

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on August 23, 2021, Baugo Educational Service Center, 29125 County Road 22 West, Elkhart, IN. Board members present were Kris Seymore, Eric Ott, Troy Bontrager, Caleb Pontius, and Chris Carithers.

1. Call to Order

The meeting was called to order at 7:00 p.m. by Kris Seymore, Board President.

2. Minutes

Approve Minutes of the August 9, 2021, Regular Board Meeting

Upon a motion by Eric Ott and seconded by Troy Bontrager to approve the August 9, 2021, Regular Board Meeting minutes. The motion carried 5-0.

3. Additions or Corrections to the Agenda

07: Approve Facilities Use

4. Unfinished Business

None

5. Superintendent's Reports

- Bond Project Review

6. Discussion Items

None

7. New Business - Action Items

2021-8-23-01: Approve Administrative Handbook Addendum I

Carol Deak asked the Board to approve the Administrative Handbook Addendum I.

A motion was made by Caleb Pontius and seconded by Chris Carithers to approve the Administrative Handbook Addendum I. The motion did carry 5-0.

2021-8-23-02: Approve Bashor Alternative School Agreement

Carol Deak asked the Board to approve the Bashor Alternative School Agreement.

A motion was made by Chris Carithers and seconded by Eric Ott to approve the Bashor Alternative School Agreement. The motion did carry 5-0.

2021-8-23-03: Approve 2021/2022 Student Assessment Survey

Carol Deak asked the Board to approve the 2021/2022 Student Assessment Survey.

A motion was made by Troy Bontrager and seconded by Caleb Pontius to approve the 2021/2022 Student Assessment Survey. The motion carried 5-0.

2021-8-23-04: Approve Notice of Project Hearing

Zac Quiett asked the Board to approve the Notice of Project Hearing.

A motion was made by Chris Carithers and seconded by Troy Bontrager to approve the Notice of Project Hearing. The motion carried 5-0

2021-8-23-05: Approve Fundraisers

Zac Quiett asked the Board to approve the Fundraisers.

A motion was made by Troy Bointrager and seconded by Caleb Pontius to approve the Fundraisers. The motion carried 5-0

2021-8-23-06: Approve 2021/2022 Cafeteria Procurement

Kim Johnson asked the Board to approve the 2021/2022 Cafeteria Procurement.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the 2021/2022 Cafeteria Procurement. The motion carried 5-0

2021-8-23-07: Approve Facilities Use

David Wolford asked the Board to approve the Facilities Use

A motion was made by Chris Carithers and seconded by Caleb Pontius to approve the Facilities Use. The motion carried 5-0

2021-8-23-08: Approve Personnel/Human Resources:

Carol Deak asked the Board to approve the Personnel/Human Resources.

Resignations/Retirements/Terminations:

| Employee Name | Position | Location | Effective |
|----------------------|-----------------|-----------------|------------------|
| Richard Robinson III | Custodian | JHS | 7/29/2021 |

| | | | |
|-------------------|-------------------------|-------|-----------|
| Christy Stose | Yearbook Advisor | JJrHS | 8/12/2021 |
| Tracy Mast | Bus Driver | ESC | 5/26/2021 |
| Cynthia Rodriguez | Bus Driver | ESC | 5/26/2021 |
| Jenny Southworth | Assistant Play Director | JHS | 8/16/2021 |

Hiring:

| Employee Name | Position | Location | Effective |
|-------------------|----------------------------------|----------|-----------|
| Michael Kmety | Lego Robotics | JIS | 8/24/2021 |
| Robyn DeMarco | Student Council Advisor | JJrHS | 8/24/2021 |
| Robyn DeMarco | Yearbook Advisor | JJrHS | 8/24/2021 |
| Dawn Orvis | Assistant Band Director | JHS | 8/11/2021 |
| Dawn Orvis | Assistant Marching Band Director | JHS | 8/11/2021 |
| Molly Merillat | 1st Grade Team Leader | JES | 8/11/2021 |
| Shannon Wynn | Nurse | JES | 8/24/2021 |
| Cynthia Rodriguez | Sub Bus Driver | ESC | 8/20/2021 |
| Bralyn Blaylock | Future Educator Apprentice | JES | 8/12/2021 |
| Pamela Grafton | CDL Bus Driver | ESC | 8/24/2021 |

Transfers:

| Employee Name | From Position | To Position | Effective |
|---------------|---------------|-------------|-----------|
| | | | |

Conference Leaves:

| Attendees | Conference | Date | Destination |
|---------------|----------------------|-------------------|------------------|
| Timothy Adams | ISCA Fall Conference | 11/11 to 11/12/21 | Indianapolis, IN |

Family Medical Leaves:

| Certified or Classified | Effective Date | End Date | Board Approval Date |
|-------------------------|----------------|----------|---------------------|
| | | | |

Other:

| Name | Notes | Effective |
|---------------|---|-----------|
| Angie McClane | Bus Driver Retention Adjustment changed to \$25.21 per hour | 7/1/2021 |
| Lori Ward | Modification due to miscalculation. Hourly base \$15.93, Stipend \$822.89 Corrections | 7/1/2021 |

Open Positions:

| Jimtown High: | Jimtown Intermediate: |
|--------------------------|-----------------------|
| Auditorium Stage Manager | |
| Asst. Musical Director | Jimtown Elementary: |
| Pap Band Director | |
| DECA Sponsor | |

| | | |
|----------------------------------|--|------------------------------------|
| Band Assistant Director | | Educational Services Center |
| Marching Band Assistant Director | | CDL Bus Driver Substitute |
| Science Team Leader | | Custodian Substitute |
| Jimtown Junior High: | | Special Purpose Driver |
| Spell Bowl Coach | | 2nd Shift Custodian |
| Wrestling Jr. High Head Coach | | CDL Bus Driver |
| Football Assistant Coach | | |
| Academic Team Coach | | |

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the Personnel/Human Resources. The motion carried 5-0.

8. Announcements

Carol Deak stated that the Board will have an emergency board meeting on Wednesday, August 25, 2021, at 7:00 p.m. at Baugo Educational Service Center.

She also stated that the next regular board meeting is Monday, September 13, 2021, at 7:00 p.m. at Baugo Educational Service Center.

9. Claims

Upon a motion made by Caleb Pontius and seconded by Chris Carithers, the board approved, total regular claims in the amount of \$1,632,744.34; total clearing claims in the amount of 174,204; with the addition of \$221,103.15 regular claims and \$4,445.88 clearing claims for a total of \$225,549.03; for a new grand total of claims of \$2,499,182.74 for the month of July 2021. The motion carried 5-0

10. Other Business to Come Before the Board

Request of Visitors

1. Lisa Vance - Spoke on Mask Mandate
2. Nicole Joldersma - Spoke on Mask Mandate
3. Alison Gingerich - Spoke on Mask Mandate

11. Adjournment

There being no other business to come before the board, Kris Seymore made a motion, seconded by Chris Carithers to adjourn at 7:51 p.m. The motion carried 5-0.

Troy Bontrager, Secretary

