

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP - ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on August 8, 2022, Education Services Center, 29125 County Road 22 West, Elkhart, IN 46517. Board members present were: Chris Carithers, Eric Ott, and Caleb Pontius. Absent: Kris Seymore

1. **Call to Order**

The meeting was called to order at 7:00 PM by Chris Carithers, Board Secretary, and all present recited the Pledge of Allegiance.

Superintendent Sanders reviewed the Mission and Values.

- 1a. Public Comments - Board Vacancy District 2
Allison Timm spoke as a representative of the Baugo Education Association (BEA) and expressed support of the four candidates who were interviewed.
- 1b. Board Nomination - Vacancy District 2
William Gletty nominated as member of the Board of Trustees to replace District 2 vacancy.
- 1c. Approve - Board Member Nomination
Caleb Pontius made a motion and seconded by Eric Ott to approve the Board member nomination of William Gletty. Motion carried 3-0.
- 1d. Oath of Office
Chris Carithers, Board Secretary, administered the oath of office to William Gletty.

2. **Minutes**

July 25, 2022, Regular Board Meeting Minutes.

Motion by Caleb Pontius and seconded by Eric Ott to approve July 25, 2022, Regular Board meeting minutes. The motion carried 3-0.

3. **Additions or Corrections to the Agenda**

None

4. **Unfinished Business**

None

5. **Superintendent's Report**

- New teacher orientation on August 8th.
- Students officially on campus August 11th.
- Secured a \$24,400 grant from the Community Foundation of Elkhart for the Early Learning Center.
- Applied for a \$277,000 grant with APR to improve career pathways.

6. **Discussion Items**

- Neola Policies - Volume 34.1 second reading
- BCSPD draft policies 3000 and 4000 (first reading)
Police Chief Sahlhoff presented draft policies.
- Transportation Student and Parent Handbook (first reading)

7. **Other Business to Come Before the Board**

None

8. **New Business - Action Items**

2022-8-08-01: Approve Teachers Credit Union (TCU) List of Authorized Signers

Business Manager, Zac Quiett, asked the Board to approve an updated list of authorized signers for the Baugo TCU account.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the TCU updated list of authorized signers. The motion carried 4-0.

2022-8-08-02: Approve Cafeteria Procurement-Griffin Plumbing/Heating

Food Service Director, Kim Johnson, asked the Board to approve Griffin Plumbing/Heating for kitchen repair and preventative maintenance.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the Griffin Plumbing/Heating contract. The motion carried 4-0.

2022-8-08-03: Approve Cafeteria Procurement-Smart Systems

Food Service Director, Kim Johnson, asked the Board to approve Smart Systems to provide food safety and sanitation for the 2022/23 school year.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the Smart Systems contracts. The motion carried 4-0.

2022-8-08-04: Approve Administering Student Assessment Surveys

Assistant Superintendent, Carol Deak, asked the Board to approve administering student assessment surveys for the 2022/23 school year.

A motion was made by Caleb Pontius and seconded by Eric Ott to approve administering student assessment surveys. The motion carried 4-0.

2022-8-08-05: Approve Revised Teacher Appreciation Grant Policy

Asst. Superintendent Deak asked the Board to approve the revised Teacher Appreciation Grant policy.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the revised Teacher Appreciation Grant policy. The motion carried 4-0.

2022-8-08-06: Approve BCSPD Policy Manual (900, 1000, 2000)

Superintendent Sanders asked the Board to approve the BCSPD Policy Manual (900, 1000, 2000).

A motion was made by Caleb Pontius and seconded by Eric Ott to approve the BCSPD Policy Manual (900, 1000, 2000). The motion carried 4-0.

2022-8-08-07: Approve Fundraising

Superintendent Sanders asked the Board to approve fundraising requests by the JHS Tennis Team and the Jimtown Band.

A motion was made by Eric Ott and seconded by Bill Gletty to approve the fundraising requests. The motion carried 4-0.

2022-8-08-08: Approve Personnel/Human Resources

Superintendent Sanders asked the Board to approve the below Personnel/Human Resources.

Resignations/Retirements/Terminations:

Employee Name	Position	Location	Effective
Kristin Dutton	JV Volleyball Coach	JHS	08/08/2022
Nathan Wilson	Math Teacher	JHS	08/09/2022
Teresa Hill	8th Grade English Teacher	JJHS	08/09/2022
Elecia McDonell	Special Education Aide	JJHS	08/09/2022
Joy Bates	Special Education Aide	JIS	08/09/2022
Kara Wright	Instructional Aide	JIS	08/09/2022
Jeannine Robinson	Custodian	JIS	08/04/2022

Hiring:

Employee Name	Position	Location	Effective
Mike Stout	Industrial Technology Teacher	JHS	2022/23 SY
Tamara Meyer	Math Teacher	JHS	2022/23 SY
Kris Camp	Ticket Manager	JHS	2022/23 SY
Kaetlynn Newland	Instructional Aide	JHS	2022/23 SY
Samantha Berlin	Special Ed Instructional Aide	JJHS	2022/23 SY
Kelly Anglemyer	Instructional Aide	JIS	2022/23 SY
Kimberly Campbell	Instructional Aide	JIS	2022/23 SY
Paula Danley	Instructional Aide	JELC	2022/23 SY
Pam Grafton	Food Service I	JHS	2022/23 SY
Julie Brandt	Bus Driver		2022/23 SY
Pam Squibb	Bus Driver		

Transfers:

Employee Name	From Position	To Position	Effective
NONE			

Conference Leaves:

Attendees	Conference	Date	Destination
Chelsea Freeman Emily Runestad	High Ability Boot Camp	08/23-30/2022	Conner Prairie/Fishers, IN
Carrie Friedauer Jill Clarke Maddie Hendershot Carolina Medina	NAG Conference for High Ability	11/18-19/2022	Indianapolis

Family Medical Leaves:

Certified or Classified	FMLA or Non-FMLA	Effective Date	End Date
NONE			

Other:

Employee Name	Notes	Effective Date
NONE		

Open Positions:

Jimtown High:		Jimtown Intermediate:
Assistant Music Director		Lego Robotics
Assistant Play Director		Instructional Aide
Business Education Team Leader		
Science Team Leader		Jimtown Elementary:
Head Boys' Soccer Coach		
Robotics Coach		
		Education Services Center:
		CDL Bus Driver
Jimtown Junior High:		CDL Bus Driver Substitute
8th Grade Basketball Coach		Custodian Substitute
		Special Purpose Driver

A motion was made by Caleb Pontius and seconded by Bill Gletty to approve the Personnel/Human Resources. The motion carried 4-0.

9. **Announcements**

Superintendent Sanders announced that the next regular board meeting is Monday, August 22, 2022, at 7:00pm in the Education Services Center Board Room. There will be an Executive Session at 6:00pm prior to the regular board meeting.

10. **Claims**

July Claims:

Total Net Payroll of \$490,860.63; total Regular Claims of \$1,614,436.56; total Clearing Claims of \$134,257.75; and total Voided Checks of (\$122.50), for July 2022 Grand Total of \$2,239,432.44.

Upon a motion made by Caleb Pontius and seconded by Eric Ott, the Board approved claims for June 2022. The motion carried 4-0.

11. **Adjournment**

There being no other business to come before the Board, Chris Carithers made a motion, seconded by Eric Ott, to adjourn at 7:42pm.

The motion carried 4-0.

Chris Carithers, Secretary

