

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on March 25, 2019 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN Board members present were Mr. Eric Ott, Mr. Caleb Pontius, Ms. Julie Phillips, Mr. Kris Seymore and Mr. Troy Bontrager.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Ott, Board President. The Pledge of Allegiance was lead by Mr. Ott.

2. Minutes

Approve the March 11, 2019 Board Meeting Minutes.

Upon a motion by Mr. Pontius and seconded by Mr. Seymore, the March 11, 2019 Board Meeting Minutes were approved. The motion carried 5-0.

3. Additions or Corrections to the Agenda

There were no corrections to the agenda.

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports/Celebrations

Ms. Carol Deak, Assistant Superintendent:

- IRead test complete and scores released, but still embargoed.

Mr. Jeff Ziegler, Director of Facilities:

- Continue to prepare for the district wide summer construction.

Mr. Zach Quiett, Business Manager:

- Reported fund balances report for March 2019:  
Education Fund \$889,149.60  
Operation Fund \$323,069.67

Mr. David Wolford, Director of IT:

- Upgrading access points, new bus/district radio roll out next week and Erate work.

Mr. Scott Kovatch, Human Resources:

- Parent Gallup poll launch date is scheduled for Monday April 15, 2019

Mr. Byron Sanders, JHS Principal

- Spring sports in full swing, 100 seniors attended county career fair today and Heroes For the Homeless fundraiser was a big success.

## 6. Discussion Items

There were no discussion items.

## 7. New Business - Action Items

### 2019-03-25-01: Approve ESS/Willsub Staffing Agreement

Ms. Deak asked the board to approve ESS/Willsub Staffing agreement for 2019/20 school year.

A motion was made by Mr. Bontrager and seconded by Ms. Phillips to approve the 2019/20 ESS/Willsub Staffing agreement. The motion carried 5-0.

### 2019-03-25-02: Approve Byron Sanders' Superintendent Contract

Mr. Ott asked the board to approve a Byron Sanders' Superintendent Contract beginning July 1, 2019.

A motion was made by Ms. Julie Phillips and seconded by Mr. Bontrager to approve Byron Sanders' Superintendent Contract beginning July 1, 2019. The motion carried 5-0.

### 2019-03-25-03: Approve Facilities Use Request

Mr. Ziegler asked the board to approve the following facility use request:

<b>Requesting Organization</b>	<b>Requesting Individual</b>	<b>Purpose of Request</b>	<b>Dates and Times</b>	<b>Facility</b>	<b>Fee</b>
Jimtown Baseball/SoftBall Complex (Formerly Little League)	Carrie Cole	Practices	04/01/19 thru 07/31/19 As needed	Grassy area near C.R 24/C.R. 3 entrance.	N/C

A motion was made by Mr. Pontius and seconded by Ms. Phillips to approve the facility use request. The motion carried 5-0.

2019-03-25-04: Approve Field Trip

Mr. Quiett asked the board to approve the following facility use request:

<b>Requesting Organization</b>	<b>Purpose of Request</b>	<b>Dates and Times</b>	<b>Facility</b>
DECA/L. Pinneyei, Teacher	Attend Int'l Career Development Conference - 3 Students	04/01/19 thru 07/31/19 As needed	Grassy area near C.R 24/C.R. 3 entrance.

A motion was made by Mr. Pontius and seconded by Ms. Phillip to approve the field trip request. The motion carried 5-0.

2019-03-25-05: Approve Fundraiser

Mr. DuBois asked the board to approve the following fundraiser:

<b>Organization</b>	<b>School</b>	<b>DATE</b>	<b>Goal</b>	<b>Activity</b>	<b>Purpose</b>
JHS Sophomore Class of 2021 -Michelle Wells	JHS	04/10/19 - 5/20/019	TBD	Spring Flower Sales	Offset costs for class activities, prom and grad.

A motion was made by Mr. Seymore and seconded by Mr. Pontius to approve the fundraiser. The motion carried 5-0.

2019-03-25-06: Approve Donation

Mr. Quiett asked the board to approve the following donation:

<b>Organization</b>	<b>School</b>	<b>Amount</b>	<b>Activity</b>	<b>Purpose</b>
Baugo Lions Club	JJHS	\$1,000.00	JJHS Robotics	Activities

A motion was made by Mr. Seymore and seconded by Mr. Bontrager to approve the donation. The motion carried 5-0.

2019-03-25-07: Approve Personnel/Human Resources

Mr. Kovatch asked the board to approve the following personnel/human resources:

**Terminations:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Erica Dregits	JIS Teacher	JIS	End of 2018/19 School Year
Scott Kovatch	Special Education/HR Coordinator	BESC	April 19, 2019
Elizabeth Bevis	Speech/Language Pathologist	All schools	End of 2018/19 School Year

**Hiring:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Robert Getz	Substitute Custodian	BESC	04/01/19

**Transfers:**

<b>Employee Name</b>	<b>FROM Position</b>	<b>TO Position</b>	<b>Effective</b>
Elizabeth Emmons	High Ability Aide (JES)	General Education Teacher (JIS)	4/8/2019
Elizabeth McCloskey	Title I Aide (JES)	Special Education Aide (JHS)	4/8/2019

**Other:**

<b>Employee Name</b>	<b>Notes</b>	<b>Effective Date</b>	<b>Additional Information</b>
Kyle Smith	Recommended salary increase from \$32,000 to \$32,500	3/26/2019	Retroactive starting January 31, 2019. Based on his 60-day evaluation

**Job Openings:**

**1. Jimtown High School**

SS Health (Early College and Grades 9/10)  
SS Math (Algebra) Credit Recovery  
Principal  
7-12 Math Position

**2. Jimtown Junior High School**

SS Reading Remediation Grade 7 & 8  
7-12 Math Position

**3. Jimtown Elementary School**

SS IRead Remediation Grade 3

**4. Baugo Educational Service Center**

K-12 School Counselor

A motion was made by Mr. Seymore and seconded by Ms. Phillips to approve Personnel/Human Resources. The motion carried 5-0.

8. Announcements

1. Mr. DuBois announced the next Regular Board Meeting - Monday, April 8, 2019, 7:00pm @ Baugo Educational Service Center.

9. Claims

There were no claims.

10. Other Business to Come Before the Board

There was no other business to come before the board.

11. Adjournment

There being no other business to come before the board, Mr. Ott made a motion, seconded by Mr. Pontius to adjourn at 7:21 p.m. The motion carried 5-0.

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Julie Phillips, Secretary

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