

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on January 11, 2021 Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN. Board members present were, Mr. Caleb Pontius, Mr. Kris Seymore, Mr. Troy Bontrager, Mr. Eric Ott, and Mr. Chris Carithers.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Pontius, Board President. Eric Ott and Chris Carithers took the oath of office as newly elected board members.

2. Minutes

Approve minutes of the December 28, 2020 Regular Board Meeting.

Upon a motion by Mr. Bontrager and seconded by Mr. Seymore to approve the December 28, 2020 Regular Board Meeting. The motion carried 5 - 0.

3. Additions or Corrections to the Agenda

There was one addition to the agenda: *Item #09 Approve Adjusted MOU with ECHD.*  
Renummer remaining items in consecutive order.

4. Unfinished Business

There was no unfinished business.

5. Superintendent's Reports

Mr. Sanders asked Mr. Zac Quiett to discuss the Capital Projects. He presented the board with a list of projects that the principals and directors put together and have ranked in priority from high to low. The team will continue to prioritize and present to the board as a discussion item in the near future.

6. Discussion Items

There were no discussion items.

## 7. New Business - Action Items

### 2021-1-11-01: Approve Board Reorganization

Mr. Pontius stated that the Board must reorganize as required by Indiana School Laws and Rules at the first meeting annually. A motion was made by Mr. Pontius and seconded by Mr. Ott to approve the board reorganization as proposed. The motion carried 5-0. Officers and members were appointed as follows:

Mr. Kris Seymore, President  
Ms. Eric Ott, Vice President  
Mr. Troy Bontrager, Secretary  
Mr. Caleb Pontius, Member  
Mr. Chris Carithers, Member

### 2021-1-11-02: Approve Resolution for Year End Expenditures

Mr. Quiett asked the board to approve a Year End Resolution for Expenditures.

A motion was made by Mr. Pontius and seconded by Mr. Ott to approve a Year End Resolution for Expenditures. The motion carried 5-0.

### 2021-1-11-03: Approve Resolution to Transfer Funds

Mr. Quiett asked the board to approve a Resolution to Transfer Funds.

A motion was made by Mr. Ott and seconded by Mr. Bontrager to approve a Resolution to Transfer Funds. The motion carried 5-0.

### 2021-1-11-04: Permission to Advertise Annual Performance Report

Mr. Quiett asked the board for permission to advertise the Annual Performance Report.

A motion was made by Mr. Pontius and seconded by Mr. Botrager for permission to advertise the Annual Performance Report. The motion carried 5-0.

### 2021-1-11-05: Approve 2021 Corporation Treasurer

Mr. Sanders asked the board to approve Nancy Winnicki as 2021 Corporation Treasurer.

A motion was made by Mr. Ott and seconded by Mr. Pontius to approve Nancy Winnicki as 2021 Corporation Treasurer. The motion carried 5-0.

2021-1-11-06: Approve 2021 Deputy Treasurer

Mr. Sanders asked to board to approve Zachary Quiett as 2021 Corporation Deputy Treasurer.

A motion was made by Mr. Pontius and seconded by Mr. Ott to approve Zachary Quiett as 2021 Corporation Deputy Treasurer. The motion carried 5-0.

2021-1-11-07: Approve 2021 Administrative Travel

Mr. Quiett asked the board to approve administrative travel for 2021.

A motion was made by Mr. Ott and seconded Mr. Carithers to approve administrative travel for 2021. The motion carried 5-0.

2021-1-11-08: Approve 2021/22 School Calendar

Ms. Deak asked the board to approve the 2021/22 School Calendar.

A motion was made by Mr. Ott and seconded by Mr. Bontrager to approve the 2021/22 School Calendar. The motion carried 5-0.

2021-1-11-09: Approve Adjusted MOU with ECHD

Mr. Sanders asked the board to approve the Adjusted MOU with ECHD.

A motion was made by Mr. Bontrager and seconded by Mr. Ott to approve the Adjusted MOU with ECHD. The motion carried 5-0.

2021-1-11-10: Approve Field Trips

Mr. Sanders asked the board to approve the following field trips:

<b>Organization</b>	<b>School</b>	<b>Dates</b>	<b>Destination</b>
Tina Williams, JrHS Teacher	JrHS	06/10-06/15/2021	Washington DC

A motion was made by Mr. Pontius and seconded by Mr. Ott to table the field trip until the February 8th Regular Board Meeting. The motion carried 5-0

2021-1-11-11: Approve Personnel/Human Resources:

Mr. Sanders asked the board to approve the Personnel/Human Resources.

**Resignations/Retirements/Terminations:**

Employee Name	Position	Location	Effective
Tim Mast	Sub Bus Driver	ESC	12/31/2020
Jackie Swartzel	Sub Bus Driver	ESC	12/31/2020
Alicia Harkins-Pritchett	Weight Room Supervisor - Winter	JHS	2020/21 SY
Bryan Sanoshy	Vocal Music ECA	JJrHS/JHS	1/11/2021

**Hiring:**

Employee Name	Position	Location	Effective
Kenny Kern	Weight Room Supervisor - Winter	JHS	2020/21 SY
Anthony Jackson	Student Tech Intern	JHS	1/11/2021
Ashley Potts	Vocal Music ECA	JJrHS/JHS	1/11/2021

**Transfers:**

Employee Name	From Position	To Position	Effective
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**Family Medical Leaves:**

Certified or Classified	Effective Date	End Date	Board Approval Date
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**Other:**

Name	Notes	Effective Date
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**Open Positions:**

Jimtown High:	Jimtown Intermediate:
Auditorium Stage Manager	Boys Assistant Basketball Coach
English Academic Coach	Boys Assistant Basketball Camp Coach
JV Girls Tennis Coach	Instructional Aide - Bilingual
Wrestling Coach	<b>Jimtown Elementary: N/A</b>
<b>Jimtown Junior High:</b>	<b>Educational Services Center</b>
Spell Bowl Coach	CDL Bus Driver Substitute
Girls Track Coach	Custodian Substitute

A motion was made by Mr. Bontrager and seconded by Mr. Ott to approve the Personnel/Human Resources. The motion carried 5-0.

8. Announcements

Mr. Sanders announced the next regular board meeting is Monday, January 25 @ 7:00.p.m. at Baugo Educational Service Center.

He also stated that if the county continues in orange on Wednesday January 13th students will be able to remove masks while seated at their desks.

9. Claims

Upon a motion made by Mr. Pontius and seconded by Mr. Ott the board approved payroll claims in the amount of \$537,450.60, total regular claims in the amount of \$3,140.932.79, total clearing claims in the amount of \$155,732.97, for a grand total claims of \$3,834,116.36 for the month of December 2020. The motion carried 5-0.

10. Other Business to Come Before the Board

There was no other business.

11. Adjournment

There being no other business to come before the board, Mr. Seymore made a motion, seconded by Mr. Ott to adjourn at 7:43 p.m. The motion carried 5-0.

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Mr. Troy Bontrager, Secretary

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