

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on March 9, 2020 at 7:00 p.m. at Jimtown Intermediate School, 58703 County Road 3 South, Elkhart, IN 46517. Board members present were, Mr. Caleb Pontius, Ms. Julie Phillips, Mr. Kris Seymore and Mr. Eric Ott.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Pontius, Board President. Pledge of Allegiance was lead by Mr. Pontius and the Mission Statement was read by Mr. Sanders, Superintendent.

2. Minutes

Approve minutes of the February 24, 2020 executive session and regular board meeting.

Upon a motion by Mr. Ott and seconded by Ms. Phillips, the February 24, 2020 regular board meeting and executive session minutes were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There was one addition to the agenda: *Item #06 Approve E-Learning Resolution -COVID-19.*  
Re-number remaining items in consecutive order.

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports

1. Jimtown Intermediate School Report:  
Principal Brubaker and Jimtown Intermediate staff and students presented information on therapy dogs for schools. Christina, a trainer from Top Notch Service Dogs and Goldie, a standard poodle therapy dog, were on hand to provide a demonstration and answer questions.

6. Discussion Items

There were no discussion items.

7. New Business - Action Items

2020-03-09-01: Approve Grant

Ms. Deak asked the board to approve the “One Wish at a Time” grant from WNDU & Martin’s Supermarkets in the amount of \$1,000.00.

A motion was made by Mr. Seymore and seconded by Ms. Phillips to approve the “One Wish at a Time grant from WNDU & Martin’s Supermarkets. The motion carried 4-0.

2020-03-09-02: Approve Boyce/Komputrol License/Maintenance Agreement

Mr. Quiett asked the board to approve the Boyce/Komputrol License/Maintenance Agreement.

A motion was made by Mr. Ott and seconded by Ms. Phillips to approve the Boyce/Komputrol License/Maintenance Agreement. The motion carried 4-0.

2020-03-09-03: Approve Baker-Tilly Continuing Disclosure

Mr. Quiett asked the board to approve the Baker-Tilly Continuing Disclosure.

A motion was made by Mr. Seymore and seconded by Ms. Phillips to approve the Baker-Tilly Continuing Disclosure. The motion carried 4-0.

2020-03-09-04: Approve Retirement Plan Compliance/Administrative Agreement

Mr. Quiett asked the board to approve the TSA Retirement Plan Compliance/Administrative Agreement.

A motion was made by Ms. Phillips and seconded by Mr. Ott to approve the TSA Retirement Plan Compliance/Administrative Agreement. The motion carried 4-0.

2020-03-09-05: Approve Facility Use

Mr. Wolford asked the board to approve the following facility use agreement:

<b>Requesting Organization</b>	<b>Requesting Individual</b>	<b>Purpose of Request</b>	<b>Dates and Times</b>	<b>Facility</b>	<b>Fee</b>
Elkhart Lifeline	Nicole White	Foster Care Meetings	4th Mondays, March 23, 2020 - Dec 28, 2020- 5-8pm,	JES Gym & library or lunch room	N/C

A motion was made by Mr. Seymore and seconded by Ms. Phillips to approve the facility use. The motion carried 4-0.

2020-03-09-06: Approve E-Learning Resolution - COVID19

Mr. Sanders asked the board, in a proactive response, to relax the 2-day limit on e-learning so that the district has the needed flexibility to limit the loss of instruction and shorten any extension of the school-year, should COVID-19 force the closure of our schools.

A motion was made by Ms. Phillips and seconded by Mr. Ott to approve to relax the 2-day limit on e-learning. The motion carried 4-0.

2020-03-09-07: Approve Baugo Community Schools Strategic Plan

Mr. Quiett asked the board to approve the Baugo Community Schools Strategic Plan.

A motion was made by Mr Seymore and seconded by Mr. Ott to approve the TSA Retirement Plan Compliance/Administrative Agreement. The motion carried 4-0.

2020-03-09-08: Approve Personnel/Human Resources

Ms. Deak asked the board to approve the following personnel/human resources:

**Resignations/Retirements/Terminations:**

Employee Name	Position	Location	Effective
Alexandra LeMasters	Science Teacher	JHS	6/4/2020
Alicia Harkins-Pritchett	Girls Head Basketball Coach	JHS	2/7/2020

**Hiring:**

Employee Name	Position	Location	Effective
Bryan Sanoshy	Vocal Music Director	JrHS	3/10/2020
Bryan Sanoshy	Vocal Music Director	JHS	3/10/2020
Mark Ward	Assistant Football Coach	JHS	3/10/2020
Eric Bradley	6th Grade Girls Basketball Coach	JIS	3/10/2020

**Transfer:**

Employee Name	From Position	To Position	Effective
Timothy Bussard	Special Purpose Driver: Sub	Special Purpose Driver	03/10/2020

**Conference Leaves:**

Attendees	Conference	Date	Destination
Amber Buras, Spec Ed Teacher	TitleCon, McKinney-Vento	04/14 - 04/16/2020	Plainfield, IN

**Family Medical Leave:**

There was 1 - certified leave, effective 4/30/2020

**Other:**

Approve Job Description, College and Career Coach

**Job Openings:**

**1. Grades 7 - 12**

Math Teacher 2020/2021

**2. Jimtown High School**

Biology Teacher 2020/2021 SY

English Academic Team Coach

Assistant Play Director

Auditorium Stage Manager

Varsity Volleyball Coach

Assistant Football Coach

Math Teacher 2020/21

Instructional Aide

Girls Head Soccer Coach

Girls Head Basketball Coach

**3. Jimtown Junior High School**

English Second Language Teacher

Spell Bowl Coach

Math Teacher 2020/21

**4. Jimtown Elementary School**

Food Service

**5. Baugo Educational Service Center**

CDL Bus Driver - Substitute

A motion was made by Mr. Ott seconded by Mr. Seymore to approve Personnel/ Human Resources. The motion carried 4-0.

**8. Announcements**

Mr. Sanders announced that the next regular board meeting - Monday, March 23, 2020 @ 7:00pm at Baugo Educational Service Center.

**9. Claims**

Upon a motion made by Ms. Phillips and seconded by Mr. Seymore the board approved payroll claims in the amount of \$500,313.54, regular claims in the amount of \$1,307,070.88, clearing claims in the amount of \$212,398.89, bank transfers in the amount of \$0.00 and a grand total claims in the amount of \$2,019,783.31 for the month of February 2020. The motion carried 4-0.

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Pontius made a motion, seconded by Mr. Ott to adjourn at 7:43 p.m. The motion carried 4-0.

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Mr. Kris Seymore, Secretary

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