

MINUTES OF THE BOARD OF SCHOOL TRUSTEES
BAUGO COMMUNITY SCHOOLS
BAUGO TOWNSHIP - ELKHART, INDIANA

The Board of School Trustees of the Baugo Community Schools met in regular session on November 14, 2022, at Education Services Center, 29125 County Road 22W, Elkhart, IN 46517. Board members present were: Kris Seymore, Chris Carithers, Eric Ott, Bill Gletty, and Caleb Pontius

1. **Call to Order**

The meeting was called to order at 7:00 PM by Kris Seymore, Board President, and all present recited the Pledge of Allegiance.

Superintendent Sanders reviewed the Mission and Values.

2. **Minutes**

October 24, 2022, Executive Session Minutes

October 24, 2022, Regular Board Meeting Minutes

Motion by Caleb Pontius and seconded by Eric Ott to approve October 24, 2022, executive session and regular board meeting minutes. The motion carried 5-0.

3. **Additions or Corrections to the Agenda**

None

4. **Unfinished Business**

None

5. **Superintendent's Report**

- November elections completed and three open Board seats have been filled.
- ISBA Region 2 meeting on November 15 in Plymouth, IN.
- GPS dashboard with district performance to be released soon.
- Administration invited 50 local businesses for coffee on November 17 to discuss the Baugo Apprenticeship Program.

- Mr. Sanders asked Jimtown Elementary Principal Jeff Deak to present a follow-up on JES Strategic Goals from February 2022.
 - ★ Mr. Deak explained that, in order to meet the 5% strategic growth goal, JES has introduced a phonics program called Really Great Reading. Administration is very pleased with the increase in student score results.
 - ★ JES staff have each adopted a student for an 8-weeks reading skills improvement program.

6. **Discussion Items**

- 2023 Board Meeting Dates (draft)
- Public Hearing on Additional Appropriations to General Obligation Bonds for 2022
No Public Comments
- Public Hearing on Additional Appropriations to the Education Fund for 2022
No Public Comments

7. **Other Business to Come Before the Board**

None

8. **New Business - Action Items**

2022-11-14-01: Adopt Additional Appropriation Resolution for 2022 General Obligation Bond
Zac Quiett, explained that, after the hearing on the additional appropriation, the Board must approve bond proceeds to be spent on the project before any bond money can be expended. Unlike appropriations of tax dollars, this additional appropriation is not required to be approved by the DLGF.

A motion was made by Caleb Pontius and seconded by Chris Carithers to adopt the additional appropriation resolution for 2022 General Obligation Bond. The motion carried 5-0.

2022-11-14-02: Adopt Additional Appropriation Resolution to Education Fund for 2022
Zac Quiett, explained that, after the hearing on the additional appropriation, the Board must approve additional appropriations of \$600,000 to the Education Fund.

A motion was made by Chris Carithers and seconded by Bill Gletty to adopt the additional appropriation resolution to the Education Fund for 2022. The motion carried 5-0.

2022-11-14-03: Adopt Resolution of Blanket Appropriation Modification
Zac Quiett, asked the Board to adopt the resolution of a blanket appropriation modification.

A motion was made by Chris Carithers and seconded by Eric Ott to adopt the resolution of blanket appropriation modification. The motion carried 5-0.

2022-11-14-04: Adopt Resolution for Rainy Day Funds Transfer

Zac Quiett, asked the Board to adopt the resolution for Rainy Day Funds transfer not to exceed \$250,000 appropriations.

A motion was made by Bill Gletty and seconded by Caleb Pontius to adopt the resolution for Rainy Day Funds transfer. The motion carried 5-0.

2022-11-14-05: Approve Permission to Advertise JHS Renovation Project

Business Manager, Zac Quiett, asked the Board to give permission to advertise for the JHS renovation project.

A motion was made by Caleb Pontius and seconded by Bill Gletty for permission to advertise the JHS renovation project. The motion carried 5-0.

2022-11-14-06: Approve BCV Proposal for Architecture/Engineering Services

Business Manager, Zac Quiett, asked the Board to approve the Barton Coe Vilamaa (BCV) proposal for architecture/engineering services.

A motion was made by Eric Ott and seconded by Caleb Pontius to approve the BCV proposal for architecture/engineering services. The motion carried 5-0.

2022-11-14-07: Approve Bakertilly Scope of Work Proposal

Business Manager, Zac Quiett, asked the Board to approve the Baker Tilly Municipal Advisors, LLC, scope of work proposal.

A motion was made by Chris Carithers and seconded by Bill Gletty to approve the Bakertilly scope of work proposal. The motion carried 5-0.

2022-11-14-08: Approve StoryBrand Radius Strategy Proposal

Business Manager, Zac Quiett, asked the Board to approve the StoryBrand Radius strategy proposal.

A motion was made by Caleb Pontius and seconded by Bill Gletty to approve the StoryBrand Radius strategy proposal. The motion carried 5-0.

2022-11-14-09: Approve Facilities Use

Facilities Manager, David Wolford, asked the Board to approve an elementary gym facilities use request by the Jimtown Basketball League.

A motion was made by Chris Carithers and seconded by Eric Ott to approve the facilities use request. The motion carried 5-0.

2022-11-14-10: Approve 2022-2023 Teacher Contractual Agreement

Superintendent Sanders asked the Board to approve the ratified 2022-2023 Teacher Contractual Agreement.

A motion was made by Caleb Pontius and seconded by Bill Gletty to approve the 2022-2023 Teacher Contractual Agreement. The motion carried 5-0.

2022-11-14-11: Approve Neola Policy Volume 34.2 - 8500/Food Service

Superintendent Sanders asked the Board to approve the Neola Policy Volume 34.2 - 8500/Food Service.

A motion was made by Bill Gletty and seconded by Eric Ott to approve the Neola Policy Volume 34.2 - 8500/Food Service. The motion carried 5-0.

2022-11-14-12: Approve BCSPD Policies 901.00 and 6000

Superintendent Sanders asked the Board to approve the BCSPD Policies 901.00 and 6000.

A motion was made by Caleb Pontius and seconded by Chris Carithers to approve the BCSPD Policies 901.00 and 6000. The motion carried 5-0.

2022-11-14-13: Approve Fundraising

Superintendent Sanders asked the Board to approve fundraising requests from JHS Girls' Basketball to sell spirit wear and JHS Girls' Softball to conduct online eTeam Sponsor donation requests.

A motion was made by Chris Carithers and seconded by Eric Ott to approve the fundraising requests. The motion carried 5-0.

2022-11-14-14: Approve Personnel/Human Resources

Superintendent Sanders asked the Board to approve the below Personnel/Human Resources.

Resignations/Retirements/Terminations:

Employee Name	Position	Location	Effective
Aaron Martin	2nd Shift Custodian	JES	10/27/2022

Hiring:

Employee Name	Position	Location	Effective
Bill Slates	Assistant Wrestling Coach	JHS	10/28/2022
Sarah Sweet	Science Teacher	JJHS	11/11/2022
Mike Guzman	2nd Shift Custodian	JJHS	10/27/2022
Dominyk Barnard	2nd Shift Custodian	JIS	10/27/2022

Transfers:

Employee Name	From Position	To Position	Effective
Jennifer Southworth	2nd Shift Custodian	Substitute Custodian	10/27/2022
Brandon Kincaid	Substitute Custodian	2nd Shift JES Custodian	10/27/2022

Conference Leaves:

Attendees	Conference	Date	Destination
Jessica Baker Amber Buras Alison Timm	CEC Conference (SPED)	3/1-3/4/2023	Kentucky International Convention Center
Laurie LaFree	IMEA Conference (Music)	1/13-1/14/2023	Ft. Wayne Convention Center

Family Medical Leaves:

Certified or Classified	FMLA or Non-FMLA	Effective Date	End Date
NONE			

Other:

Employee Name	Notes	Effective Date
NONE		

Open Positions:

Jimtown High:		Jimtown Intermediate:
Assistant Music Director		
Head Boys' Soccer Coach		
Robotics Coach		Jimtown Elementary:
Jimtown Junior High:		Education Services Center:
		CDL Bus Driver Substitute
		Custodian Substitute
		Special Purpose Drive Substitute

A motion was made by Eric Ott and seconded by Chris Carithers to approve the Personnel/Human Resources. The motion carried 5-0.

9. **Announcements**

Superintendent Sanders announced that the next regular board meeting is Monday, November 28, 2022, at 7:00pm at the Education Services Center.

10. **Claims**

October Claims:

Total Net Payroll of \$559,506.52, total Regular Claims of \$1,098,561.80, and total Clearing Claims of \$247,045.56, for October 2022 Grand Total of \$1,905,113.88.

Upon a motion made by Chris Carithers and seconded by Bill Gletty, the Board approved claims October 2022. The motion carried 5-0.

11. **Adjournment**

There being no other business to come before the Board, Kris Seymore made a motion, seconded by Chris Carithers, to adjourn at 7:42pm.

The motion carried 5-0.

Eric Ott, Secretary
