

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on March 11, 2019 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN Board members present were Mr. Eric Ott, Mr. Caleb Pontius, Mr. Kris Seymore and Mr. Troy Bontrager.

Public Hearing Concerning Superintendent Contract held at 7:00 p.m.

Mr. Ott asked for board member and public comment concerning the proposed contract employing Byron Sanders as Superintendent, beginning July 1, 2019. There were no comments.

Upon a motion by Mr. Ott and seconded by Pontius the public hearing was closed. The motion carried 4-0.

1. Call to Order

The meeting was called to order at 7:02 p.m. by Mr. Ott, Board President. Pledge of Allegiance was lead by Mr. Ott.

2. Minutes

Approve the February 25, 2019 Regular Board Meeting Minutes.

Upon a motion by Mr. Pontius and seconded by Mr. Bontrager, the Board Meeting Minutes were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There were no corrections.

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports/Celebrations

- Jimtown Junior High School Lego Robotics Team presented their award winning innovation, the "O3D" printer to the school board. The robotics team has applied to compete in June at The World Competition in San Jose, CA. Go Jimmie Robotics!

Mr. Scott Kovatch, Human Resources:

- Nothing at this time.

Mr. Jeff Ziegler, Facilities Director:

- Coordinating many upcoming summer building projects.

Mr. David Wolford, Director of IT:

- Bus/staff radio update. Install expected during spring break.

Mr. Quiett, Business Manager:

- Working on budget. Baugo Promise endowment fund balance is \$18,742.85 with an available grant of \$780.00

Mrs. Kim Johnson, Director of Food Service:

- Third and final 2018/19 food service state review is scheduled for the end of April.

Mr. Sanders, Principal, Jimtown HS:

- Recently hosted a Career/College Fair and Freshmen Orientation.

Mrs. Simon, Principal, Jimtown Junior HS:

- Career/College prep for high school.

Mrs. Brubaker, Principal, Jimtown Intermediate:

- Iread testing happening next week and March 27 is PTO Family Game Night.

Mr. Deak, Principal, Jimtown Elementary:

- Fun Fair next week and moving forward with Baugo Promise marketing.

Mr. DuBois, Superintendent

- Looking into Colorado Career Wise apprenticeship programs.

## 6. Discussion Items

1. Mr. DuBois reviewed strategic plan initiative 4.0.

## 7. New Business - Action Items

### 2019-03-11-01: Approve 2019/20 Student Transfer Guidelines

Mr. DuBois asked the board to approve 2019/20 student transfer guidelines for grades Kindergarten, 9, 10, 11 & 12. The deadline for application is June 1, 2019. All other grades will remain closed for transfer students.

A motion was made by Mr. Bontrager and seconded by Mr. Pontius approve 2019/20 Student transfer guidelines. The motion carried 4-0.

### 2019-03-11-02: Approve Revised 2019/20 School Calendar

Mr. DuBois asked the board to approve a revised version of the 2019/20 Baugo Community Schools Calendar.

A motion was made by Mr. Pontius and seconded by Mr. Bontrager to approve the revised 2019/20 Baugo Community Schools Calendar. The motion carried 4-0.

2019-03-11-03: Approve 2019 Summer School Courses and INDVA Agreement

Ms. Deak asked the board to approve the 2019 summer school items:

- Elementary Level, IREAD remediation (on campus)
- Junior High, reading (on campus)
- High School, health for EC cohort and any freshman or sophomore (on campus)
- High School, credit recovery, math (on campus)
- INDVA (Indiana Virtual Academy)

A motion was made by Mr. Pontius and seconded by Mr. Bontrager to approve the 2019 Summer School Courses and INDVA Agreement. The motion carried 4-0.

2019-03-11-04: Approve New Jimtown High School Courses

Ms. Deak asked the board to approve the following new Jimtown High School Courses:

- Introduction to Health Science Career
- Health Science Education
- Health Science II -special topics

A motion was made by Mr. Pontius and seconded by Mr. Seymore to approve the new Jimtown High School courses. The motion carried 4-0.

2019-03-11-05: Approve Turf Field Proposal

Mr. Ziegler asked the board to approve turf field construction by Motz Group with alternates 1 & 2, totalling \$991,750.00

A motion was made by Mr. Pontius and seconded by Mr. Seymore to approve the turf field proposal. The motion carried 4-0.

2019-03-11-06: Approve Field Trips

Mr. DuBois asked the board to approve the following field trips:

<b>Organization</b>	<b>School</b>	<b>Dates/Times</b>	<b>Destination</b>
6th Grade Class/Kristine Geans, Teacher	JIS	5/21/19	Museum of Science and Industry, Chicago, IL
8th Grade Class/Amanda Monroe, Teacher	JJHS	06/06/19 thru 06/11/19	Washington DC, Gettysburg, PA, Baltimore, MD and Mt. Vernon, VA

A motion was made by Mr. Bontrager and seconded by Mr. Pontius to approve a the field trips. The motion carried 4-0.

2019-03-11-07: Approve Donation

Mr. Quiett asked the board to approve a monetary donation in the amount of \$18,000.00 from the Jimtown Elementary PTO. The donation will be used for the development of a sensory path in the JES courtyard.

A motion was made by Mr. Bontrager and seconded by Mr. Seymore to approve the donation. The motion carried 4-0.

2019-03-11-08: Approve Fundraisers

Mr. Quiett asked the board to approve the following fundraisers:

<b>Organization</b>	<b>School</b>	<b>Start</b>	<b>End</b>	<b>Goal</b>	<b>Fundraising Activity</b>	<b>Fundraising Purpose</b>
JHS Junior Class/K. Johnson B. Whitman Sponsors	JHS	3/12/19	03/27/19	\$3,000	Sale of Gourmet Chocolate Dipped Pretzel Sticks, Individually Wrapped.	Offset 2019 Prom Ticket Fees and 2020 Graduation Expenses
DECA/Lots Pinneyi, Rep	JHS	03/15/19	03/19/19	\$500	Heroes for the Homeless	Offset DECA Event/Expenses

A motion was made by Mr. Bontrager and seconded by Mr. Seymore to approve a the fundraisers. The motion carried 4-0.

2019-03-11-09: Approve Personnel/Human Resources

Mr. Kovatch asked the board to approve the following personnel/human resources:

**Resignations/Retirements/Terminations:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Erica Dregits	JIS Teacher	JIS	2018/19 school year

**Hiring:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Kristina Closson	5th Grade Team Leader	JIS	For the remainder of the 18.19 school year & for the 2019.20 school year.
Rachel Sutch	Assistant Play Director for Spring show 2019 (Mar. 1, 2 & 3)	JHS	3/11/19
Amanda Deak	<b>Spring Play Director</b> for Spring show 2019 (Mar. 1, 2 & 3)	JHS	3/11/19

<b>Hiring continued-</b>			
Amanda Deak	<b>Fall Play Director</b> for Fall show 2018 (Nov. 9/10/11)	JHS	3/11/19
Mike Campbell	Spring Weight Room Coordinator	JHS	3/11/19
Kenny Kern	Assistant Track Coach	JHS	3/11/19

**Transfers:**

<b>Employee Name</b>	<b>From</b>	<b>To</b>	<b>Board Approve Date</b>	<b>Effective Date</b>
Erin Miller	JIS Attendance Secretary	JIS SOI Aide	3/11/2019	2019-20 School Year
Tabitha Wolfe	Special Education Aide	JIS Attendance Sec	3/11/2019	2019-20 School Year

A motion was made by Mr. Bontrager and seconded by Mr. Pontius to approve Personnel/Human Resources. The motion carried 4-0.

8. Announcements

Mr. Bontrager, Board Member, remarked what a great performance Jimtown students and staff gave at the *Alice's Adventures in Wonderland* play. Mr. DuBois announced the next Regular Board Meeting - Monday, March 25, 2019 @ 7:00pm @ Baugo Educational Service Center.

9. Claims

Upon a motion made by Mr. Pontius and seconded by Mr. Seymore, the board approved payroll claims in the amount of \$474,885.59, regular claims in the amount of \$860,295.21, clearing claims in the amount of \$184,880.62, total bank transfers in the amount of \$0.00, with a grand total claims in the amount of \$1,520,061.42 for the month of February 2019. The motion carried 4-0.

10. Other Business to Come Before the Board

Audience member, Mr. McClellan, asked about the track and expected future turf maintenance. Mr. Rupert, Motz Group, explained that the track was inspected and is in good shape. He continued to advise that the turf may need be replaced in approximately 12-14 years, dependent upon use.

11. Adjournment

There being no other business to come before the board, Mr. Ott made a motion, seconded by Mr. Pontius to adjourn at 7:40 p.m. The motion carried 4-0.

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Julie Phillips, Secretary

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