

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on April 27, 2020 at 7:00 p.m. at Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN 46517. Board members present were, Mr. Caleb Pontius and via remote attendance for COVID-19 social distancing purposes, Ms. Julie Phillips, Mr. Kris Seymore and Mr. Troy Bontrager.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Pontius, Board President.

2. Minutes

Approve minutes of the April 13, 2020 regular board meeting.

Upon a motion by Mr. Seymore and seconded by Ms. Phillips the April 13, 2020 regular board meeting minutes were approved. The motion carried 4-0.

3. Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports

1. COVID-19 Updates: Mr. Sanders, Superintendent

- Elearning continues as principals react to successes and challenges
- 2 letters will be sent to students next week. One letter to grades K-11 with the intent to instill hope. One to seniors advising them of the opportunity and to be academically successful
- K-8 Tier system used for attendance issues
- Expecting guidance for starting in the fall from IDOE
- Senior letter regarding cap and gown pick up, parade and year end. Planning to have some kind of ceremony. Senior yard signs will be distributed next week

2. Financial Report: Quarter 1 Review, Mr. Quiett, Business Manager

- Education and operation funds in line with expectations
- Moving forward, may need to transfer funds from operations fund to education fund as well as look into short term lending from bond bank
- State reporting revenue should stay the same
- Short term outlook: Small business stimulus package scheduled for May should assist with tax payments. There may be an opportunity for FEMA grant application
- Realizing some savings with no substitutes on staff, reduced printing and bus fuel expenses
- Long term outlook: May not realize impact of COVID-19 shut down for another 2-4 years. Fear of greatly reduced property, personal and sales tax revenue which could affect a decrease in state funding

6. Discussion Items

There were no discussion items.

7. New Business - Action Items

2020-04-27-01: Approve “The Source” Staff Survey

Ms. Deak asked the board to approve “The Source” Staff Survey.

A motion was made by Ms. Julie Phillips and seconded by Mr. Troy Bontrager to approve “The Source” staff survey. The motion carried 4-0.

2020-04-27-02: Approve Ceres Fuel Agreement

Mr. Quiett asked the board to approve the 2019/20 Ceres Fuel Agreement.

A motion was made by Mr. Kris Seymore and seconded by Ms. Julie Phillips to approve the 2019/20 Ceres Fuel Agreement. The motion carried 4-0.

2020-04-27-03: Approve Right of Entry - Jimtown Intermediate School Entry Lane

Mr. Wolford asked the board to approve the Right of Entry - Jimtown Intermediate School Entry Lane.

A motion was made by Mr. Troy Bontrager and seconded by Mr. Kris Seymore to approve the Right of Entry - JIS Entry Lane. The motion carried 4-0.

2020-04-27-04: Approve Personnel/Human Resources

Mr. Sanders asked the board to approve the following personnel/human resources:

Resignations/Retirements/Terminations:

Employee Name	Position	Location	Effective
Ryan O'Shea	Math Teacher	JHS	06/04/2020

Hiring:

Employee Name	Position	Location	Effective
Spencer Papp	Math Teacher	JHS	2020/21 SY
Ricardo Ramos	Math Teacher	JHS	2020/21 SY

Transfers:

Employee Name	From	To	Effective
Richard Robinson	Substitute Custodian	2nd Shift Custodian	TBD-Due to COVID orders
Cory Stoner	Social Studies JJrHS	College & Career Coach JHS	2020/21 SY

Job Openings:

- 1. Grades 7 - 12 - N/A**
- 2. Jimtown High School**
 - Biology Teacher 2020/2021 SY
 - English Academic Team Coach
 - Assistant Play Director
 - Auditorium Stage Manager
 - Vocal Music Director
 - Assistant Football Coach
 - Instructional Aide
 - Girls Head Soccer Coach
 - Girls Head Basketball Coach
 - Choir Teacher
- 3. Jimtown Junior High School**
 - Spell Bowl Coach
 - Math Teacher 2020/21
- 4. Grades K-6**
 - Elementary Education Teacher - Internal
- 5. Jimtown Intermediate School - N/A**
- 6. Jimtown Elementary School**
 - Food Service
- 7. Baugo Educational Service Center**
 - CDL Bus Driver - Substitute

A motion was made by Mr. Kris Seymore and seconded by Ms. Julie Phillips to approve HR/Personnel. The motion carried 4-0.

8. Announcements

Mr. Sanders announced that the next regular board meeting - Monday, May 11, 2020 @ 7:00.p.m. at Baugo Educational Service Center. ISBA Indiana School Board Association Spring Regional meeting via webinar is scheduled for Wednesday, April 29 at 3pm. Contact Michele Mathewson to register.

Mr. Pontius requested an update on the cell tower progress.

9. Claims

Upon a motion made by Mr. Bontrager and seconded by Ms. Phillips the board approved payroll claims in the amount of \$559,709.75, regular claims in the amount of \$1,346,251.55, clearing claims in the amount of \$222,092.84, bank transfers in the amount of \$0.00 and a grand total claims in the amount of \$2,128,054.14 for the month of March 2020. The motion carried 4-0.

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Caleb Pontius made a motion, seconded by Ms. Julie Phillips to adjourn at 7:37 p.m. The motion carried 4-0.

Mr. Kris Seymore, Secretary
