

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP - ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on October 24, 2022, at Education Services Center, 29125 County Road 22W, Elkhart, IN 46517. Board members present were: Kris Seymore, Chris Carithers, Bill Gletty, and Caleb Pontius. Absent: Eric Ott

1. **Call to Order**

The meeting was called to order at 7:00 PM by Kris Seymore, Board President, and all present recited the Pledge of Allegiance.

Superintendent Sanders reviewed the Mission and Values.

2. **Minutes**

October 10, 2022, Regular Board Meeting Minutes

Motion by Caleb Pontius and seconded by Chris Carithers to approve October 10, 2022, regular Board meeting minutes. The motion carried 4-0.

3. **Additions or Corrections to the Agenda**

None

4. **Unfinished Business**

None

5. **Superintendent's Report**

- Band heading to semi-state competition and will present a prep audition on Thursday, October 27th.
- Life Skills is hosting its first-ever Fall Ball on October 28th.
- Quarterly edition of the Baugo School House will be published this week.

6. **Discussion Items**

- NEOLA Policy - Volume 34.2-8500 / Food Service Program (first reading)
- BCSPD Policy 901.00 / Part-time Officers (first reading)
- BCSPD Policy 6000 / Arrest Procedures (first reading)

7. **Other Business to Come Before the Board**

- Baugo Resident, Dave McClellan, expressed concern that he heard the CDC might regulate COVID vaccines for Indiana schools.

8. **New Business - Action Items**

2022-10-24-01: Bond Project Hearing

Business Manager, Zac Quiett, explained that, under Indiana law, whenever a school corporation proposes to construct or renovate a school building at a cost in excess of one million dollars, it must first hold a public hearing.

The purpose of the hearing is: (1) to inform the public as to the proposed project; and (2) to allow all interested parties, taxpayers and patrons of the School Corporation to voice their opinions as to the project and ask any questions.

Presentations regarding the need for the project were given, as well as an estimated project cost and schedule, how the project could be funded, and the potential tax rate impact the project would have on the community.

The Board President announced that the public could offer testimony and questions. There were no comments from the public.

2022-10-24-02: Adopt - 2022 GO Bond Resolution

Business Manager, Zac Quiett, asked the Board to adopt Exhibit A-2022 GO Bond Resolution with an estimated project cost of \$2,820,000.

A motion was made by Caleb Pontius and seconded by Bill Gletty to adopt the 2022 GO Bond Resolution. The motion carried 4-0.

2022-10-24-03: Adopt - Declaration of Intent to Reimburse Expenditures

Business Manager, Zac Quiett, asked the Board to adopt the Declaration of Intent to Reimburse Expenditures in the event that the school corporation pays any preliminary costs related to the project in advance of receiving the bond proceeds.

A motion was made by Chris Carithers and seconded by Caleb Pontius to adopt the Declaration of Intent to Reimburse Expenditures. The motion carried 4-0.

2022-10-24-04: Adopt - Final Bond Resolution

Business Manager, Zac Quiett, asked the Board to adopt the Final Bond Resolution which establishes the amount to be borrowed (\$2,820,000), the maximum term of repayment (1/15/2026), and the maximum interest rate (5.00%).

A motion was made by Bill Gletty and seconded by Chris Carithers to adopt the Final Bond Resolution. The motion carried 4-0.

2022-10-24-05: Adopt - 2023 Budget

Business Manager, Zac Quiett, asked the Board to Adopt the 2023 Budget as presented at the October 10th regular board meeting.

A motion was made by Caleb Pontius and seconded by Bill Gletty to adopt the 2023 Budget. The motion carried 4-0.

2022-10-24-06: Approve Capital Projects Plan

Business Manager, Zac Quiett, asked the Board to approve the Capital Projects Plan which is submitted annually along with the budget proposal.

A motion was made by Bill Gletty and seconded by Chris Carithers to approve the Capital Projects Plan. The motion carried 4-0.

2022-10-24-07: Approve Bus Replacement Plan

Business Manager, Zac Quiett, asked the Board to approve the 5-Year Bus Replacement Plan, which is required to be approved for the 2023 budget cycle.

A motion was made by Caleb Pontius and seconded by Bill Gletty to approve the Bus Replacement Plan. The motion carried 4-0.

2022-10-24-08: Approve EMS Proposal for Community Center Abatement

Business Manager, Zac Quiett, asked the Board to approve the EMS, Inc., proposal for asbestos abatement in the Baugo Community Center (not to exceed \$40,735).

A motion was made by Bill Gletty and seconded by Caleb Pontius to approve the EMS abatement proposal for the Baugo Community Center. The motion carried 4-0.

2022-10-24-09: Approve Applied Innovation Lease Agreement

Facilities Manager, David Wolford, asked the Board to approve the new 5-year contract for Applied Innovation to supply printers/copiers and maintenance for all Baugo campus buildings.

A motion was made by Chris Carithers and seconded by Bill Gletty to approve the Applied Innovation Lease Agreement. The motion carried 4-0.

2022-10-24-10: Approve Neola Policies - Volume 34.2

Superintendent Sanders asked the Board to approve updates to the Neola Policies-Volume 34.2.

A motion was made by Caleb Pontius and seconded by Chris Carithers to approve the Neola Policies-Volume 34.2. The motion carried 4-0.

2022-10-24-11: Approve Field Trips

Superintendent Sanders asked the Board to approve requests for overnight field trips from the Band for state finals competition, and DECA for the Central Region Leadership Conference.

A motion was made by Bill Gletty and seconded by Caleb Pontius to approve the field trip requests. The motion carried 4-0.

2022-10-24-12: Approve Fundraising

Superintendent Sanders asked the Board to approve requests for fundraising by JHS-Library, JHS-Softball, and Jimtown Wrestling.

A motion was made by Chris Carithers and seconded by Bill Gletty to approve the requests for fundraising. The motion carried 4-0.

2022-10-24-13: Approve Personnel/Human Resources

Superintendent Sanders asked the Board to approve the below Personnel/Human Resources.

Resignations/Retirements/Terminations:

Employee Name	Position	Location	Effective
Terry Gower	2nd Shift Custodian	JHS	10/18/2022
Jordan Eberhart	Asst. Wrestling Coach	JHS	10/14/2022

Hiring:

Employee Name	Position	Location	Effective
Tamara Warnock	After School Study Help	JHS	10/25/2022
Tamara Dean	Substitute Aide	JELC	10/25/2022
Brandon Kincaid	Substitute Custodian	JHS	10/25/2022

Transfers:

Employee Name	From Position	To Position	Effective
NONE			

Conference Leaves:

Attendees	Conference	Date	Destination
Amy Vollmar Kathy Nowicki Tammy Warnock Courtney Byers Danielle Carlson Kayla Kraus Molly Merillat Amanda Monroe	2022 WVEC EI Conference	11/2-11/3/2022	W. Lafayette, IN

Family Medical Leaves:

Certified or Classified	FMLA or Non-FMLA	Effective Date	End Date
NONE			

Other:

Employee Name	Notes	Effective Date
NONE		

Open Positions:

Jimtown High:		Jimtown Intermediate:
Assistant Music Director		
Head Boys' Soccer Coach		
Robotics Coach		Jimtown Elementary:
Jimtown Junior High:		Education Services Center:
		CDL Bus Driver Substitute
		Custodian Substitute
		Special Purpose Drive Substitute

A motion was made by Chris Carithers and seconded by Caleb Pontius to approve the Personnel/Human Resources. The motion carried 4-0.

9. **Announcements**

Superintendent Sanders announced that the next regular board meeting is Monday, November 14, 2022, at 7:00pm at the Education Services Center..

In addition:

- On November 14, 2022, at the regular board meeting there will be a Public Hearing on Taxpayer Appropriation Bonds for 2022.
- On November 15, 2022, the ISBA-Region 2 fall meeting will be held in Plymouth, Indiana.

10. **Claims**

September Claims (second meeting):

Total Regular Claims of \$399,644.31, and total Clearing Claims of \$78,157.35, for September 2022 Total of \$477,801.66.

Upon a motion made by Caleb Pontius and seconded by Bill Gletty, the Board approved claims for the second half of September 2022. The motion carried 4-0.

11. **Adjournment**

There being no other business to come before the Board, Kris Seymore made a motion, seconded by Chris Carithers, to adjourn at 7:38pm.

The motion carried 4-0.

Eric Ott, Secretary

