

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP - ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on May 23, 2022, Education Services Center, 29125 County Road 22 West, Elkhart, IN 46517. Board members present were: Kris Seymore, Troy Bontrager, Chris Carithers, Eric Ott, and Caleb Pontius.

1. **Call to Order**

The meeting was called to order at 7:00 PM by Kris Seymore, Board President, and all present recited the Pledge of Allegiance.

Superintendent Sanders reviewed the Mission and Values.

2. **Minutes**

May 9, 2022, Executive Session Meeting Minutes

May 9, 2022, Regular Board Meeting Minutes.

Motion by Troy Bontrager and seconded by Caleb Pontius to approve May 9, 2022, Executive Session and Regular Board meeting minutes.

The motion carried 5-0.

3. **Additions or Corrections to the Agenda**

None

4. **Unfinished Business**

None

5. **Superintendent's Report**

- Third and final Board work session for the school year was held on May 19th, with the focus on Strategic Planning.
- There will be two building Principal retreats, June 7 and June 14.
- Kindergarten roundup held May 19th and another session will be held on May 24th.
- Graduation event dates are:
 - June 3 - Baccalaureate Service
 - June 4 - Alumni Banquet
 - June 5 - Class of 2022 Commencement

6. **Discussion Items**

None

7. **Other Business to Come Before the Board**

None

8. **New Business - Action Items**

2022-5-23-01: Approve Pilot Employee Children Preschool Program

Superintendent Sanders asked for Board approval to proceed with the pilot program for an employee children preschool to be housed in the property recently purchased on CR 3.

A motion was made by Caleb Pontius and seconded by Chris Carithers to approve the pilot employee children preschool program. The motion carried 5-0.

2022-5-23-02: Approve Textbook Adoption

Assistant Superintendent Carol Deak asked the Board to approve textbook adoptions requested by Jimtown Jr High and Jimtown Intermediate/Elementary.

A motion was made by Troy Bontrager and seconded by Caleb Pontius to approve the requested textbook adoption for 2022-2023. The motion carried 5-0.

2022-5-23-03: Approve Boyce Systems Maintenance Contract

Business Manager, Zac Quiett, recommended that the Board approve the annual agreement from A.E. Boyce Company for 2022-2023.

A motion was made by Caleb Pontius and seconded by Troy Bontrager to approve the Boyce Systems Maintenance Contract. The motion carried 5-0.

2022-5-23-04: Approve Transportation Pay and Benefits

Mr. Quiett asked the Board to approve the adjusted pay and benefits schedule for Transportation Department personnel..

A motion was made by Chris Carithers and seconded by Caleb Pontius to approve the Transportation Pay and Benefits. The motion carried 5-0.

2022-5-23-05: Approve Fundraising

Mr. Quiett recommended that the Board approve a request for fundraising by the JHS girls' soccer team.

A motion was made by Chris Carithers and seconded by Troy Bontrager to approve the fundraising request. The motion carried 5-0.

2022-5-23-06: Approve Personnel/Human Resources

Superintendent Sanders asked the Board to approve the below Personnel/Human Resources.

Resignations/Retirements/Terminations:

Employee Name	Position	Location	Effective
Katherine McBrier	2nd Shift Custodian	JES/JJHS	05/24/2022
Cinnamon Trejo	8th Grade Girls' Basketball Coach	JJHS	05-12-2022
Cinnamon Trejo	8th Grade Girls' Volleyball Coach	JJHS	05-12-2022
Tim Adams	8th Grade Boys' Track Coach	JJHS	06-01-2022
Ashley Potts	Choir Director	JJHS/JHS	06-01-2022
Sidney Shafer	DECA Sponsor	JHS	06/01/2022

Hiring:

Employee Name	Position	Location	Effective
Karington Wolfe	3rd Grade Teacher	JIS	2022/23 SY
Briana Schanke	4th Grade Teacher	JIS	2022/23 SY
Carlie Johnson	5th Grade Teacher	JIS	2022/23 SY
Brittany Hedman	7th Grade English Teacher	JJHS	2022/23 SY
Meaghen Farwig	Business Education Teacher	JHS	2022/23 SY
Meaghen Farwig	DECA Sponsor	JHS	2022/23 SY
Amie Nowak	English Teacher	JHS	2022/23 SY
Brandon Whitsit	Social Studies Teacher	JHS	2022/23 SY

Transfers:

Employee Name	From Position	To Position	Effective
Ronda Cook	Food Svc Asst Mgr-JHS	Food Service Manager-JHS	Remainder of 2021/22 SY
Tracey Newland	Food Service I-JHS	Food Service Asst Mgr-JHS	Remainder of 2021/22 SY
Cameron Harter	Student Helpdesk Apprentice	Custodian Substitute	05-24-2022
Ryan Gingerich	7th Grade Basketball Coach	9th Grade Basketball Coach	05-24-2022
Ryan Charles	9th Grade Basketball Coach	7th Grade Basketball Coach	05-24-2022
Issac Sanders	Student Helpdesk Apprentice	2nd Shift Custodian-JES/JJHS	08-01-2022
Patricia Hershberger	Food Service II	Food Service Asst Mgr-JHS	2022/23 SY
Teresa Hill	6th Grade English Teacher	8th Grade English Teacher	2022/23 SY

Conference Leaves:

Attendees	Conference	Date	Destination
	NONE		

Family Medical Leaves:

Certified or Classified	FMLA or Non-FMLA	Effective Date	End Date
	NONE		

Other:

	NONE	
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Open Positions:

Jimtown High:	Jimtown Junior High:
Guidance Secretary	8th Grade Math Teacher
Assistant Band Director (JHS/JJHS)	8th Grade Science Teacher
Assistant Music Director	8th Grade Social Studies Teacher
Assistant Play Director	Career Exploration Teacher
Business Education Team Leader	8th Grade Basketball Coach
Choir Teacher	8th Grade Girls' Volleyball Coach
English Teacher (Grades 7-12)	Jimtown Intermediate:
Industrial Technology Teacher (Grades 7-12)	School Counselor

PE Teacher		Food Service
Social Studies Teacher (Grades 7-12)		Jimtown Elementary:
Science Team Leader		
Head Boys' Soccer Coach		Educational Services Center:
Head Tennis Coach		CDL Bus Driver
Assistant Girls' Varsity Basketball Coach		CDL Bus Driver Substitute
Assistant Girls' Varsity Volleyball Coach		Custodian Substitute
Robotics Coach		Special Purpose Driver

A motion was made by Caleb Pontius and seconded by Chris Carithers to approve the Personnel/Human Resources. The motion carried 5-0.

9. **Announcements**

Superintendent Sanders announced that the next regular board meeting is Monday, June 13, 2022, at 7:00pm in the Education Services Center Board Room. There will also be an Executive Session from 6:30-7:00pm.

10. **Claims**

April Claims:

Total Net Payroll of \$510,393.45; total Regular Claims of \$1,415,308.87; and total Clearing Claims of \$228,055.17; for April 2022 Grand Total Claims of \$2,153,757.49.

Upon a motion made by Eric Ott and seconded by Chris Carithers, the Board approved claims for March 2022. The motion carried 5-0.

11. **Adjournment**

There being no other business to come before the Board, Kris Seymore made a motion, seconded by Chris Carithers, to adjourn at 7:24pm.

The motion carried 5-0.

Chris Carithers, Secretary
