

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on June 22, 2020 Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN 46517. Board members present were, Mr. Caleb Pontius, Ms. Julie Phillips, Mr. Kris Seymore, Mr. Troy Bontrager and via remote attendance for COVID-19 social distancing purposes, Mr. Eric Ott.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Pontius, Board President.

2. Minutes

Approve minutes of the June 8, 2020 executive session and regular board meeting.

Upon a motion by Mr. Bontrager and seconded by Ms. Phillips the June 8, 2020 regular board meeting minutes were approved. Roll call vote: Mr. Seymore, Ms. Phillips, Mr. Bontrager, Mr. Pontius and Mr. Ott voting yay. The motion carried 5 Yay - 0 Nay.

3. Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

4. Unfinished Business

Tabled Item #20-06-16-07 Solar Panel Mapping - Continue

5. Superintendent's Reports

1. Panorama IDOE sharing survey review.
2. Overview of fall 2020/21 school and athletics re-entry plan.

6. Discussion Items

There were no discussion items.

7. New Business - Action Items

2020-06-22-01: Approve Volume 32, No. 1 Policies and Forms Updates

Mr. Sanders asked the board to approve the following policies and forms:

Policy	Date Adopted	Title
0151.1	June 22, 2020	Board of Finance
1520	June 22, 2020	Employment of Admin in addition to the Superintendent
1520.08	June 22, 2020	Employment of Personnel For ECA
3120.08	June 22, 2020	Employment of Personnel For ECA
3220.01	Oct 9, 2019	Teacher Appreciation Grants
3220.02	June 22, 2020	Supplemental Payments for Teachers
4120.08	June 22, 2020	Employment of Personnel For ECA
5111	June 22, 2020	Determination of Legal Settlement and Eligibility for Enrollment of Students w/o Legal Settlement in Corp.
5111.01	June 22, 2020	Homeless Students
5223	Rejected	Released Time for Religion Instruction
5335	June 22, 2020	Care of Students with Chronic Health Conditions
5600	June 22, 2020	Student Discipline
5610	June 22, 2020	Suspension and Expulsion of Students
6220	June 22, 2020	Budget Preparation
6230	June 22, 2020	Budget Hearing
6520	June 22, 2020	Payroll Deductions
7300	June 22, 2020	Disposition of Real Property
7440.03	June 22, 2020	Small Unmanned Aircraft Systems
8120	June 22, 2020	Volunteers
8310	June 22, 2020	Public Records
8400	June 22, 2020	School Safety
8405	June 22, 2020	Environmental Health & Safety Issues
8420	June 22, 2020	Emergency Preparedness Plans & Drills
8455	June 22, 2020	Coach Training, References & IHSAA Reporting
8462	June 22, 2020	Child Abuse and Neglect
8600	June 22, 2020	Transportation

FORMS	Date Adopted	Title
5111F2	June 22, 2020	Custodial Stmt Agreement:Divorce, Separation, Abandonment
5111F3	June 22, 2020	Custodial Statement and Third Party Custody
5111F5	June 22, 2020	Election to Extend Students Withdrawl Date
5610F2	June 22, 2020	Notice of Intent to Suspend
5610F3	June 22, 2020	Notice of Suspension
5610F4(del)	June 22, 2020	Notice of Intended Bus Suspension - DELETE
5610F5	June 22, 2020	Notice of Bus Suspension
5610F6	June 22,2020	Notice of Intent to Expel/Suspension Pending Expulsion
5610F7	June 22, 2020	Notice of Expulsion/Expulsion Examiners Decision
5610F8	June 22, 2020	Notice of Expulsion Meeting
5610F9	June 22, 2020	Annual List of Alternative Education Programs
6520F1	June 22, 2020	Requests for Payroll Deductions
8120F1	June 22, 2020	Volunteer Release Form
8120F3	June 22, 2020	Exp Criminal History Check and Exp Child Protection Index Check Requirements Checklist
8310F1	June 22, 2020	Public Records Request
8310F2	June 22, 2020	Public Records Inspection/Copying Record
8310F3	June 22, 2020	Response to Public Records Request
8420F1	June 22, 2020	Report of Disaster Drills
8600F1	June 22, 2020	School Bus Pre-Trip Inspection

A motion was made by Mr. Seymore and seconded by Ms. Phillips to approve Vol. 32, No. 1 policies and forms updates.. Roll call vote: Mr. Seymore, Ms. Phillips, Mr. Bontrager, Mr. Pontius and Mr. Ott voting yay. The motion carried 5 Yay - 0 Nay.

2020-06-22-02: Approve COVID-19 Resolution

Mr. Sanders asked the board to approve the COVID-19 Resolution per IN-Class guidance recommendations that school boards adopt a local resolution suspending policies that conflict with statutory waivers or extensions granted by the Governor, state agencies, and the legislature.

A motion was made by Ms. Phillips and seconded by Mr. Bontrager to approve the COVID-19 Resolution. Roll call vote: Mr. Seymore, Ms. Phillips, Mr. Bontrager, Mr. Pontius and Mr. Ott voting yay. The motion carried 5 Yay - 0 Nay.

2020-06-22-03: Approve Revised 2020/21 Baugo School Year Calendar

Mr. Sanders asked the board to approve the revised 2020/21 Baugo School Year Calendar.

A motion was made by Ms. Phillips and seconded by Mr. Seymore to approve the revised 2020/21 Baugo School Year Calendar. Roll call vote: Ms. Phillips, Mr. Bontrager and Mr. Pontius voting yay. The motion carried 5 Yay - 0 Nay.

2020-06-22-04: Approve Conflict of Interest Statements

Mr. Quiett asked the board to approve the following conflict of interest statements:

1. Byron Sanders, Superintendent re: Michelle Sanders & Isaac Sanders
2. Carol Deak, Asst. Superintendent re: Jeff Deak, Amanda Deak
3. David Wolford, Director of IT/Facilities re: Bethany Wolford

A motion was made by Mr. Seymore and seconded by Mr. Bontrager to approve the conflict of interest statements. Roll call vote: Mr. Seymore, Ms. Phillips, Mr. Bontrager, Mr. Pontius and Mr. Ott voting yay. The motion carried 5 Yay - 0 Nay.

2020-06-22-05: Approve Faculty on Loan Agreement - IVY Tech

Ms. Deak asked the board to approve Faculty on Loan agreement with IVY-Tech to provide Early College Communications program instruction.

A motion was made by Mr. Bontrager and seconded by Ms. Phillips to approve the Faculty on Loan Agreement. Roll call vote: Mr. Seymore, Ms. Phillips, Mr. Bontrager, Mr. Pontius and Mr. Ott voting yay. The motion carried 5 Yay - 0 Nay. .

2020-06-22-06: Approve APEX Learning Agreement

Ms. Deak asked the board to approve the APEX Learning Agreement to provide digital learning.

A motion was made by Ms. Phillips and seconded by Mr. Seymore to approve the APEX Learning Agreement. Roll call vote: Mr. Seymore, Ms. Phillips, Mr. Bontrager, Mr. Pontius and Mr. Ott voting yay. The motion carried 5 Yay - 0 Nay.

2020-06-22-07: Approve Personnel/HR

Mr. Sanders asked the board to approve the following personnel/human resources:

Resignations/Retirements/Terminations:

Employee Name	Position	Location	Effective
Richard Schauss	Assistant Boys Basketball Coach	JHS	6/10/2020
Scott Hartman	Assistant Volleyball Coach	JHS	6/11/2020
Timothy Courliss	6th Grade Teacher	JIS	6/4/2020
Timothy Courliss	Girls Varsity Tennis Coach	JHS	6/4/2020

Hiring:

Employee Name	Position	Location	Effective
Tracey Ackerley	Science Teacher	JJrHS	6/22/2020
Chad Housman	Assistant Football Coach	JHS	6/22/2020

Other:

Employee Name	From Position	Effective
Approve Job Description	Transportation Secretary	6/23/2020
Handbook	Classified Employee Handbook	7/1/2020
Director of Transportation Responsibilities	Assignment of duties and salary adjustments	7/1/2020
Byron Sanders	Increase of \$2,000 to base salary	7/1/2020
David Wolford	Increase of \$1,825 to base salary	7/1/2020
David Wolford	Added Duties Stipend of \$3,000	7/1/2020
Zachary Quiett	Increase of \$1,825 to base salary	7/1/2020
Zachary Quiett	Added Duties Stipend of \$3,000	7/1/2020
Kimberly Johnson	Increase of \$1,112.50 to base salary	7/1/2020
Nancy Winnicki	Salary Stipend \$1,500	7/1/2020
Steve Sandsmark	Changed to \$45,760 Salary - Added Duties	7/1/2020
Martin Moyer	Changed to \$45,760 Salary - Added Duties	7/1/2020
Amber Buras	Added Duties Stipend of \$5,000 - McKinney Vento Coordinator, Spec. Ed. Coordinator	7/1/2020
Steven Williams	Added Duties Stipend of \$3,000	7/1/2020
Carol Deak	Increase of \$2,275 to base salary	7/1/2020
Michael Stout	Salary Stipend \$2,175	7/1/2020
Lorie Simon	Increase of \$2,075 to base salary	7/1/2020
Marci Brubaker	Increase of \$2,100 to base salary	7/1/2020
Jeffrey Deak	Increase of \$2,050 to base salary	7/1/2020
Scott Hamstra	Increase of \$1,621.33 to base salary	7/1/2020

Open Positions:

Jimtown High:	Grades K to 6
Assistant Play Director	Elem Ed Teacher 2020/20201
Auditorium Stage Manager	Jimtown Intermediate: N/A
Vocal Music Director	Jimtown Elementary:
Instructional Aide	Food Service
Girls Assistant Basketball Coach	Instructional Aide I
National Honor Society Advisor	Educational Services Center:
Assistant Volleyball Coach	CDL Bus Driver Substitute
Assistant Boys Basketball Coach	Custodian Substitute
Girls Tennis Head Coach	
Jimtown Junior High:	
Spell Bowl Coach	
Language Arts - Internal Only	
Yearbook Advisor	

A motion was made by Mr. Seymore and seconded by Ms. Phillips to approve HR/Personnel. Roll call vote: Mr. Seymore, Ms. Phillips, Mr. Bontrager, Mr. Pontius and Mr. Ott voting yay. The motion carried 5 Yay - 0 Nay.

8. Announcements

Mr. Sanders announced the next regular board meeting is Monday, July 13, 2020 @ 7:00.p.m. at Baugo Educational Service Center and 2020 graduation will be held on Saturday, July 11, 2020 @ Noon at Sharpe Stadium/Knepp Field.

9. Claims

There were no claims.

10. Other Business to Come Before the Board

Baugo Crossing resident, Mr. Trevor Kallimani, advised the board that the Jimtown Intermediate School air conditioner noise has become extremely loud and disturbing. Additionally he stated the school was notified of this noise a number of years ago. Mr. Sanders assured Mr. Kallimani that the problem will be addressed.

11. Adjournment

There being no other business to come before the board, Mr. Pontius made a motion, seconded by Mr. Bontrager to adjourn at 8:09 p.m. Roll call vote: Mr. Seymore, Ms. Phillips, Mr. Bontrager, Mr. Pontius and Mr. Ott voting yay. The motion carried 5 Yay - 0 Nay.

Mr. Kris Seymore, Secretary
