

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on February 10, 2020 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road, Elkhart, IN 46517. Board members present were, Mr. Kris Seymore, Mr. Troy Bontrager and Mr. Eric Ott.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Ott, Board Member. Pledge of Allegiance was lead by Mr. Pontius and the Mission Statement was read by Mr. Sanders, Superintendent.

2. Minutes

Approve minutes of the January 25, 2020 executive session, January 27, 2020 regular board meeting and executive session.

Upon a motion by Mr. Seymore and seconded by Mr. Bontrager, the January 25, 2020 executive session, January 27, 2020 regular board meeting and executive session. The motion carried 3-0.

3. Additions or Corrections to the Agenda

There were no additions/corrections to the agenda.

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports

1. Jimtown Jr. High Attendance Presentation -

Mr. Eppert, Family and Community Specialist, detailed the tardiness and attendance initiatives put in place recently at Jimtown Jr. High School. He explained further that recent data is reflecting an improvement in tardiness and absences schoolwide.

6. Discussion Items

1. MDA Crowdfunding Presentation -

Abby and Austin, Jimtown HS DECA students, presented marketing material and detailed crowd fundraising efforts DECA would like to utilize for the MDA donation initiative.

7. New Business - Action Items

2020-02-10-01: Approve 2020 Employee Handbooks (Tabled Item #2020-01-27-03)

Mr. Sanders asked the board to approve the 2020 Baugo Employee Handbook and the 2020 Baugo Classified Handbook (tabled item #2020-01-27-03).

A motion was made by Mr. Bontrager and seconded by Mr. Seymore to approve the 2020 Baugo Employee Handbook and the 2020 Baugo Classified Handbook . The motion carried 3-0.

2020-02-10-02: Approve CS Lawn Services Contract

Mr. Wolford asked the board to approve the 2020 CS Lawn Service Contract.

A motion was made by Mr. Bontrager and seconded by Mr. Seymore to approve the 2020 CS Lawn Service contract. The motion carried 3-0.

2020-02-10-03: Approve Field Trip

Mr. Sanders asked the board to approve the following field trip:

Organization	School	Dates	Destination
DECA, Mr. Pinneyi, JHS Teacher	JHS	03/01-03/03-20	DECA State Conference, Indpls

A motion was made by Mr. Bontrager and seconded by Mr. Seymore to approve the field trip request. The motion carried 3-0.

2020-02-10-04: Approve Facility Use Requests

Mr. Wolford asked the board to approve the following facility use requests:

Requesting Organization	Requesting Individual	Purpose of Request	Dates and Times	Facility	Fee
J-Shock - 12U	C. Harder/ J. Dillenbeck	Baseball Practices	Tues/Thurs. 6- 8pm, Feb 11 - Mar 30, 2020	JES Gym	N/C
Jehovah's Witnesses	Felix Ramirez	Memorial	5-8pm Tuesday, April 7, 2020	JJrHS Auditorium	\$100.00
J-Shock - 13U	Carl Kelley	Baseball Practices	Saturdays 5-7pm, Feb 11- April 25, 2020	JES Gym	N/C

A motion was made by Mr. Seymore and seconded by Mr. Bontrager to approve the facility use requests. The motion carried 3-0

2020-02-10-05: Approve Personnel/Human Resources

Mr. Sanders asked the board to approve the following personnel/human resources:

Resignations/Retirements/Terminations:

Employee Name	Position	Location	Effective
Daphne Maciejewski	Nurse	JIS	2/14/2020
Ryan O'Shea	Assistant Football Coach	JHS	1/28/2020
Megan Whitaker	6th Grade Girls Head Basketball Coach	JIS	1/28/2020

Hiring:

Employee Name	Position	Location	Effective
Brenda Ortiz	EL Para/Translator	JIS	02/11/2020
Daphne Maciejewski	Substitute Nurse	JIS	02/14/2020

Transfers:

Employee Name	From	To	Effective
Amy Bertram	JHS Principal	Teacher	2020/21 SY

Conference Leaves:

Attendees	Conference	Date	Destination
Cory Stoner, Varsity Football Coach/JJrHS Teacher	Indiana HS Football Coaches Clinic	03/13/2020	Indianapolis, IN

Leave:

There were two (2) non-family medical leaves; 1-certified and 1-classified.

Job Openings:

1. Jimtown High School

Biology Teacher 2020/2021 SY
English Academic Team Coach
Assistant Play Director
Auditorium Stage Manager
Vocal Music Director
Varsity Volleyball Coach
Assistant Football Coach

2. Jimtown Junior High School

English Second Language Teacher
Spell Bowl Coach
Vocal Music Director

3. Jimtown Intermediate School

Nurse
6th Grade Girls Head Basketball Coach

4. Jimtown Elementary School

5. Baugo Educational Service Center

CDL Bus Driver - Substitute

A motion was made by Mr. Bontrager and seconded by Mr. Seymore to approve Personnel/ Human Resources. The motion carried 3-0.

8. **Announcements**

Mr. Sanders announced that the next regular board meeting - Monday, February 24, 2020 @ 7:00pm at the Baugo Educational Service Center.

9. **Claims**

Upon a motion made by Mr. Seymore and seconded by Mr. Bontrager, the board approved total payroll claims in the amount of \$718,697.81, total regular claims in the amount of \$1,482,787.94, total clearing claims in the amount of \$(13,937.46), with a grand total of \$2,187,548.29. The motion carried 3-0.

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Ott made a motion, seconded by Mr. Seymore to adjourn at 7:25 p.m. The motion carried 3-0.

Mr. Kris Seymore, Secretary
