

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on June 14, 2021, Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN. Board members present were, Kris Seymore, Eric Ott, Troy Bontrager, and Caleb Pontius.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Kris Seymore, Board President.

2. Minutes

Approve Minutes of the May 24, 2021, Regular Board Meeting

Upon a motion by Troy Bontrager and seconded by Eric Ott to approve the May 10, 2021, Executive Session and Regular Board Meeting minutes. The motion carried 4-0.

3. Additions or Corrections to the Agenda

None

4. Unfinished Business

None

5. Superintendent's Reports

Byron Sanders discussed the progress of the solar project, which has a projected completion date of August 2021. Updates on the project will be communicated to the public.

6. Discussion Items

1. 2021 Baugo Employee Handbook
2. 2021 Classified Employee Handbook
3. 2021 Certified Employee Handbook
4. 2021 Administrator Employee Handbook
5. Re-entry Plan Review
6. Policy Update Volume 33, No. 2
7. Special Update Nondiscrimination and Anti-Harassment

7. New Business - Action Items

2021-6-14-01: Approve Close Contact (Tabled Item #21-2-8-04)

Byron Sanders asked the Board to not approve the Close Contact Revision (Tabled Item #21-2-8-04).

A motion was made by Eric Ott and seconded by Troy Bontrager to approve the Close Contact (Tabled Item #21-2-8-04). The motion did not carry 0-4.

2021-6-14-02: Approve 2021/2022 Textbook Adoption

Carol Deak asked the Board to approve the 2021/2022 Textbook Adoption for Social Studies and Phonics.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the 2021/2022 Textbook Adoption. The motion carried 4-0.

2021-6-14-03: Approve 2021/2022 Textbook Rental Fees

Carol Deak asked the Board to approve 2021/2022 Textbook Rental Fees:

Kindergarten	\$112.51
1st Grade	\$111.64
2nd Grade	\$122.73
3rd Grade	\$127.33
4th Grade	\$126.00
5th Grade	\$114.93
6th Grade	\$101.29

Grades 7 - 12 - Textbook rental fees are determined per course taken and are subject to change per student.

A motion was made by Troy Bontrager and seconded by Caleb Pontius to approve the 2021/2022 Textbook Rental Fees. The motion carried 4-0

2021-6-14-04: Approve New Course for School Year 2021/2022

Carol Deak asked the Board to approve the New Course of Construction Trades I for School Year 2021/2022.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the New Course for School Year 2021/2022. The motion carried 4-0

2021-6-14-05: Approve CCCEC MOU

Carol Deak asked the Board to approve the CCCEC MOU.

A motion was made by Troy Bontrager and seconded by Eric Ott to approve the CCCEC MOU. The motion carried 4-0

2021-6-14-06: Approve Apex Learning Renewal

Carol Deak asked the Board to approve the Apex Learning Renewal.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the Apex Learning Renewal. The motion carried 4-0

2021-6-14-07: Approve ETHOS Innovation Center Agreement

Carol Deak asked the Board to approve the ETHOS Innovation Center Agreement.

A motion was made by Caleb Pontius and seconded by Troy Bontrager to approve the ETHOS Innovation Center Agreement. The motion carried 4-0

2021-6-14-08: Approve Updated BBA with Assured Partners

Byron Sanders asked the Board to approve the Updated BBA with Assured Partners.

A motion was made by Troy Bontrager and seconded by Eric Ott to approve the Updated BBA with Assured Partners. The motion carried 4-0

2021-6-14-09: Approve CFEC Non-Endowed “Jimtown Community Center Fund” Agreement

Byron Sanders asked the Board to approve the CFEC Non-Endowed “Jimtown Community Center Fund” Agreement.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the CFEC Non-Endowed “Jimtown Community Center Fund” Agreement. The motion carried 4-0

2021-6-14-10: Approve Jimtown Community Center Funds Resolution

Byron Sanders asked the Board to approve the Jimtown Community Center Funds Resolution.

A motion was made by Troy Bontrager and seconded by Caleb Pontius to approve the Jimtown Community Center Funds Resolution. The motion carried 4-0

2021-6-14-11: Approve 2021/2022 School Food Service Bids

Kim Johnson asked the Board to approve the 2021/2022 School Food Service Bids.

Bakery Products - Aunt Millies

Commodity/Cafeteria - GFS

Milk Products - Prairie Farms

A motion was made by Eric Ott and seconded by Troy Bontrager to approve the 2021/2022 School Food Service Bids. The motion carried 4-0

2021-6-14-12: Approve New 2021/2022 Meal Prices

Kim Johnson asked the Board to approve the 2021/2022 Meal Prices.

Per the Indiana Department of Nutrition for the 2021/2022 school year, adult breakfast prices must be increased from \$2.00 to \$2.50. Adult lunch prices must be increased from \$3.30 to \$4.60. Ala-carte milk prices for K-12 and adults will be increased from .50 cents to .65 cents.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the 2021/2022 Meal Prices. The motion carried 4-0

2021-6-14-13: Approve 2021/2022 K-12 Meal Charging Guidelines

Kim Johnson asked the Board to approve the 2021/2022 K-12 Meal Charging Guidelines.

A motion was made by Troy Bontrager and seconded by Eric Ott to approve the 2021/2022 K-12 Meal Charging Guidelines. The motion carried 4-0

2021-6-14-14: Approve Facilities Use

David Wolford asked the Board to approve the Facilities Use.

Requesting Organization	Requesting Individual	Purpose of Request	Dates and Times	Facility
Elkhart County SWAT	Dustin Sahlhoff	Training	June 17, 2021, 8 am to 12 pm	JHS
Hoosier Crane	Todd Cook	Charity Drive-in Movie for Boys & Girls Club	July 16, 2021, 4 pm to 12 am	JHS Parking Lot

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the Facility Use Request. Kris Seymore abstained from voting due to his association with SWAT. The motion carried 3-0.

2021-6-14-15: Approve Personnel/Human Resources:

Byron Sanders asked the Board to approve the Personnel/Human Resources.

**Resignations/Retirements/Terminations:**

Employee Name	Position	Location	Effective
Diane Gramenz	Food Service Worker II	JIS	5/26/2021
Martin Moyer	Wrestling Jr. High Head Coach	JJrHS	6/2/2021
Michael Campbell	Football Assistant Coach	JJrHS	6/2/2021
Jamie Eaton	Academic Team Coach	JJrHS	6/2/2021
Amber Kohl	Administrative Assistant to the Superintendent	ESC	6/11/2021
Deborah Dinkledine	Instructional Aide	JES	5/26/2021
Baylee Hibshman	Math Teacher	JHS	5/26/2021

**Hiring:**

Employee Name	Position	Location	Effective
Jacquelyn Zimmer	Summers School School Nurse	All	6/7/2021
Michaela Newcomer	Office Assistant - As Needed	ESC	6/1/2021
Timothy Adams	Guidance Counselor	JIS	8/4/2021
Christi Smith	Instructional Aide I	JIS	8/11/2021
Christian Hancock	Substitute Custodian	All	6/15/2021
Nathan Wilson	Math Teacher	JHS	8/11/2021

**Transfers:**

Employee Name	From Position	To Position	Effective
Timothy Umpleby	Instructional Aide JES	Art Teacher - JJrHS	8/11/2021

**Family Medical Leaves:**

Certified or Classified	Effective Date	End Date	Board Approval Date
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**Other:**

Name	Notes	Effective
Melanie Summers	Additional Duties Base Salary Change to \$55,000	6/14/2021
Isaac Sanders	Change to Student Apprentice Journey Rate	6/15/2021
Cameron Harter	Change to Student Apprentice Journey Rate	6/15/2021
Anthony Jackson	Change to Student Apprentice Journey Rate	6/15/2021

**Open Positions:**

<b>Jimtown High:</b>		<b>Jimtown Intermediate:</b>
Auditorium Stage Manager		Lego Robotics Coach
Asst. Musical Director		<b>Jimtown Elementary:</b>
Business Teacher		Teacher
Business Ed. Team Leader		Instructional Aide
DECA Sponsor		<b>Educational Services Center</b>
Band Assistant Director		CDL Bus Driver Substitute
Marching Band Assistant Director		Custodian Substitute
<b>Jimtown Junior High:</b>		Special Purpose Driver
Spell Bowl Coach		2nd Shift Custodian
School Nurse		
Instructional Aide		
Wrestling Jr. High Head Coach		
Football Assistant Coach		
Academic Team Coach		

Student Council		
Academic Team Coach		

A motion was made by Caleb Pontius and seconded by Troy Bontrager to approve the Personnel/Human Resources. The motion carried 4-0.

8. Announcements

Byron Sanders stated that the next regular board meeting is Monday, June 28 @ 7:00.p.m. at Baugo Educational Service Center.

9. Claims

Upon a motion made by Caleb Pontius and seconded by Eric Ott, the board approved net payroll claims in the amount of \$582,185.59 total regular claims in the amount of \$1,149,303.68; total clearing claims in the amount of \$223,805.94, total voided check claims of (\$15.00) and total transfer funds in the amount of \$0 for a grand total claims of \$1,955,208.21 for the month of June 2021. The motion carried 4-0

10. Other Business to Come Before the Board

None

11. Adjournment

There being no other business to come before the board, Kris Seymore made a motion, seconded by Eric Ott to adjourn at 7:53 p.m. The motion carried 4-0.

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Troy Bontrager, Secretary

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