

**MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP - ELKHART, INDIANA**

The Board of School Trustees of the Baugo Community Schools met in regular session on July 25, 2022, Education Services Center, 29125 County Road 22 West, Elkhart, IN 46517. Board members present were: Kris Seymore, Eric Ott, and Caleb Pontius. Absent: Chris Carithers

1. Call to Order

The meeting was called to order at 7:00 PM by Kris Seymore, Board President, and all present recited the Pledge of Allegiance.

Superintendent Sanders reviewed the Mission and Values.

2. Minutes

July 11, 2022, Regular Board Meeting Minutes.

Motion by Caleb Pontius and seconded by Eric Ott to approve July 11, 2022, Regular Board meeting minutes. The motion carried 3-0.

3. Additions or Corrections to the Agenda

None

4. Unfinished Business

None

5. Superintendent's Report

- School year fast approaching - teachers meeting is August 10th, and first day for students is August 11th
- Working on Grant to collaborate with Elkhart Community Foundation for Early Learning Center supplies.
- On August 9th at 6:00pm, there is a meeting with the Community Event Center Committee.

6. **Discussion Items**

- Neola Policies - Volume 34.1 (first read overview - clarifications will be reviewed at the next meeting)
- BCSPD Policy Manual
Police Chief Sahlhoff presented draft policies - approval will be requested at the next meeting.

7. **Other Business to Come Before the Board**

None

8. **New Business - Action Items**

2022-7-25-01: Approve Administrative Staff Raises Proposal

Business Manager, Zac Quiett, asked the Board to approve the Administrative staff raises proposal that are effective July 1, 2022.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the Administrative staff raises proposal. The motion carried 3-0.

2022-7-25-02: Approve 2022/2023 K-Time License Renewal

Business Manager, Zac Quiett, asked the Board to approve the K-Time license renewal for 2022/2023.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the K-Time license renewal. The motion carried 3-0.

2022-7-25-03: Approve Certified Administrative Contracts

Mr. Quiett asked the Board to approve the Certified Administrative contracts.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the Certified Administrative contracts. The motion carried 3-0.

2022-7-25-04: Approve 2022/2023 Administrative Staff Handbook

Mr. Quiett asked the Board to approve the 2022/2023 Administrative Staff handbook.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the 2022/2023 Administrative Staff handbook. The motion carried 3-0.

2022-7-25-05: Approve 2022/2023 Classified Employee Handbook

Mr. Quiett asked the Board to approve the 2022/2023 Classified Employee handbook.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the 2022/2023 Classified Employee handbook. The motion carried 3-0.

2022-7-25-06: Approve 2022/2023 Textbook Adoption

Assistant Superintendent, Carol Deak, asked the Board to approve the 2022/2023 textbook adoption for Jimtown Jr. High.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the JJHS 2022/2023 textbook adoption. The motion carried 3-0.

2022-7-25-07: Approve Facilities Use

Facilities Director, David Wolford, asked the Board to approve the facilities use request by JYFL Cheer to practice on the Jimtown campus.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the facilities use request. The motion carried 3-0.

2022-7-25-08: Approve BCSPD and ESCO Support Agreement

Superintendent Sanders asked the Board to approve the BCSPD and ESCO Support Agreement.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the BCSPD and ESCO Support Agreement. The motion carried 3-0.

2022-7-25-09: Approve BCSPD and ESCO Additional Jurisdiction Agreement

Mr. Sanders asked the Board to approve the BCSPD and ESCO Additional Jurisdiction Agreement..

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the BCSPD and ESCO Additional Jurisdiction Agreement. The motion carried 3-0.

2022-7-25-10: Approve Memo Agreement for eCitation Warning System

Mr. Sanders asked the Board to approve the BCSPD eCitation Warning System.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the eCitation Warning System. The motion carried 3-0.

2022-7-25-11: Approve Donations

Mr. Sanders asked the Board to approve the donation by North American Safe Company of a large safe for the BCSPD.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the donation of a safe for the BCSPD. The motion carried 3-0.

2022-7-25-12: Approve Fundraising

Mr. Sanders asked the Board to approve the fundraising request by the Jimtown High School Library staff.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the JHS Library fundraising request. The motion carried 3-0.

2022-7-25-13: Approve Personnel/Human Resources

Superintendent Sanders asked the Board to approve the below Personnel/Human Resources.

Resignations/Retirements/Terminations:

Employee Name	Position	Location	Effective
NONE			

Hiring:

Employee Name	Position	Location	Effective
Christie Smith	Special Purpose Bus Driver	ESC	07/18/2022
MaKenna Betzer	Junior High Volleyball Coach	JJHS	08/01/2022
MaKenna Betzer	Preschool Aide	Preschool	2022/23 SY
Matthew Parmley	7th Grade Social Studies Teacher	JJHS	2022/23 SY
Blake Magyar	Junior High Football Coach	JJHS	2022/23 SY
Abigail LaPlace	6th Grade Language Arts Teacher	JIS	2022/23 SY
Erica Guevara	Aide	JIS	2022/23 SY

Rebecca Henderson	Aide	JES	2022/23 SY
Katie Myers	Aide	JES	2022/23 SY
Kaitlyn Isenbarger	Student Apprentice		2022/23 SY

Transfers:

Employee Name	From Position	To Position	Effective
NONE			

Conference Leaves:

Attendees	Conference	Date	Destination
NONE			

Family Medical Leaves:

Certified or Classified	FMLA or Non-FMLA	Effective Date	End Date
Certified	Non-FMLA	08/10/2022	08/10/2023

Other:

Employee Name	Notes	Effective Date
Isaac Sanders	Effective start date changed from 08/01/2022 to 07/20/2022	07/10/2022

Open Positions:

Jimtown High:		Jimtown Intermediate:
Assistant Music Director		Lego Robotics
Assistant Play Director		Instructional Aide
Business Education Team Leader		
Industrial Technology Teacher (Grades 7-12)		Jimtown Elementary:
Science Team Leader		
Head Boys' Soccer Coach		
Robotics Coach		Education Services Center:
		CDL Bus Driver
Jimtown Junior High:		CDL Bus Driver Substitute
Career Exploration Teacher		Custodian Substitute
8th Grade Basketball Coach		Special Purpose Driver

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the Personnel/Human Resources. The motion carried 3-0.

9. **Announcements**

Superintendent Sanders announced that the next regular board meeting is Monday, August 8, 2022, at 7:00pm in the Education Services Center Board Room. Also announced was the Special Board Meeting to be held on July 28, 2022, at 6:00pm to conduct interviews for the Baugo School Board vacancy.

10. **Claims**

June Claims:

Total Regular Claims of \$244,243.68 and total Clearing Claims of \$143,634.01; for June 2022
Total Claims of \$387,877.69.

Upon a motion made by Caleb Pontius and seconded by Eric Ott, the Board approved claims for June 2022. The motion carried 3-0.

11. **Adjournment**

There being no other business to come before the Board, Kris Seymore made a motion, seconded by Eric Ott, to adjourn at 7:35pm.

The motion carried 3-0.

Chris Carithers, Secretary
