

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP - ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on February 14, 2022, Education Services Center, 29125 County Road 22 West, Elkhart, IN 46517. Board members present were Kris Seymore, Troy Bontrager, Chris Carithers, Eric Ott, and Caleb Pontius.

1. **Call to Order**

The meeting was called to order at 7:00 PM by Kris Seymore, Board President, and all present recited the Pledge of Allegiance.

Superintendent Sanders reviewed the Mission and Values.

2. **Minutes**

January 24, 2022, Regular Board Meeting Minutes.

Motion by Troy Bontrager and seconded by Chris Carithers to approve January 24, 2022, Regular Board meeting minutes.

The motion carried 5-0.

3. **Additions or Corrections to the Agenda**

Addition

Action Item 11: Permission to Pursue Property Purchase

4. **Unfinished Business**

None

5. **Superintendent's Report**

- Jimtown Elementary School Presentation - Jeff Deak, Principal
Also presenting - Matt Eppert, Baugo Family & Community School Specialist
In accordance with identified Strategic Goals, Jimtown Elementary will:
 - ❖ Continue its partnership with Bethel University for student teachers.
 - ❖ Coordinated a new partnership with Walmart for financial support to obtain supplies and uniforms for extracurricular activities.
 - ❖ Host two academic-focused parent/student nights during the school year.
 - ❖ Improve the attendance of at-risk students by 5%.
 - ❖ Increase by 5% the number of students who are “on-level” compared to EOY 2021.
 - ❖ Establish three community partnerships that give students opportunities to experience the Baugo Promise goal.

6. Discussion Items

- Possible Property Purchase - 58970 County Road 3
Superintendent, Byron Sanders, presented purchase details of the CR 3 property, which includes the Fresh Start Church building plus approximately five acres of land.

7. New Business - Action Items

2022-2-14-01: Approve 2022/23 District School Calendars

Superintendent Sanders asked the board to approve the 2022/23 district school calendar and the 2022/23 employee 12-month calendar.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the 2022/23 district school calendars. The motion carried 5-0.

2022-2-14-02: Approve MOU Tobacco Control of Elkhart County

Superintendent Sanders asked the board to approve the partnership between the Tobacco Control of Elkhart County and Baugo Community Schools.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the memorandum of understanding with the Tobacco Control of Elkhart County. The motion carried 5-0.

2022-2-14-03: Approve Five Star Technology Solutions

Assistant Superintendent, Carol Deak, recommended approval of the Five Star Pivot Renewal Agreement.

A motion was made by Chris Carithers and seconded by Troy Bontrager to approve the Five Star Technology Solutions Agreement. The motion carried 5-0.

2022-2-14-04: Approve Summer School Offerings

Assistant Superintendent, Carol Deak, asked the board to approve the 2022 summer school on campus classes:

- Elementary level, K-6 Remediation
- Junior High, Reading and Math Intervention
- High School, Health and Wellness, Algebra 1, and APEX-credit Recovery

A motion was made by Troy Bontrager and seconded by Chris Carithers to approve the 2022 summer school offerings. The motion carried 5-0.

2022-2-14-05: Approve 2022/23 Textbook Adoption

Assistant Superintendent, Carol Deak, recommended approval of the Junior High FACS textbook, Succeeding in Life and Career Foundations of Human Studies.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the recommended Junior High FACS textbook. The motion carried 5-0.

2022-2-14-06: Approve Bids for JIS 2022 Renovation

Business Manager, Zac Quiett, discussed the Barton Coe Vilamaa results of bids for the Jimtown Intermediate school renovation, and recommended that R. Yoder Construction be approved.

A motion was made by Caleb Pontius and seconded by Troy Bontrager to approve the Barton Coe recommendation for 2022 JIS renovation bids. The motion carried 5-0.

2022-2-14-07: Approve SC Strategic Solutions Scanning Agreement

Business Manager, Zac Quiett, recommended approval of the SC Strategic Solutions Scanning Agreement for document archiving.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the SC Strategic Solutions Scanning Agreement. The motion carried 5-0.

2022-2-14-08: Approve Fundraising

Business Manager, Zac Quiett, recommended approval of the proposed fundraisers by the Jimtown Softball Team/Coach, and the Spanish Club Teacher/Sponsor.

A motion was made by Eric Ott and seconded by Chris Carithers to approve the fundraiser proposals. The motion carried 5-0.

2022-2-14-09: Approve Field Trips

Superintendent Sanders recommended approval of the proposed overnight trip by the 2022 Senior Class to Gatlinburg, Tennessee.

A motion was made by Troy Bontrager and seconded by Caleb Pontius to approve the 2022 Senior Class trip. The motion carried 5-0.

2022-2-14-10: Approve Personnel/Human Resources

Superintendent Sanders asked the Board to approve the below Personnel/Human Resources.

Resignations/Retirements/Terminations:

Employee Name	Position	Location	Effective
Lori Ward	Accounts Payable Specialist	ESC	02/25/2022
Tara Hill	Team Leader - Intervention Specials	JIS	06/01/2022

Hiring:

Employee Name	Position	Location	Effective
Alejandra Escobedo	Health Science Teacher	JHS	01/18/2022
Erin Combs	Special Education Instructional Assistant	JJHS	02/15/2022
Amber Buras	Student Council Advisor	JJHS	02/15/2022
Aaron Martin	2nd Shift Custodian	JES	02/15/2022
Kalynn Warr	Food Service I	JHS	02/15/2022

Transfers:

Employee Name	From Position	To Position	Effective
Cory Stoner	Career College Coach	History Department Teacher	02/15/2022

Conference Leaves:

Attendees	Conference	Date	Destination
Dan Slabaugh and Clint Stickel	State Track Clinic/Conference	02/04/2022	Indianapolis
Cory Stoner	IFCA State Football Coaches Clinic	03/11/2022	Indianapolis

Family Medical Leaves:

Certified or Classified	FMLA or Non-FMLA	Effective Date	End Date
	NONE		

Other:

Jessica Baker	JHS Tutoring Alg/Alg II (SPED/504) - \$25 per hour/2-hrs per week/10-12 weeks	02/15-05/20/2022
Tammy Warnock	JHS Tutoring Alg/Alg II (SPED/504) - \$25 per hour/2-hrs per week/10-12 weeks	02/15-05/20/2022
Stacy Welty	Reading/Novel Study (Grade 2) - \$25 per hour/2-hrs per week/4-6 weeks	03/06-04/08/2022
Michaela Newcomer	SOI Intervention (K-3) - 5 sessions/1-hr per session/2 x per week	03/01-05/06/2022
Tara Hill and Rhonda Gradeless	Job Share (Grades 5-6) Special Education	2022/2023 SY

Open Positions:

Jimtown High:	Jimtown Junior High:
Assistant Principal	Athletic Director
Assistant Play Director	Academic Team Coach
Science Team Leader	Student Council
Assistant Tennis Coach	Jimtown Intermediate:
Assistant Girls' Basketball Coach	Team Leader Intervention/Specials
Assistant Girls' Track Coach	Food Service
Head Boys' Soccer Coach	Jimtown Elementary:
Robotics Coach	Elementary Teacher (Grades K-6)
English Academic Team Coach	Educational Services Center:
Sign Language Interpreter	Accounts Payable Specialist
Winter Percussion	Transportation Secretary
Food Service	CDL Bus Driver
	CDL Bus Driver Substitute
	Custodian Substitute
	Special Purpose Driver

A motion was made by Chris Carithers and seconded by Eric Ott to approve the Personnel/Human Resources. The motion carried 5-0.

2022-2-14-11: Permission to Pursue Property Purchase

Superintendent Sanders recommended that the board grant approval for Baugo Community School Corporation to pursue the purchase of available property located at 58970 County Road 3, which includes the Fresh Start Church building plus approximately 5 acres of land.

A motion was made by Caleb Pontius and seconded by Eric Ott to grant permission for the corporation to pursue the purchase of property located at 58970 CR 3. The motion carried 5-0.

8. **Announcements**

Superintendent Sanders announced that the next regular board meeting is Monday, February 28, 2022, at 7:00pm in the Education Services Center Board Room. There will also be an Executive Session at 6:00pm, prior to the regular board meeting.

9. **Claims**

January Claims:

Total Payroll claims in the amount of \$44,647.80; Total Regular claims in the amount of \$1,575,047.53; Total Clearing claims in the amount of \$243,725.55; for a Grand Total of claims for January 2022 of \$2,363,620.53.

Upon a motion made by Troy Bontrager and seconded by Eric Ott, the board approved claims for January, 2022. The motion carried 5-0.

10. **Other Business to Come Before the Board**

None

11. **Adjournment**

There being no other business to come before the Board, Kris Seymore made a motion, seconded by Chris Carithers, to adjourn at 7:50 PM. The motion carried 5-0.

Chris Carithers, Secretary
