

MINUTES OF THE BOARD OF SCHOOL TRUSTEES  
BAUGO COMMUNITY SCHOOLS  
BAUGO TOWNSHIP - ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on May 9, 2022, Education Services Center, 29125 County Road 22 West, Elkhart, IN 46517. Board members present were: Kris Seymore, Troy Bontrager, Chris Carithers, Eric Ott, and Caleb Pontius.

1. **Call to Order**

The meeting was called to order at 7:00 PM by Kris Seymore, Board President, and all present recited the Pledge of Allegiance.

Superintendent Sanders reviewed the Mission and Values.

2. **Minutes**

April 11, 2022, Executive Session Meeting Minutes

April 11, 2022, Regular Board Meeting Minutes.

Motion by Troy Bontrager and seconded by Eric Ott to approve April 11, 2022, Executive Session and Regular Board meeting minutes.

The motion carried 5-0.

3. **Additions or Corrections to the Agenda**

Assistant Superintendent, Carol Deak, asked the Board to add a field trip as an agenda action item for approval due to being an out-of-state trip category.

4. **Unfinished Business**

None

5. **Superintendent's Report**

- Jimtown Jr. High Principal, Lorie Simon, presented a video from a couple recent events:
  - JHS hosting the second annual Student Fair to help Jr. High students understand what programs are available to them as they transition into high school.
  - PBIS reward dance (attended by at least half of the Jr. High students) was a huge success, and a fun way to mark the end of the school year.

- Facilities Director, Dave Wolford, gave an update on the solar project.
  - 100% complete
  - Savings are immediate (73% through March 2022) and anticipated to improve year-over-year.

## 6. **Discussion Items**

- Superintendent Sanders discussed a draft of the Public Participation at Board Meetings Policy #0167.3/Vol. 34-No. 1, reflecting new regulations that are effective July 1, 2022. Action Item #06 will be recommended for approval of the policy.
- Mr. Sanders presented details for the proposed Baugo Early Learning Center:
  - Opportunity for students in the Preschool Apprentice Program.
  - Improve the quality of preschool in the community.
  - Staff recruitment incentive.

## 7. **New Business - Action Items**

### 2022-5-09-01: Approve J&N Lawn Service Amended Contract

Director of Facilities, Dave Wolford, recommended approval of the amended J&N Lawn Service Contract which now includes care for the recently purchased CR3 property.

A motion was made by Caleb Pontius and seconded by Troy Bontrager to approve the J&N Lawn Service contract. The motion carried 5-0.

### 2022-5-09-02: Approve Dude Solutions Contract

Mr. Wolford asked the board to approve the 3-year work order system contract with Dude Solutions.

A motion was made by Eric Ott and seconded by Chris Carithers to approve the Dude Solutions Contract. The motion carried 5-0.

### 2022-5-09-03: Approve Surf Broadband Solutions Contract

Mr. Wolford recommended that the Board approve the contract for Surf Broadband Solutions to expand BCSD server connection to the recently purchased property on CR3.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the Surf Broadband Solutions Contract. The motion carried 5-0.

2022-5-09-04: Approve Fundraising

Business Manager, Zac Quiett, asked the Board to approve fundraising requests by the Jimtown Golf Team and DECA.

A motion was made by Chris Carithers and seconded by Troy Bontrager to approve the fundraising requests. The motion carried 5-0.

2022-5-09-05: Approve Friel & Friel Contract

Superintendent Sanders recommended Board approval for the corporation legal counsel contract of Friel & Friel.

A motion was made by Caleb Pontius and seconded by Chris Carithers to approve the Friel & Friel Contract. The motion carried 5-0.

2022-5-09-06: Approve Amended Policy #0167.3/Vol 34 No. 1

Mr. Sanders asked the Board to approve the amended Policy #0167.3 Public Participation at Board Meetings.

A motion was made by Troy Bontrager and seconded by Eric Ott to approve the amended Policy #0167.3/Vol. 34 No. 1. The motion carried 5-0.

2022-5-09-07: Approve Personnel/Human Resources

Superintendent Sanders asked the Board to approve the below Personnel/Human Resources.

**Resignations/Retirements/Terminations:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Tiffany Kleitz	Spec Ed Instructional Assistant	JHS	04/14/2022
Steve Fledderman	Boys' Tennis Coach	JHS	04/20/2022
Amy Campbell	Head Varsity Volleyball Coach	JHS	04/26/2022
Mike Campbell	Assistant Varsity Volleyball Coach	JHS	04/26/2022
Tina Williams	Academic Coordinator	JJHS	05/10/2022
Amy Bertram	8th Grade English Teacher	JJHS	06/01/2022
Tim Adams	Guidance Counselor	JIS	06/01/2022
Sidney Shafer	Business Education Teacher/DECA	JHS	06/03/2022
Sarah Kohl	Spec Ed Instructional Aide	JHS	06/03/2022

**Hiring:**

<b>Employee Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Katherine McBrier	2nd Shift Custodian (Sub)	JES/JJHS	05/10/2022
Joe Beath	Custodian (Sub)	All	05/10/2022
Josh Schwartz	Academic Coordinator	JJHS	05/10/2022
Jessica Baker	Summer School Math Teacher	JJHS	06/09/2022
Stacy Welty	Summer School Enrichment 3rd/4th Grade	JIS	06/09/2022
Jill Clarke	Team Lead Intervention Specials	JIS	2022/23 SY
Joy Bates	Spec Ed Instructional Aide	JIS	2022/23 SY
Mike Campbell	Jr. High Athletic Director	JJHS	2022/23 SY
Makayla Lowery	Sign Language Interpreter	JHS	2022/23 SY
Rebecca Woods	Color Guard/Winter Guard Coach	JHS	2022/23 SY
Madison Gayer	Head Girls' Golf Coach	JHS	2022/23 SY
Jay Squibb	Transportation Coordinator	ESC	2022/23 SY

**Transfers:**

<b>Employee Name</b>	<b>From Position</b>	<b>To Position</b>	<b>Effective</b>
Shaunte Williams	JHS Teacher	JHS Dean of Students	2022/23 SY
Tracey Newland	JHS Food Service I	JHS Food Service Manager	2022-23 SY
Brandi Kratzer	JIS Instructional Aide	JHS Spec Ed Aide	2022-23 SY

**Conference Leaves:**

<b>Attendees</b>	<b>Conference</b>	<b>Date</b>	<b>Destination</b>
	NONE		

**Family Medical Leaves:**

<b>Certified or Classified</b>	<b>FMLA or Non-FMLA</b>	<b>Effective Date</b>	<b>End Date</b>
	NONE		

**Other:**

Kylee Vogel	SOI Intervention (K-3) - 5 Sessions/1-hr per session / 2 x per week	03/01/22-05/06/22
Beth Adcock	Story Time Club - 1 hr per week / 3-Wednesdays in April	04/06-04/27/2022

**Open Positions:**

<b>Jimtown High:</b>		<b>Jimtown Junior High:</b>
Guidance Secretary		8th Grade Math Teacher
Assistant Band Director (JHS/JJHS)		8th Grade Science Teacher
Assistant Music Director		
Assistant Play Director		
Business Education Teacher		<b>Jimtown Intermediate:</b>
English Teacher (Grades 7-12)		Food Service
Industrial Technology Teacher (Grades 7-12)		
Social Studies Teacher (Grades 7-12)		
Science Team Leader		<b>Jimtown Elementary:</b>
Head Boys' Soccer Coach		Elementary Teacher (Grades K-6)
Head Color Guard Coach		
Head Tennis Coach		<b>Educational Services Center:</b>
Head Varsity Volleyball Coach		Transportation Coordinator
Assistant Varsity Volleyball Coach		CDL Bus Driver
Assistant Girls' Basketball Coach		CDL Bus Driver Substitute
Robotics Coach		Custodian Substitute
Food Service Assistant Manager		Special Purpose Driver

A motion was made by Chris Carithers and seconded by Caleb Pontius to approve the Personnel/Human Resources. The motion carried 5-0.

2022-5-09-08: Approve Field Trips

Assistant Superintendent, Carol Deak, asked the Board to approve an out-of-state field trip request from AP Biology/Mrs. Rathwick to visit Brookfield Zoo in Illinois.

A motion was made by Eric Ott and seconded by Chris Carithers to approve the field trip request. The motion carried 5-0.

8. **Announcements**

Superintendent Sanders announced that the next regular board meeting is Monday, May 23, 2022, at 7:00 PM in the Education Services Center Board Room.

9. **Claims**

None

10. **Other Business to Come Before the Board**

None

11. **Adjournment**

There being no other business to come before the Board, Kris Seymore made a motion, seconded by Chris Carithers, to adjourn at 7:40 PM.

The motion carried 5-0.

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Chris Carithers, Secretary

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