

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on September 14, 2020 Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN. Board members present were, Mr. Caleb Pontius, Ms. Julie Phillips, Mr. Kris Seymore, Mr. Troy Bontrager and Mr. Eric Ott.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Pontius, Board President.

2. Minutes

Approve minutes of the August 24, 2020 Regular Board Meeting, September 9, 2020 Special Meeting and Public Hearing.

Upon a motion by Mr. Bontrager and seconded by Mr. Ott to approve the August 24, 2020 Regular Board Meeting, September 9, 2020 Special Meeting and Public Hearing The motion carried 5 - 0.

3. Additions or Corrections to the Agenda

Add item #12 *Approve Disposition of Surplus*. Renumber remaining items in consecutive order.

4. Unfinished Business

There was no unfinished business.

5. **Superintendent's Reports**

1. Mr. Sanders, Superintendent:

-Explained governmental COVID-19 response strategy.

-Advised cafeteria situat-Cafeteria staff quarantined at two Jimtown kitchens. Elkhart Community Schools has offered to assist by supplying prepackaged meals. Other staff will fill in to keep the kitchens open.

-In response to community member concerns, a sound barrier has been placed around the Jimtown Intermediate chiller unit. The sound coming from the chiller should now be greatly reduced.

6. Discussion Items

There were no discussion items.

7. New Business - Action Items

2020-09-14-01: Approve Gallup Student Survey Agreement

Ms. Deak asked the board to approve the Gallup Student Survey Agreement.

A motion was made by Ms. Phillips and seconded by Mr. Seymore to approve the Gallup Student Survey Agreement. The motion carried 5 - 0.

2020-09-14-02: Approve 2020/21 Elkhart Area Career Center Agreement

Ms. Deak asked the board to approve the 2020/21 Elkhart Area Career Center Agreement.

A motion was made by Ms. Phillips and seconded by Mr. Bontrager to approve the 2020/21 Elkhart Area Career Center Agreement. The motion carried 5 - 0.

2020-09-14-03: Solar Project Hearing

Mr. Quiett reviewed the Solar Project and asked for public comment.

There being no public comment, Mr. Pontius closed the Project Hearing.

2020-09-14-04: Approve Solar Project Resolution

Mr. Quiett asked the board to approve the Solar Project Resolution.

A motion was made by Mr. Phillips and seconded by Mr. Seymore to approve the Solar Project Resolution. The motion carried 5-0.

2020-09-14-05: Approve Resolution Determining Need for Project

Mr. Quiett asked the board to approve Resolution Determining Need for Project.

A motion was made by Mr. Bontrager and seconded by Mr. Seymore to approve the Resolution Determining Need for Project. The motion carried 5 - 0.

2020-09-14-06: Resolution Approving Form of Lease Agreement

Mr. Quiett asked the board to approve the Resolution Approving Form of Lease Agreement.

A motion was made by Mr. Seymore and seconded by Mr. Bontrager to approve the Resolution Approving Form of Lease Agreement. The motion carried 5 -0.

2020-09-14-07: Approve Resolution Reapproving Formation of the Building Corporation

Mr. Quiett asked the board to approve the Resolution Reapproving Formation of the Building Corporation.

A motion was made by Ms. Phillips and seconded by Mr. Ott to approve the Resolution Reapproving Formation of the Building Corporation. The motion carried 5 -0.

2020-09-14-08: Approve Reimbursement Resolution

Mr. Quiett asked the board to approve the Reimbursement Resolution.

A motion was made by Mr. Ott and seconded by Mr. Seymore to approve the Reimbursement Resolution. The motion carried 5 -0.

2020-09-14-09: Approve Barton-Coe-Vilimaa Kitchen Remodel Proposal

Mr. Quiett asked the board to approve the Barton-Coe-Vilimaa Kitchen Remodel Proposal.

A motion was made by Mr. Bontrager and seconded by Mr. Ott to approve the Barton-Coe-Vilimaa Kitchen Remodel Proposal. The motion carried 5 -0.

2020-09-14-10: Approve PERF Resolution for Bus Drivers

Mr. Quiett asked the board to approve the PERF (Public Employees Retirement Fund) Resolution for bus drivers.

A motion was made by Ms. Phillips and seconded by Mr. Seymore to approve the PERF Resolution for bus drivers. The motion carried 5 -0.

2020-09-14-11: Approve Amended Bus Driver Contract

Mr. Quiett asked the board to approve the Amended Bus Driver Contract

A motion was made by Ms. Phillips and seconded by Mr. Seymore to approve the amended bus driver contract. The motion carried 5 -0.

2020-09-14-12: Approve Disposition of Surplus Items

Mr. Quiett asked the board to approve the disposition of surplus items.

A motion was made by Ms. Phillips and seconded by Mr. Ott to approve the disposition of surplus items. The motion carried 5 -0.

2020-09-14-13: Approve Fundraisers:

Mr. Quiett asked the board to approve the following fundraisers:

Organization	School	Start Date	End Date	Activity	Purpose
JHS Band/Kathy Baughman	JHS	09/14/2020	09/28/2020	Nelson's Chicken & Potato Sales	Marching band operating costs
Jimtown Jr. High Volleyball/Cinnamon Trejo	JrHS	09/02/2020	09/07/2020	Serve-a-Thon	Uniform Packets and food/snacks prior to games
DECA/Mr. Pinneyi	JHS	09/21/2020	10/16/2020	Sale of car wash tickets.	DECA Travel & Operational Expenses

A motion was made by Mr. Ott and seconded by Mr. Seymore to approve the fundraisers. The motion carried 5-0.

2020-09-14-14: Approve Personnel/HR

Ms. Deak asked the board to approve the following personnel/human resources:

Resignations/Retirements/Terminations:

Employee Name	Position	Location	Effective
Nicholas Crume	Instructional Aide I	JIS	6/3/2020
Tammy Menninger-Lundy	Food Service II	JIS	9/4/2020
Michele Mathewson	Administrative Assistant to the Superintendent	ESC	10/15/2020

Hiring:

Employee Name	Position	Location	Effective
Rebecca Stayton	Substitute Nurse	Varies	9/14/2020

Transfers:

Employee Name	From Position	To Position	Effective
Laura Crull	Spanish Teacher	Instructional Aide	8/10/2020
Tim Mast	Bus Driver	Substitute Bus Driver	9/8/2020

Other:

Name	Notes	Effective Date
Approve Job Description	Administrative Assistant to the Superintendent	9/14/2020

Open Positions:

Jimtown High:	Grades K to 6:
Auditorium Stage Manager	Elem Ed Teacher 2020/2021
Vocal Music Director	Jimtown Intermediate: N/A
National Honor Society Advisor	Jimtown Elementary:
World Languages Team Leader	Food Service
English Academic Coach	Educational Services Center
JV Girls Tennis Coach	Administrative Assistant to the Superintendent
Jimtown Junior High:	CDL Bus Driver Substitute
Spell Bowl Coach	CDL Bus Driver
Yearbook Advisor	Custodian Substitute
Girls Track Coach	

A motion was made by Mr. Seymore and seconded by Mr. Ott to approve HR/Personnel. The motion 5-0.

8. Announcements

Mr. Sanders announced the next regular board meeting is Monday, September 28, 2020 @ 7:00.p.m. at Baugo Educational Service Center.

9. Claims

Upon a motion made by Mr. Seymore and seconded by Mr. Ott the board approved payroll claims in the amount of \$418,488.11, total regular claims in the amount of \$1,140,986.53, total clearing claims in the amount of 164,528.35, total void checks in the amount of (\$2,169.44) for a grand total claims of \$1,721,833.55 for the month of August 2020. The motion carried 5-0.

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Pontius made a motion, seconded by Mr. Seymore to adjourn at 7:30 p.m. The motion carried 5-0.

Mr. Kris Seymore, Secretary
