0.

3. Additions or Corrections to the Agenda

1. Add item #2019-02-11-02 Approve TCU Authorization Resolution. Renumber all remaining items consecutively.

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports/Celebrations

Mr. Scott Kovatch, Human Resources:

- Introduced and reviewed school counselors.

Mr. Jeff Ziegler, Facilities Director:

- Pre-construction meetings for summer 2019 updates.

Mr. David Wolford, Director of IT:

- Preparing for testing, Johnson Controls walk through for HVAC upgrades, 2019 eRate/budgeting and reviewing options for replacing aging walkie talkies.

Mr. Quiett, Business Manager:

- Working on how best to present fund balances and month end amounts under new State Board of Accounts system. As well, working to determine budget goals and limitations with directors.

Ms. Carol Deak, Assistant Superintendent:

- Reviewing grants and work with principals for 2019/20 school year.

Ms. Phillips asked “How is elearning going?” Mr. Wolford replied, “The system seems to be working well.”

## 6. Discussion Items

### 1. Banking Request for Proposals

Mr. Quiett explained to the board that he will be sending requests for proposals to area banks in order to ensure Baugo Community Schools is receiving the best return on deposits.

## 7. New Business - Action Items

### 2019-02-11-01: Approve Analytical Algebra II Course

Ms. Deak asked the board to approve Analytical Algebra II Course for the 2019/20 school year.

A motion was made by Ms. Philips to and seconded by Mr. Seymore approve 2019/20 Analytical Algebra II Course. The motion carried 5-0.

### 2019-02-11-02: Approve TCU (Teachers Credit Union) Authorization Resolution

Mr. Quiett asked the board to approve TCU (Teachers Credit Union) Authorization Resolution adding Nancy Winnicki, Treasurer, as user for credit card accounts.

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve TCU (Teachers Credit Union) Authorization Resolution adding Nancy Winnicki, Treasurer, as user for credit card accounts. The motion carried 5-0.

2019-02-11-03: Approve Fundraisers

Mr. Quiett asked the board to approve the following fundraisers:

<b>Organization</b>	<b>School</b>	<b>Start</b>	<b>End</b>	<b>Goal</b>	<b>Fundraising Activity</b>	<b>Fundraising Purpose</b>
JHS Junior Class/K. Johnson B. Whitman Sponsors	JHS	3/12/19	03/27/19	\$3,000	Sale of Gourmet Chocolate Dipped Pretzel Sticks, Individually Wrapped.	Offset 2019 Prom Ticket Fees and 2020 Graduation Expenses
DECA/Lots Pinyei, Rep	JHS	03/15/19	03/19/19	\$500	Heroes for the Homeless	Offset DECA Event/Expenses

A motion was made by Mr. Bontrager and seconded by Mr. Seymore to approve a the fundraisers. The motion carried 5-0.

2019-02-11-04: Approve Facilities Use:

Mr. Ziegler asked the board to approve the following facilities use requests:

<b>Organization</b>	<b>Individual</b>	<b>Purpose</b>	<b>Dates/Times</b>	<b>Facility</b>	<b>Fee</b>	<b>Notes</b>
Martin Moyer	Martin Moyer	Birthday Party	03/03/19 Noon - 6pm	JES Gym	N/C	20 attendees

A motion was made by Mr. Ott and seconded by Mr. Seymore to approve the facilities use requests. The motion carried 5-0

2019-02-11-05: Approve Personnel/Human Resources

Mr. Kovatch asked the board to approve the following personnel/human resources:

**Resignations/Retirements/Terminations:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Joelle Osbeck	6th Grade Teacher	JIS	2019/20 school year
Brooke Janowski	JHS Band Teacher (leave)	JHS	3/11/19 Paid through Willsub, not as Baugo Employee.

**Conference Leaves:**

<b>Attendees</b>	<b>Conference</b>	<b>Date</b>	<b>Destination</b>	
Cory Stoner, JJHS Teacher & Football Coach	IFCA State Coaching Clinic (Football)	03/8 & 9/2019	Indianapolis, IN	02/11/19

**Job Openings:**

**1. Jimtown Intermediate**  
SOI Lab Position

A motion was made by Mr. Bontrager and seconded by Mr. Pontius to approve Personnel/Human Resources. The motion carried 5-0.

8. Announcements

Mr. DuBois announced the next Regular Board Meeting - Monday, February 25, 2019 @ 7:00pm @ Baugo Educational Service Center.

9. Claims

There were no claims

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Ott made a motion, seconded by Mr. Pontius to adjourn at 7:35 p.m. The motion carried 5-0.

\_\_\_\_\_  
Julie Phillips, Secretary

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_