

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on June 8, 2020 Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN 46517. Board members present were, Mr. Caleb Pontius, Ms. Julie Phillips and via remote attendance for COVID-19 social distancing purposes and Mr. Troy Bontrager.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Pontius, Board President.

2. Minutes

Approve minutes of the May 11, 2020 executive session and regular board meeting.

Upon a motion by Ms. Phillips and seconded by Mr. Bontrager the May 11, 2020 executive session and regular board meeting minutes were approved. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

3. Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports

Prioritizing seniors with concerns regarding graduation. Statistically in a better place than last year.

1. Interventions for students returning in the fall 2020.
2. July 1, athletics begins
3. Manage staffing
4. Re-entry preparations for fall 2020.

Preparing a re-entry plan to be presented for discussion at the Monday, June 22, 2020 school board meeting.

## 6. Discussion Items

There were no discussion items.

## 7. New Business - Action Items

### 2020-06-08-01: Approve 2020/21 Textbook Rental

Ms. Deak asked the board to approve the 2020/21 textbook rental:

Kindergarten	\$111.62
1st Grade	\$110.40
2nd Grade	\$114.51
3rd Grade	\$118.59
4th Grade	\$125.47
5th Grade	\$102.60
6th Grade	\$99.74
Grades 7 - 12	Textbook rental fees are determined per courses taken and are subject to change per student.

A motion was made by Mr. Bontrager and seconded by Ms. Phillips to approve 2020/21 textbook rental. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

### 2020-06-08-02: Approve 2020/21 Textbook Adoption

Ms. Deak asked the board to approve the 2020/21 textbook adoption:

- Advanced Accounting General Journal
- Read Marketing Now.com
- My 10 year Plan Essential
- Knowledge Matters - Virtual Business Simulations
- StudySync Core ELA Grade 9 by McGraw Hill
- The Language of Compositions by Bedford, Freeman & Worth High School Publishers

A motion was made by Ms. Phillips and seconded by Mr. Bontrager to approve the 2020/21 textbook adoption. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

2020-06-08-03: Approve ESS/Willsub Agreement

Mr. Deak asked the board to approve ESS/Willsub Agreement.

A motion was made by Ms. Phillips and seconded by Mr. Bontrager to approve ESS/Willsub Agreement. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

2020-06-08-04: Approve 2020/21 Food Service Bids

Mrs. Johnson asked the board to approve the following 2020/21 food service bids:

Bakery Products --- Aunt Millie Bakery (bread, buns, rolls)

Commodity/Cafeteria --- GFS (meat products, cheese vegetables, fruits, eggs)

Milk Products --- Prairie Farms (skim and fat free milk, white and flavored)

A motion was made by Ms. Phillips and seconded by Mr. Bontrager to approve food service bids. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

2020-06-08-05: Approve Reliance Standard Amended Agreement

Mr. Quiett asked the board to approve the amended Reliance Standard Agreement.

A motion was made by Ms. Phillips and seconded by Mr. Bontrager to approve the amended Reliance Standard Agreement. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

2020-06-08-06: Approve Guaranteed Energy Savings Solar Plan w/Performance Services

Mr. Quiett asked the board to approve the Guaranteed Energy Savings Solar Plan with Performance Services.

A motion was made by Ms. Phillips and seconded by Mr. Bontrager to approve the GES Solar Plan with Performance Services. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

2020-06-08-07: Approve Solar Panel Mapping TABLED

Mr. Quiett asked the board to table the solar panel mapping plan, Exhibit A.

A motion was made by Ms. Phillips and Mr. Bontrager to table the GES Solar Panel Mapping, Exhibit A. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

2020-06-08-08: Approve Salary Scale Addendum to the Administrator Handbook

Mr. Quiett asked the board to approve salary scale addendum to the Administrator Handbook.

A motion was made by Ms. Phillips and Mr. Bontrager to approve salary scale addendum to the Administrator Handbook. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

2020-06-08-09: Approve Fundraisers

Mr. Quiett asked the board to approve the following fundraisers:

<b>Organization</b>	<b>School</b>	<b>Start Date</b>	<b>End Date</b>	<b>Fundraising Activity</b>	<b>Fundraising Purpose</b>
JJHS Student Council, Tina Williams, Sponsor	JJHS	09/01/2020	09/26/2020	Sale of color changing water bottles	Rewards for positive behavior, attendance, etc.
JJHS Student Council, Tina Williams, Sponsor	JJHS	09/01/2020	09/26/2020	Sale of Christmas Ornaments	Rugs w/school name/logo for school entrance

A motion was made by Ms. Phillips and Mr. Bontrager to the fundraisers Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

2020-06-08-10: Approve Personnel/HR

Mr. Sanders asked the board to approve the following personnel/human resources:

**Resignations/Retirements/Terminations:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Ami Yoder	National Honor Society Advisor	JHS	5/26/2020
Wyatt Schmicker	National Honor Society Advisor	JHS	5/26/2020
Cinnamon Trejo	Yearbook Advisor	JJHS	5/26/2020
Shelby Childs (Heckman)	Temp Contract 1st Grade Teacher	JES	6/4/2020
Elizabeth Eberle (Emmons)	Temp Contract 5th Grade Teacher	JIS	6/4/2020
Alicia Taylor	Temp Contract 3rd Grade Teacher	JIS	6/4/2020
Brenda Roberts	Language Arts	JJrHS	6/4/2020
Brenda Roberts	Yearbook Advisor	JJRHS	6/4/2020
Matt Pollard	Assistant Volleyball Coach	JHS	6/5/2020
Brittany Hedman	Instructional Aide I	JES	6/3/2020
Matthew Schauss	PE Teacher	JIS	6/4/2020
Matthew Schauss	Head Boys Basketball Coach	JHS	6/4/2020

**Transfers:**

<b>Employee Name</b>	<b>From Position</b>	<b>To Position</b>	<b>Effective</b>
Elise Cannizzo	Temp Contract English Teacher	English Teacher	2020/2021 SY
Jeremy Maller	Jr. High Science Teacher	6th Grade Teacher	2020/2021 SY

**Hiring:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Brenda Roberts	Yearbook Advisor	JJrHS	2020/2021 SY
Ashley Potts	Choir Teacher	JHS	2020/2021 SY
Isacc Sanders	Student Help Desk Apprentice	JHS	06/9/2020
Cameron Harter	Student Help Desk Apprentice	JHS	06/9/2020

**Leaves:**

There was 1-certified FMLA

**Other:**

Approve Job Description: Student Helpdesk Apprentice - Effective Date, 6/9/2020

**Open Positions:**

<b>Jimtown High:</b>
Assistant Play Director
Auditorium Stage Manager
Vocal Music Director
<b>Jimtown High Continued:</b>
Assistant Football Coach
Instructional Aide
Girls Assistant Basketball Coach
National Honor Society Advisor
Assistant Volleyball Coach - 2
Boys Basketball Head Coach
Assistant Boys Basketball Coach
Girls Tennis Head Coach
<b>Jimtown Junior High:</b>
Spell Bowl Coach
Social Studies
Language Arts - Internal Only
Yearbook Advisor
<b>Grades K to 6</b>
Elem Ed Teacher 2020/2021
<b>Jimtown Intermediate:</b>
PE Teacher
6th Grade Teacher
<b>Jimtown Elementary:</b>
Food Service
Instructional Aide I
<b>Educational Services Center:</b>
CDL Bus Driver Substitute
Custodian Substitute

A motion was made by Ms. Phillips and seconded by Ms. Bontrager to approve HR/Personnel. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

8. Announcements

Mr. Sanders announced the next regular board meeting is Monday, July 22, 2020 @ 7:00.p.m. at Baugo Educational Service Center and 2020 graduation will be held on Saturday, July 11, 2020 @ Noon at Sharpe Stadium/Knepp Field.

9. Claims

Upon a motion made by Ms. Phillips and seconded by Mr. Bontrager the board approved payroll claims in the amount of \$511,398.05, regular claims in the amount of \$1,320,735.37, clearing claims in the amount of \$136,462.61, bank transfers in the amount of \$0.00 and a grand total claims in the amount of \$1,968,596.03 for the month of May 2020. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Pontius made a motion, seconded by Mr. Bontrager to adjourn at 7:40 p.m. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 3 Yay - 0 Nay.

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Mr. Kris Seymore, Secretary

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