

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on August 10, 2020 Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN 46517. Board members present were, Mr. Caleb Pontius, Ms. Julie Phillips, Mr. Troy Bontrager, Mr. Kris Seymore and Mr. Eric Ott.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Pontius, Board President.

2. Minutes

Approve minutes of the July 27, 2020 executive session and regular board meeting.

Upon a motion by Mr. Bontrager and seconded by Ms. Phillips the July 27, 2020 regular board meeting minutes were approved. The motion carried 5-0.

3. Additions or Corrections to the Agenda

- a. Add Tabled Item # 04 Solar Panel Mapping. Renumber remaining items consecutively.

4. Unfinished Business

There was no additional business.

5. Superintendent's Reports

- Mr. Sanders, Superintendent, reported that schools are prepared to return to a regular class schedule with a focus on safety first. Staff is on campus today. The summer edition of the Baugo Schoolhouse was sent out recently. Baugo will continue to monitor COVID-19 cases and observe the guidance provided by the Elkhart County Health Department. Virtual Learning enrollment is currently at 13.9% overall.

## 6. Discussion Items

- a. Board Policy Special Updates, First Reading:
  1. PO2370.05 Virtual Education and PO 84501.01 Facial Coverings
  2. PO2260 Title IX, Nondiscrimination on the Basis of Sex in Education Programs or Activities
  3. PO4162 Drug & Alcohol Testing of CDL Holders and Other Employees Who Perform Safety Sensitive Functions

## 7. New Business - Action Items

### 2020-08-10-01: Approve Policy 3220.01 Teacher Appreciation Grant

Ms. Deak asked the board to approve Policy 3220.01 Teacher Appreciation Grant.

A motion was made by Ms. Phillips and seconded by Mr. Seymore to approve Policy 3220.01 Teacher Appreciation Grant. The motion carried 5-0.

### 2020-08-10-02: Approve Easement Agreement

Mr. Wolford asked the board to approve the Easement Agreement with Elkhart County Board of Commissioners to install a slow-down/turn land into Jimtown Intermediate School parking lot from County Road 3.

A motion was made by Mr. Ott and seconded by Mr. Bontrager to approve the Easement Agreement with Elkhart County Board of Commissioners. The motion carried 5-0.

### 2020-08-10-03: Approve Disposition of Surplus Property

Mr. Wolford asked the board to approve disposition of surplus property.

A motion was made by Mr. Seymore and seconded by Mr. Ott to approve the disposition of surplus property. The motion carried 5-0.

### 2020-08-10-04: Approve Solar Panel Mapping

Mr. Wolford asked the board to approve the solar panel mapping project.

A motion was made by Mr. Seymore and seconded by Mr. Bontrager to approve the solar panel mapping project. The motion carried 5-0.

2020-08-10-05: Permission to Advertise Annual Financial Report

Mr. Quiett asked the board's permission to Advertise the Annual Financial Report.

A motion was made by Ms. Phillips and seconded by Mr. Ott granting permission to advertise the annual financial report. The motion carried 5-0.

2020-08-10-06: Approve Personnel/Human Resources

Mr. Sanders asked the board to approve the following personnel/human resources:

**Resignations/Retirements/Terminations:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Michelle Arriaga	EL Teacher	JHS	6/4/2020
Michelle Arriaga	World Languages Team Leader	JHS	6/4/2020
Beth Griffey	Sp Ed Teacher	JHS	6/4/2020
Beth Griffey	Spell Bowl Coach	JHS	6/4/2020
Beth Griffey	English Academic Coach	JHS	6/4/2020
Elizabeth Knapp	Girls Track Coach	JJrHS	6/4/2020
Brad McClellan	Assistant Football Coach	JJrHS	7/30/2020
Marty Rice	Assistant Football Coach	JJrHS	6/3/2020
Paula Teegardin	Instruction Aide I	JJrHS	6/3/2020

**Hiring:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Cody Stillson	Assistant Football Coach	JJrHS	2020/2021 SY
Michael Campbell	Assistant Football Coach	JJrHS	2020/2021 SY
Ryan Gingerich	Boys Basketball Coach	JJrHS	2020/2021 SY
Lynn Kelley	Substitute Bus Driver	ESC	8/13/2020
Connie Swald	Substitute School Nurse	Varies	8/13/2020
Chelsea Freeman	1st Grade Teacher	JES	8/10/2020
Kristin Dutton	Sp. Ed. Teacher	JHS	2020/2021 SY
Jessica Baker	Sp. Ed. Teacher	JHS	2020/2021 SY
Tamara Warnock	EL Teacher	JHS	2020/2021 SY
Joseph Beath	Custodian	JES	8/11/2020

**Transfers:**

Employee Name	From Position	To Position	Effective Date
Stacey Reeves	PT Instructional Aide I	FT Instructional Aide I	8/10/2020
Austin Ward	JV Girls Head Tennis Coach	Head Girls Tennis Coach	2020/2021 SY

**Other:**

Name	Notes	Effective Date
Food Service Substitutes	Rate change from \$10.25 per hour to \$11.00 per hour	2020/21 SY

**Open Positions:**

<b>Jimtown High:</b>	<b>Jimtown Jr. High:</b>
Assistant Play Director	Spell Bowl Coach
Auditorium Stage Manager	Yearbook Advisor
Vocal Music Director	Girls Track Coach
National Honor Society Advisor	<b>Grades K to 6:</b>
Assistant Volleyball Coach	Elem Ed Teacher 2020/2021
Team Leader Sp Ed	<b>Jimtown Intermediate: N/A</b>
ELL Team Leader	<b>Jimtown Elementary:</b>
Sp Ed Team Leader	Food Service
Spell Bowl Coach	Instructional Aide I
English Academic Coach	<b>Educational Services Center:</b>
JV Girls Tennis Coach	CDL Bus Driver Substitute
	Custodian Substitute
	Custodian

A motion was made by Mr. Seymore and seconded by Mr. Bontrager to approve HR/Personnel. The motion carried 5- 0.

8. Announcements

Mr. Sanders announced the next regular board meeting is Monday, August 24, 2020 @ 7:00.p.m. at Baugo Educational Service Center.

9. Claims

Upon a motion made by Mr. Seymore and seconded by Ms. Phillips the board approved payroll claims in the amount of \$683,093.99, total regular claims in the amount of \$1,838,585.52, total clearing claims in the amount of (21,637.05), for a grand total claims of \$2,500,042.46 for the month of July 2020. The motion carried 5-0.

10. Other Business to Come Before the Board

Mr. McClellen, community member, asked if the easement (Item #2020-08-10-02) required a property purchase. Mr. Pontius responded, “No. Baugo Community Schools is in possession of the property to be utilized for the slow down/turn lane into Jimtown Elementary School on County Road 3.

11. Adjournment

There being no other business to come before the board, Mr. Pontius made a motion, seconded by Ms. Phillips to adjourn at 7:31 p.m. The motion carried 5-0.

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Mr. Kris Seymore, Secretary

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